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**Minutes of the council meeting of Tollerton Parish Council  
held at the Scout Hut, on Wednesday 1<sup>st</sup> November 2023 at 7.30pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Alex Ball, Cllr Peter Foale, Cllr Mark Law, Cllr Beaumont (co-opted from item 5), Cllr Tank (co-opted from item 5).

**Proper Officer:** Lesa Gilbert – Executive Officer/RFO (EO).

**Also present:** Several residents, NH Watch Representative, NCC Cllr Richard Butler.

1. **Apologies for absence:** Cllr Tracy Longworth, Cllr Ross Cox.
2. **Declarations of interest:** None.
3. **Chair's announcements:** None.
4. **Minutes of the pc meeting held on 4<sup>th</sup> October 2023 for approval:** Council agreed accurate and signed by the Chair.
5. **Co-option of Parish Councillors** – Chair reminded Council of the co-option process and interest received which was discussed in detail at the last PC meeting. Council took a vote on candidates which resulted in Annette Beaumont and Rav Tank being co-opted onto Council. Acceptance to office forms were signed and Cllr Beaumont and Tank joined the panel.
6. **Issues, consultation and matters notified to the Parish Council:**
  - a. **Open session for members of the public to raise matters of council business:**

NCC Cllr Butler highlighted that the LCF grant is open again. -- County/RBC are both busy with next year's budgets which are out for public consultation. -- Also highlighted the RBC share prosperity fund which can be found online.
  - b. **Village flooding** – Chair gave a report on the village areas/properties affected by the latest flooding. -- Residents gave reports of the problems incurred by the flooding. -- NCC Cllr Butler gave NCC flooding report. -- Council discussed at length with residents the potential causes and resolutions. -- Council agreed the following actions:
    1. liaise with all statutory bodies involved to ensure asset management is being carried out. --
    2. liaise with the village landowners to ensure that ditches/gullies are cleared regularly. --
    3. find a 'safe place' for affected residents to evacuate too and a community flood team that have the tools to quickly action an emergency flood plan. --
    4. again, raise the continued issues to MP Ruth Edwards for support in resolving.
  - c. **Consultation and public notices issued by other bodies/councils: to agree involvement and response.**
    - i. **Vistry Homes pre-application public consultation** on plans for a residential-led development on land North of Tollerton (*part of the East of Gamston/North of Tollerton Strategic Allocation*). - Chair explained the Vistry Homes public consultation and the Gamston Fields background to date. Key factor being that until a master site plan is developed, RBC confirmed planning applications will not be considered. -- TABU gave a report on where the group thinking is with the public consultation. -- Council discussed in detail and agreed to comment to Vistry for a site masterplan and contact RBC planning for an update on the Greater Nottingham Strategic Plan and how this site is still required and flag that Tollerton's emerging NHP should be considered.

**ii. Planning Applications:**

To consider and comment on applications notified to the Parish Council:

- i. 23/01892/FUL - 16 Sedgley Road - Two storey rear ext. with rooflights, new first floor windows to both side elevations, application of render to all sides. - DNO.

Any other application received prior to the meeting. - None.

Confirm planning applications responded to under delegated authority: None.

Notice received of planning decisions taken by Rushcliffe Borough Council:

- ii. 23/01571/FUL - 25 Sedgley Road - Single storey rear ext. – Granted.

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- iii. 23/01508/FUL - Three Winds 118 Cotgrave Lane - Demolition of the existing dwelling and outbuildings to allow for the erection of a replacement dwelling, detached garage and pool house. - Granted. (nb – PC have made enquiries into the reasoning for now granting this application which was previously refused permission).
- iv. 23/01608/FUL - The Old Mushroom Farm, Cotgrave Lane - Alterations to the main access of dwelling. Rear decking replaced with paving. Erection of new front fencing. Alterations to doors/internal works. - Granted.

**d. Reports from parish councillors, working groups and representatives on outside bodies:**

**i. Councillors:**

- Village pavements, poor condition raised – review of the paths condition. - Cllr Dul explained resident correspondence regarding the poor condition of the paths. Council is aware of some repair works completed and understand more work will be carried out by highways in the new year. -- Council agreed to lobby for this work to be carried out and advise residents to report problems online to NCC.
- Village bus service reliability query – review of the service reliability. - Cllr Ball explained resident correspondence reporting poor bus service reliability. Council discussed and agreed to monitor the service having noted that buses tend to arrive at the same time of late. Flag to Trent Barton.
- Chair reported that several of the PCs traffic cones have disappeared/stolen from Tollerton Lane S bend which has been reported to the police. -- Council discussed and agreed to purchase replacement cones.

- ii. **Council representatives to the Tollerton Community Trust:** Cllr Law reported that the committee are currently working on the AGM and a landlord site inspection has recently been conducted.

**e. Grant applications:** None.

**7. Decisions to further the objectives of the Tollerton Community Plan:**

To consider matters that protect and enhance Rural characteristics, Community facilities and Village life, including:

- a. **Active Tollerton Project** – EO shared x3 quotes for new porta cabins and potential grants available. Council reviewed the budget and discussed the options. Council agreed to purchase the Lion container (minus the cladding which can be done later) and use the ‘big investment’ cost centre to help cover the costs.
- b. **Your Tollerton Village Centre Project** – EO gave an update on the Parish Room lease status. Council is concerned at the length of time past and agree to a deadline of 29<sup>th</sup> Nov, after which advertise for rent. -- Chair gave a progress report following the village centre working group walkaround.

**8. Tollerton Parish Council Services and Operations:**

**a. Finance matters** – to consider and agree matters regarding:

- i. Monthly Income/Expenditure report – EO talked over the pre-circulated report. Monthly expenditure of £3,401. Income of £48,341 (inc precept payment). Invoices signed.
- ii. Monthly Bank Reconciliation – EO shared monthly bank rec/statement, noted by council.
- iii. 2022-23 Budget to actuals – Council noted budget figures to date.
- iv. Spending under urgency delegated powers – to record for transparency: Flat 42 washing machine repair and Flat 40 radiators not working.

**b. Maintenance of parish council assets and property:** None.

**c. Contracts and services:** – Grass contractors reported a complaint about one of our flat residents – CDF in hand.

9. **Tollerton Community Trust 0 charity status application, trustees/PC association** – Chair explained what the Trust entails and benefits to having charity status. Also explained other structure options/governance frameworks. Council discussed and agreed for the EO to contact the Internal Auditor to seek advice on best options.

**10. Parish council forward plan, action log and the month ahead.**

- a. Action log – noted by council. PAT testing due.
- b. Forward plan – Xmas cracker event – agreed for PC to submit road closures and Groundsman to help set up.
- c. Date of the next PC meeting - Wednesday 6<sup>th</sup> December 2023 at 7.30pm, The Scout Hut.

Meeting closed: 9.39pm

Signed: Chair of the Parish Council

Date: