**0504202301

**Minutes of the council meeting of Tollerton Parish Council**

**held at the Scout Hut, on Wednesday 5th April 2023 at 7.30pm.**

**Councillors present:**  Cllr Matt Garrard (Chairman), Cllr Mark Law, Cllr Alex Ball, Cllr Peter Foale.

**Officers**: Lesa Gilbert – Executive Officer/RFO (EO).

**Also present:**  Village Newsletter Editor, NH Watch Representative, RBC Cllr Debbie Mason, NCC Cllr Richard Butler.

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| 1. Apologies for absence: Cllr Claire Dul (Vice), Cllr George Walker, Cllr Martin Goodman,   Cllr Ross Cox, Cllr Tracy Longworth.   1. Declarations of interest: None. 2. Chairman’s announcements: Congratulated Cllr Ball on the arrival of his new baby daughter. -- Wished Andrew Flett (*Pub committee member*) luck for his Marathon run in aid of blood cancer. -- Congratulated Tollerton School’s Girls Football Team for reaching the national finals. -- Thanked Cllr Walker and Cllr Goodman, who are standing down from Council, for their service and time as Councillors. Their valuable skill sets will be missed, and they both contributed greatly to the community pub project. -- Also, shared that the Parish Council election result is uncontested and therefore congratulated the remaining 7 current Councillors who stood for re-election and retain seats on Council. -- Wished RBC Cllr Mason, and NCC Cllr Butler luck for the upcoming RBC/County elections. 3. Minutes of the council meetings held on 01 March 2023 for approval: Council agreed accurate and signed by Chairman. |  |
| 1. Issues, consultation and matters notified to the Parish Council:    1. Open session for members of the public to raise matters of council business:   Cllr Debbie Mason gave RBC updates: RBC shortlisted for local authority of the year national award. -- Rushcliffe Crematorium now open and looks very nicely done. -- Tour of Britan to come to Nottingham again but unlikely to have the same route. -- Formal start of the East Midlands Free Port. -- Free training on Trading Standards for local businesses is available via RBC. -- £2m investment secured for Cotgrave Leisure Centre. -- Funding is available for Coronation events. -- RBC Mayor is doing a Charity abseil. -- Upcoming elections require photo ID when voting in person.  -- Village news editor reported that the overgrown hedge on the corner of Medina has now been cut. --  -- Cllr Richard Butler gave NCC updates: Devolution deal continues. -- Flooding survey now on the NCC website which highlights hotspot areas and residents can give feedback. -- NCC initiative to assist unpaid carers in the region with more support. -- Expect to have the outcome of the village’s speed petition to the pc shortly. -- Cllr Foale gave feedback that the flood works on Cotgrave Lane have been a success so far. -- Chairman raised that flooding on Tollerton Lane near the Shell garage needs including in the survey.   * 1. Consultation and public notices issued by other bodies/councils: to agree involvement and response.      1. Planning Applications:   To consider and comment on applications notified to the Parish Council – No applications received.  Any other applications received prior to the meeting: None.  Confirm planning applications responded to under delegated authority:   * + 1. *23/00295/FUL - Wood View, Oak Tree Court – Change of use to private garden. Erect a greenhouse/ext. existing wooden outbuilding – DNO.*.   Notice received of planning decisions taken by Rushcliffe Borough Council:   * + 1. *22/02337/FUL - 46 Burnside Grove - Demolish Existing Chalet Bungalow and Erection of New Dwelling House with Detached garage – Refused: proposed replacement dwelling by virtue of its design would result in dominant/unsympathetic development harming visual amenities of the street scene.*   1. Reports from parish councillors, working groups and representatives on outside bodies:      1. Councillors: Cllr Foale reported that the closing date for school’s Headteacher applications is on the 18th April, interviews to follow.      2. Council representatives to the Tollerton Community Trust – Cllr Law highlighted that the AGM had a good resident attendance and received very positive feedback.   2. Grant applications      1. None.  1. Decisions to further the objectives of the Tollerton Community Plan:    1. To protect and enhance rural characteristics, community facilities and village life.       1. Neighbourhood Plan – Cllr Foale reported no further feedback from RBC.       2. Community Ownership Fund – Cllr Ball wondered if funding appliable for any current projects. Council to consider further, although EO advised closing date is very soon. 2. Tollerton Parish Council Services and Operations: 3. Finance matters – to consider and agree matters regarding:    1. Monthly Income/Expenditure report – EO talked over the pre-circulated report. Monthly expenditure of £37,590.79 (includes loan repayment, staff costs and windows). Income of £6,582.83 (incs NHP grant). Bank balance at 17/3 £89,785.65.    2. Monthly Bank Reconciliation – EO shared monthly bank rec, noted by council.    3. 2022-23 Budget to actuals – EO shared year-end budget review ending within targets and still have VAT reclaim to add est.£6.5k.    4. Invoices approved and signed by council.    5. Spending under urgency delegated powers – to record for transparency: None*.*    6. Internal auditor report – EO pre-circulated report, no concerns to report.    7. Bank provider review – Chairman explained that the reserves held in the current account could potentially earn better return in an alternative savings type account. EO explained possible account types and interest rates. Council agreed to move the general reserves and delegated to the EO subject to council circulation.    8. Maintenance of parish council assets and property:       1. Your Tollerton Village Centre Project – Chairman reported that the electrics/window works are now complete. Short term licence has been agreed with the tenants until the lease contract is agreed. EO delegated to arrange for removal of council items from the Parish Rooms.       2. Active Tollerton Project – no further progress to report.       3. Annual playground inspection report findings – EO pre-circulated the inspection report. All equipment safe for use – EO delegated to carry out suggested actions.    9. Contracts and services: None. 4. Parish council forward plan, action log and the month ahead.    1. Action log – noted by council.    2. Forward plan – noted by council.    3. Date of the next PC meeting to be moved to the 14th June due to the clash with the school’s football finals – Council agreed.   *The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.*   1. Employment contract changes – EO/council discussed temporary job description changes and contract hour changes for the Executive Officer – agreed and signed by both EO/Council.   *Meeting closed: 8.30pm* | 0504202302  EO to action. |
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*Signed: Chairman of the Parish Council Date:*