**1406202301

**Minutes of the council meeting of Tollerton Parish Council**

**held at the Scout Hut, on Wednesday 14th June 2023 at 7.30pm.**

**Councillors present:** Cllr Claire Dul (Vice), Cllr Mark Law, Cllr Peter Foale, Cllr Ross Cox, Cllr Alex Ball (7.40pm)

**Proper Officer**: Lesa Gilbert – Executive Officer/RFO (EO).

**Also present:**  Village Newsletter Editor, NH Watch Representative, x1 resident.

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| 1. Apologies for absence: Cllr Matt Garrard (Chairman), Cllr Tracy Longworth *– apologies accepted.*   In the absence of the Chairman, Vice Cllr Dul chaired the meeting.  Also apologies given from RBC Cllr Debbie Mason, NCC Cllr Richard Butler.   1. Declarations of interest: Cllr Law planning application 5bib is neighbouring property. 2. Chair’s announcements: Congratulated Tollerton School’s girls football team for getting to the finals, knocked out on penalties. Great to see the team celebrated on the open top bus at the Village Fayre. -- Also congratulated all involved in the organising of the Village Fayre – a great day was had. 3. Minutes of the AGM council meeting held on 10 May 2023 for approval: Council agreed accurate and signed by the Chair. |  |
| 1. Issues, consultation and matters notified to the Parish Council:    1. Open session for members of the public to raise matters of council business:   Neighbourhood watch representatives explained that they have £170 in the bank from the PC grant which is unlikely to be spent. Council agreed to share the money between the village youth groups: Scouts, Cubs, Brownies, Rainbows. -- Also shared the minutes from the Rushcliffe Villages Police meeting that occurred last week and highlighted the forthcoming bike marking event. -- Resident raised concern at the lack of signage about when the school undertook the cycling proficiency (council agreed to raise to school). -- Resident enquired about the project to paint the shop fronts (EO explained PC obtained quote and plan to share costs between all establishments). Also raised that there are establishments outside of the village centre and would like this referencing in all communications (Council agreed to make wider reference to incorporate all village establishments). -- Enquired about the MUGA light repair (EO explain it has now been repaired with a new timer button).   * 1. Consultation and public notices issued by other bodies/councils: to agree involvement and response.      1. Planning Applications:   To consider and comment on applications notified to the Parish Council:   1. *23/00968/FUL - 82 Cotgrave Lane - Conversion of existing outbuilding to form a new house inc. single storey ext to south. - Council require more information on the current greenhouses to be able to fully consider the application. EO to email RBC.*   Any other application received prior to the meeting – None.  Confirm planning applications responded to under delegated authority: *-*   1. *23/00939/FUL - 7 Lothian Road - 2 storey side ext/ Single storey rear ext. - DNO.*   Notice received of planning decisions taken by Rushcliffe Borough Counil:   1. *23/00588/FUL - 30 Burnside Grove - replacement of existing heat pump – Granted.* 2. *23/00046/FUL- B T Hoyland and Sons, Little Lanes - Change of use of existing agricultural piggerie building to light storage with associated parking – Refused: unadopted road.* 3. *3/00256/FUL - 75 Tollerton Lane - Single Storey rear and side extension. New hipped roof to side elevation. - Granted.*    1. Reports from parish councillors, working groups and representatives on outside bodies:       1. Councillors: Cllr Ball reported on the levelling up fund and initial expression of interest form based on the Methodist Hall project.       2. Council representatives to the Tollerton Community Trust – No reports.    2. Grant applications       1. EO shared that the Village Trust Committee has flagged an overspend and would like to submit a grant – council agreed subject to grant form paperwork and cost breakdown. -- EO also shared King Coronation’s time capsule project at Tollerton School and the installation of three planters/plaque over the capsule. Council agreed subject to grant form paperwork and cost circulation. - Both delegated to EO to circulate to Council. 4. Decisions to further the objectives of the Tollerton Community Plan:    1. To protect and enhance rural characteristics, community facilities and village life.       1. Neighbourhood Plan – Cllr Foale gave a progress report that a NHP Reg 15 has now been submitted to the Borough. Council congratulated Peter and Council for reaching this significant stage. We now await inspector/referendum to be done. 5. Tollerton Parish Council Services and Operations: 6. Finance matters – to consider and agree matters regarding:    1. Monthly Income/Expenditure report – EO talked over the pre-circulated report. Monthly expenditure of £5,149. Income of £946. Bank balance at 17/4: £85,582. Invoiced signed.    2. Monthly Bank Reconciliation – EO shared monthly bank rec, noted by council.    3. 2022-23 Budget to actuals – all underspend - noted by Council.    4. Spending under urgency delegated powers – to record for transparency:       1. Defibrillator battery - £113.       2. No stopping cones - £149.       3. Metal barrier stakes - £42.    5. Maintenance of parish council assets and property:       1. Your Tollerton Village Centre Project – EO reported that the quote for the painting of the shop fronts has been received at £2,960.       2. Active Tollerton Project – Cllr Law flagged the OS gate for repair by the Borough following being reserved into by Streetwise. -- Also flagged tap box for repair following vandalism. -- Council flagged that the porta cabin project needs to be complete by September and actioned Cllr Longworth with producing a scaled drawing with what sized storage/toilet/cabin could fit.       3. Parish Room Stairs – agree (*following check in with Cllr Longworth*) to get a structural engineer to look at the stairs asap.    6. Contracts and services: Grass cutting – EO shared quotes in for the annual grass contact. Council reviewed current contract. - Council agreed to award contract to NCC. 7. Parish council forward plan, action log and the month ahead.    1. Action log – noted by council. MUGA Light timer now replaced. / War Memorial restoration has begun. / All play equipment repairs are complete. / Most play equipment has now been painted.    2. Forward plan – noted by council. EO flagged no August meeting. / Consider Councillor co-option.    3. Date of the next PC meeting - Wednesday 5th July 2023 at 7.30pm, The Scout Hut.   *Meeting closed: 8.35pm* | 1406202302  EO to action |
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*Signed: Chair of the Parish Council Date:*