



Tuesday 26th September 2023

To all members of the Parish Council,
Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend the Parish Council Meeting of Tollerton Parish Council to be held at **The Scout Hut, Tollerton Lane on Wednesday 4th October 2023 at 7.30pm**

The agenda for the meeting is set out as follows.

Lesa Gilbert - Executive Officer to the Council

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest.**
- 3. Chairman's announcements.**
- 4. Minutes of the council meeting held on 6th September 2023 for approval/signing.**
- 5. Issues, consultation and matters notified to the Parish Council.**
 - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
 - b. Consultation and public notices issued by other bodies/councils: to consider and agree response:
 - i. Planning Applications:
To consider and comment on applications notified to the Parish Council:
 - i. 23/01710/FUL - 9 Sunnindale Drive - Two storey front ext with front catslide dormer. Replacement raised rear roof includes raised eaves, rear gable 1st floor extension with canopy. New Cat slide dormer windows to front and rear. Alterations to fenestration. Roof lights to sides.
*Any other application received prior to the meeting.*Confirm planning applications responded to under delegated authority: - None,
Notice received of planning decisions taken by Rushcliffe Borough Council: -
 - ii. 21/02206/FUL - J Swingler Transport Cotgrave Lane - Ext of the site, siting of a prefabricated office block (retrospective), installation of security and screening fences (part proposed/part retrospective) and the implementation of hard standing (part proposed/part retrospective) (Amended Description) - Refused greenbelt.
 - iii. 23/01354/FUL - The Elms, Tollerton Lane – Revision to prior planning granted - 22/00850/FUL - Granted.
 - c. Reports – to consider reports from parish councillors and representatives on outside bodies:
 - i. Councillors.
 - ii. Council representatives to the Tollerton Community Trust - Tollerton Flying Club Limited.
 - d. Grant applications – None prior to meeting.

6. Decisions to further the objectives of Tollerton Community Plan:

To consider matters that protect and enhance Rural characteristics, Community facilities and Village life, including:

- i. Active Tollerton Project - to review progress and agree any further actions.
- ii. Your Tollerton Village Centre Project – to review progress and agree any further actions.
- iii. Christmas 2023 planning – agree any actions.

7. Tollerton Parish Council Services and Operations:

- a. Finance matters – to consider and agree matters regarding:
 - i. Monthly Income/Expenditure report – to note (invoices for approval/signing).
 - ii. Monthly Bank Reconciliation – to verify.
 - iii. 2022-23 Budget to actuals – half year review.
 - iv. Spending under urgency delegated powers – to record for transparency: None.
- b. Maintenance of parish council assets and property.
 - i. Parish Room's communal stairwell maintenance work – to review quotes.
- c. Contracts and services – to consider and agree matters regarding the Council's contracts for services.
 - i. None.

8. Co-option of councillors

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda item on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.

9. Contractual relationship with Tollerton Methodist Church.

10. Parish Council Forward Plan, Action Log and the Month Ahead

- a. Action log – to review and agree actions for the month ahead.
 - i. *Employee appraisals complete.*
- b. Forward Plan - to review and agree reports and decisions for forthcoming meetings.
- c. Date of the next PC Meeting - Wednesday 1st November 2023 at 7.30pm, The Scout Hut.

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting. The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.