**0103202301

**Minutes of the council meeting of Tollerton Parish Council**

**held in the Parish Rooms, on Wednesday 1st March 2023 at 7.30pm.**

**Councillors present:**  Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Tracy Longworth,

Cllr Mark Law, Cllr Alex Ball, Cllr Peter Foale, Cllr Martin Goodman, Cllr Ross Cox.

**Officers**: Lesa Gilbert – Executive Officer (EO).

**Also present:**  Village Newsletter Editor, NH Watch Representative, Village History Group Representative,

RBC Cllr Debbie Mason, NCC Cllr Richard Butler and 2 residents.

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| 1. Apologies for absence: Cllr George Walker. 2. Declarations of interest: None. 3. Chairman’s announcements: No announcements. 4. Minutes of the council meetings held on 01 February 2023 for approval: Council agreed accurate and signed by Chairman. |  |
| 1. Issues, consultation and matters notified to the Parish Council:    1. Open session for members of the public to raise matters of council business:   Neighbourhood Watch Representative shared praise from the local police on the great work the group is doing. -- History Group Representative updated Council on current projects and financial position. Chairman flagged the Kings Coronation plans and possible collaboration with all the groups/entities. -- RBC Cllr Debbie Mason gave an update on the Gamston Fields environmental scoping work and RBC request for a collaborated comprehensive site master plan from all developers. -- Reported Bingham Leisure Centre is now open. -- Reported Stragglethorpe Crematorium is due to open in Spring. -- NCC Cllr Richard Butler gave NCC updates and updated Council that another speed survey is underway on Tollerton Lane/Cotgrave Lane to progress the speed petition. Again, apologies for the delays. -- No other resident comments.   * 1. Consultation and public notices issued by other bodies/councils: to agree involvement and response.      1. Planning Applications:   To consider and comment on applications notified to the Parish Council, including   * + 1. *23/00046/FUL - B T Hoyland Farm - Change of use: agricultural piggerie building to light storage/associated parking. - No comment from Council.*     2. *23/00096/SCOEIA - Scoping request – North of Tollerton / East of Gamston. - Council agree to forward NHP environmental matters to RBC for consideration.*   Any other applications received prior to the meeting:   * + 1. *23/00332/FUL - 33 Medina Drive - Single storey rear/side ext.,/front porch erection – Do not object.*     2. Confirm planning applications responded to under delegated authority: - None.     3. Notice received of planning decisions taken by Rushcliffe Borough Council: *No decision notices to report.*   1. Reports from parish councillors, working groups and representatives on outside bodies:      1. Councillors: Cllr Longworth explained that 3 young trees need replacing at the OS due to the drought last summer. Council agreed to replace with x3 silver birch. Groundsman to plant. -- Cllr Foale reported that Ofsted inspected the Primary School last week. -- Chairman shared correspondence received from a driver that had a vehicle collision near the school and feels it is due to the school run parked cars. As TPC has no powers in highways it has been forwarded to NCC.      2. Council representatives to the Tollerton Community Trust – Cllr Law highlighted the Pub AGM in March. -- Cllr Cox reported that the minimum bank reserves have now recovered and above the required threshold. - Noted by Council.   2. Grant applications      1. None.  1. Decisions to further the objectives of the Tollerton Community Plan:    1. To protect and enhance rural characteristics, community facilities and village life.       1. Neighbourhood Plan – Cllr Foale updated Council that a formal NHP has now been submitted to RBC. Due to elections the review may take longer than usual. -- Chairman explained NHP grant money now in of £5,685.       2. Meeting Schedule 2023-24, Annual Parishioners Meeting and May Elections – EO prior circulated proposed meeting schedule for 23-24; retaining the first Wednesday of the month (bar August) at 7.30pm at the Scout Hut. EO explained the first date at which the AGM can be held if elections are not contested is the 10th of May. Council agreed to schedule dates and to hold the May AGM and Parishioners Meeting both on the 10th May if there is no contested election. 2. Tollerton Parish Council Services and Operations:    1. Finance and expenditure – EO reported a bank balance on the 17th Feb of £120,793. Income/Expenditure lists were prior circulated to Council - Income over Nov-Dec of £5,916.95 and Expenditure of £13,376.59. Approved by Council.       1. Invoices for approval – EO presented invoices for signing.       2. Spending under urgency delegated powers – to record for transparency:   *New defibrillator battery/pads (Tollerton Lane Defib) £113.95 -VAT.*   * 1. Maintenance of parish council assets and property:      1. Your Tollerton Village Centre Project – Cllr Longworth gave an update on the Structural Engineers report findings – structurally supported but suggests a concrete slab restraint for the windows to transfer wind load - £984.50. Council agreed. -- Cllr Cox gave Council an update on the lease progress. Council agreed to have the lease terms detailed in the next 2 weeks with a monthly holding fee from 1st April.      2. Active Tollerton Project – Chairman gave Council a reminder of where we are with the project/funding. Also shared that we may be eligible for a grant from the Football Ass. to fund the storage/toilets. Council agreed to apply for funding.   2. Contracts and services:      1. Electric supply for Christmas Lights – EO shared cost quote from Via of £3,489.77 +VAT. Council agreed seemed very expensive and to ask electrician for second quote to compare and discuss with highways/Via as the only supplier permitted to do the work.      2. Insurance renewal – EO shared 3 quotes from: Zurich, Hiscox and BHIS. Council discussed and resolved to take out the 3-year term with BHIS at £1,247.93 pa.      3. Playground repairs – EO shared costs to replace the two HAGS chain cargo nets at £2,076.40 +VAT total. Council agreed. -- EO shared cost to replace the rotting MUGA backboards x2 at £718+VAT total. Council agreed too expensive and to look for other options, inc plastic board for longevity. Delegated to EO to source and circulate costs to Council.  1. Parish council forward plan, action log and the month ahead.    1. Action log – noted by council. Chair asked for wildflower signs to be put out shortly and Burnside Grove grass edging to continue.    2. Forward plan – noted by council. EO highlighted approaching year end/Audit.    3. Date of next PC meeting noted – Wednesday 5th April 2023 at 7.30pm, Scout Hut   *The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.*   1. Employment matters - council discussed progress with an employment and banking matter.   *Meeting closed: 8.50pm* | 0103202302  Cllr Longworth/ Cox to oversee  EO to action  EO to action  EO to action. |
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*Signed: Chairman of the Parish Council Date:*