



0507202301

**Minutes of the council meeting of Tollerton Parish Council  
held at the Scout Hut, on Wednesday 5<sup>th</sup> July 2023 at 7.30pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Tracy Longworth,  
Cllr Alex Ball, Cllr Mark Law (8.15pm)

**Proper Officer:** Lesa Gilbert – Executive Officer/RFO (EO).

**Also present:** NCC Cllr Richard Butler, RBC Mayor Debbie Mason, NH Watch Representative, plus residents.

1. **Apologies for absence:** Cllr Peter Foale, Cllr Ross Cox – *apologies accepted*.
2. **Declarations of interest:** None.
3. **Chair's announcements:** No announcements to be made.
4. **Minutes of the pc meeting held on 14 June 2023 for approval:** Council agreed accurate and signed by the Chair.

**5. Issues, consultation and matters notified to the Parish Council:**

**a. Open session for members of the public to raise matters of council business:**

0507202302

NCC Cllr Richard Butler highlighted the Speed Petition outcome. – Rushcliffe Mayor Debbie Mason flagged the Borough's email reply to weed spraying and that they hadn't been the authority to carry out the spraying that occurred in the village. -- Cllr Mason has been elected as Mayor. -- Post Office Master Somal thanked the Parish Council for the commemorative Silver Birch tree planting and raised the issue of many overgrown hedges in the village (*Although no powers over hedge cutting, Council agreed if they are sent the list they will assist to ensure trimmed back*). – The prospective tenants of the Parish Rooms read out statements/highlighted email correspondence with the Parish Council and expressed their viewpoints and disappointment at the lease signing delay (*Chairman responded to express the Parish Councils viewpoint and the need to appoint a Commercial Management Agency which is in progress*).

**b. Spraying of weeds: to consider responses from Rushcliffe Borough Council and Nottinghamshire County Council on the impact of weed killer on bees and to consider parish council policy on spraying** – EO shared correspondence in from NCC/RBC regarding the villages recent weed spraying (Chair permitted resident comment to enquire how the Parish Council will respond). Council discussed the use of weed spray in the village/local area and resolved to write to NCC/RBC to lobby for the authorities to cease weed spraying in Tollerton.

**c. Consultation and public notices issued by other bodies/councils: to agree involvement and response.**

**i. Planning Applications:**

To consider and comment on applications notified to the Parish Council:

- a. 23/00878/FUL - 12 Medina Drive, Single storey rear/side ext. Erection of outbuilding/front porch. – Do not object.
- b. 23/00968/FUL - 82 Cotgrave Lane - Conversion of existing outbuilding to form a new dwellinghouse includes single storey ext/ aluminum roof/ application of timber cladding/ parking and widening to existing access. – Object: inappropriate greenbelt development/contractor to emerging NHP/garden backfilling.
- c. 23/01114/OUT - 82 Cotgrave Lane - Outline planning application for a detached dwelling. – Object: inappropriate greenbelt development/contractor to emerging NHP/garden backfilling.

Any other application received prior to the meeting – None.

Confirm planning applications responded to under delegated authority: - None.

Notice received of planning decisions taken by Rushcliffe Borough Council:

d.23/00939/FUL – 7 Lothian Rd – 2 storey side ext/single storey rear ext – Granted.

**d. Reports from parish councillors, working groups and representatives on outside bodies:**

- i. Councillors: None.

- ii. Council representatives to the Tollerton Community Trust – Cllr Dul explained a change of Accountants.

e. **Grant applications** – No applications received.

**6. Decisions to further the objectives of the Tollerton Community Plan:**

To consider matters that protect and enhance Rural characteristics, Community facilities and Village life, including:

i. **Active Tollerton Project** – Council discussed plans regarding the porta cabin and compostable toilet. Council agreed to put in planning permission for the toilet delegated to Cllr Longworth/EO. – Council agreed to arrange a working group to discuss site layout plans. – Council agreed to delegate to the EO to place the order for the compostable Kazuba toilet and arrange removal of the old porta cabin.

Cllr Longworth/EO to action

ii. **Your Tollerton Village Centre Project** – Cllr Ball reported progress with the Levelling up grant application – expression of interest stage. (Cllr Law arrived 8.15pm and several residents left the meeting).

Cllr Ball to action

iii. **Coronation commemorative planters and time capsule** – Chair explained the school's plans to bury 3 time capsules on the school's grass verge and idea of 3 PC planters to be cited over the time capsules. Council discussed and agreed to purchase/maintain 3 wooden planters for this.

EO to action

**7. Tollerton Parish Council Services and Operations:**

**a. Finance matters – to consider and agree matters regarding:**

- a. Monthly Income/Expenditure report – EO talked over the pre-circulated report. Monthly expenditure of £16,636 (included the electric works at the OS). Income of £1,254. Bank balance at 17/6: £51,377. Invoiced signed.
- b. Monthly Bank Reconciliation – EO shared monthly bank rec/statement, noted by council.
- c. 2022-23 Budget to actuals – all underspent apart from grants budget now spent - noted by Council.
- d. Spending under urgency delegated powers – to record for transparency: None.

**b. Maintenance of parish council assets and property:**

- a. Parish Room Stairs – EO shared structural engineer cost and agreed to go ahead with inspection.

**c. Contracts and services:** – None.

**8. Co-option of Councillors** – Council will reach out for residents with strong skill sets for co-opting.

**9. Parish council forward plan, action log and the month ahead.**

- a. Action log – noted by council.
- b. Forward plan – noted by council. Resident flagged parking issues on the 's' bend, Tollerton Lane with clubs/events meet at Scout hut/ Community Hall. Council will flag to NCC for review/investigations.
- c. Date of the next PC meeting - Wednesday 6<sup>th</sup> Sept 2023 at 7.30pm, The Scout Hut.

Meeting closed: 8.29pm

Date:

Signed: Chair of the Parish Council