**0603202401

**Minutes of the council meeting of Tollerton Parish Council**

**held at the Scout Hut, on Wednesday 6th March 2024 at 7.30pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Alex Ball, Cllr Mark Law,

Cllr Annette Beaumont, Cllr Tracy Longworth, Cllr Peter Foale.

**Proper Officer**: Lesa Gilbert – Executive Officer/RFO (EO).

**Also present:**  Several residents, Newsletter Editor, NH Watch Representative.

1. **Apologies for absence:** Cllr Rav Tank, Cllr Ross Cox - accepted.
2. **Declarations of interest:** None.
3. **Chair’s announcements:** None.
4. **Minutes of the pc meeting held on 7th Feb 2024 for approval**: Council agreed accurate and signed by the Chair.
5. **Issues, consultation and matters notified to the Parish Council:** 
   1. **Open session for members of the public to raise matters of council business:**

Flood affected residents gave an update to Council on the progress of actioning flood prevention with Nottingham City and County Council. -- Reported that they had attended the flood warden training but have some questions around the lead flood warden, community involvement, Cllrs attending training and flood support equipment. Cllr Beaumont noted comments and explained that TPC has only just received the Flood Warden draft policy and can’t comment further until Cllrs have digested the policy. Cllr Law explained he is due to attend the training and Cllr Foale reported that he has attended the training and would expect residents to be involved in developing the community scheme for our village. -- Resident highlighted that the land near the Brooke has been dug out and left in a mess; asked if Cllrs knew if this would affect the Brooke water level? Cllr Longworth commented that the effects on the Brooke are yet to be seen and would need to be reviewed over time. -- Resident highlighted the flood works in Cropwell Bishop and asked if this could be implemented for Tollerton? Chair advised - best to make contact with the NCC Flood team who lead on this.

* 1. **Consultation and public notices issued by other bodies/councils: to agree involvement and response.**

1. **Planning Applications:**

To consider and comment on applications notified to the Parish Council:

* + 1. *24/00169/FUL - 46 Burnside Grove – Resubmission: demolition of existing Chalet bungalow for new build house.- DNO.*
    2. *23/02242/FUL - 30 Medina Drive – Revisions: single storey front/side/rear exts, Hip to gable/rear dormer loft conversion. - DNO.*

Any other application received prior to the meeting *-*

* + 1. *24/00306/FUL - Goose at Gamston, refit – DNO.*
    2. *Pre-planning public consultation by Vistry Homes. - Councillors discussed at length and agreed to release factual comms that explain the PCs stance on this and how it relates to the current situation with the NHP.*

Confirm planning applications responded to under delegated authority: *None.*

Notice received of planning decisions taken by Rushcliffe Borough Council – None.

* 1. **Reports from parish councillors, working groups and representatives on outside bodies:**
     1. **Parish Councillors:** Cllr Beamont reiterated that Council has just received the Flood Warden draft policy for review. Also shared precirculated correspondence forwarded from MP Ruth Edwards regarding STW review of the sewage problems on Tollerton Lane. Council discussed and agreed STW comments aren’t factually accurate and to feed that back to MP Ruth Edwards and STW. -- Chair explained that Cllr Ross Cox has given his resignation notice from Council/PC representative on the pub committee due to work commitments. Council would like to note many thanks to Cllr Cox for all his time and efforts over the years. Council agreed another PC representative should be on the pub committee and a unanimous vote for Cllr Peter Foale to take that seat was resolved. EO will process resignation.

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* + 1. **Council representatives to the Tollerton Community Trust**: Cllr Law reported that the AGM will be held on 24th.
  1. **Grant applications:** None.

1. **Decisions to further the objectives of the Tollerton Community Plan:**

To consider matters that protect and enhance Rural characteristics, Community facilities and Village life, including:

* + 1. **Tollerton Neighbourhood Plan –** Cllr Foale/Cllr Dul gave an update on the status of the NHP following their meeting with RBC planners to discuss the examiners report stripping the NHP of the Gamston Fields area after pressure from developers to be excluded. The PC urged that a re-examination occurs as the site is within Tollerton’s parish so how can it be excluded at this late stage. RBC informed Cllrs that a re-examination would be too costly. The NHP report is due for referendum likely September but potentially isn’t now supported by its own Parish. Council now awaits revised plan back where they agree to continue to challenge Gamston Fields omission.

1. **Tollerton Parish Council Services and Operations:**
   1. **Finance matters** – to consider and agree matters regarding:
      1. Monthly Income/Expenditure report – EO talked over pre-circulated bank recs/statements. *Expenditure of £5,365 / Income of £2,233.*
      2. Monthly Bank Reconciliation – noted by Council and invoices signed.
      3. 2023-24 Budget to actuals – Council reviewed ytd budget.
      4. Spending under urgency delegated powers – to record for transparency. - None.
   2. **Maintenance of parish council assets and property:** 
      1. **Playground external inspection report** – EO highlighted minor repairs required from the external inspector's report. Overall, the Open Space is in very good condition. Council agreed to ask HAGS to tighten the roundabout handle and Proludic to look at if anything needs repair on the Junior frame swing. Also agreed for local contractor to look at the problematic gate that keeps losing tension. If nothing further can be done to tighten springs Council agree to delegate alternative options/new gate to the EO.
      2. **Play areas surface ground cleaning** – EO explained moss removal isn’t working from Lengthsman’s efforts. Council reviewed jet washing quotes and agreed to go ahead subject to EO obtaining a few more quotes for comparison.
   3. **Contracts and services:** –
      1. **Office Lease** – Council discussed and agreed to renew the Methodist office lease. Council also agreed to move the PC’s registered address to the Methodist building.
      2. Chair also requested an update on NCC grass cutting contract given that the pitch lines haven’t been marked up past few times. EO explained that contractors keep overlooking the 7/9 a side line markings and it’s been a slow for the team to come back to rectify.
2. **Meeting Schedule 24-25 –** Council agreed the first Wednesday of every month (except August) at 7.30pm at the Scout Hut (*unless agree otherwise*). Council agreed to hold the May meeting for the Parishioners at 7pm before the AGM on the 1st May.
3. **Model Council Code of Conduc**t – Council reviewed the pre-circulated latest revisions to the NALC Councillor Code of Conduct model template. Cllr Ball suggested pre-circulated amendments. Council agreed to adopt the revisions shared by the EO/Cllr Ball.

1. **Parish council forward plan, action log and the month ahead.** 
   1. Action log – noted by council.
      1. EO flagged date for ladder repair.
   2. Forward plan – noted by Council.
   3. Date of the next PC meeting - Wednesday 3rd April 2024 at 7.30pm, The Scout Hut.

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*The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.*

1. **Parish Council asset matter –** Council discussed asset matter, no further action.

*Meeting closed: 8.50pm*

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*Signed: Chair of the Parish Council Date:*