



0401202301

**Minutes of the council meeting of Tollerton Parish Council
held in the Parish Rooms, on Wednesday 4th January 2023 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Tracy Longworth, Cllr Mark Law, Cllr Alex Ball, Cllr Martin Goodman, Cllr Ross Cox.

Officers: Lesa Gilbert – Executive Officer (EO).

Also present: Village Newsletter Editor, NHW Representative.

1. **Apologies for absence:** Cllr Peter Foale, Cllr George Walker.
2. **Declarations of interest:** None.
3. **Chairman's announcements:** the school has had flood damage over the Christmas holidays and has reached out for any support they require from the Parish Council.
4. **Minutes of the council meeting held on 07 December 2022 for approval:** Council agreed accurate and signed by Chairman.
5. **Issues, consultation and matters notified to the Parish Council:**
 - a. **Open session for members of the public to raise matters of council business:**
No public comments received.
 - b. **Consultation and public notices issued by other bodies/councils: to agree involvement and response.**
 - i. **Planning Applications:**
To consider and comment on applications notified to the Parish Council, including
 - a. No applications received this month.Any other application received prior to the meeting. - None.
Confirm planning applications responded to under delegated authority: - None.
Notice received of planning decisions taken by Rushcliffe Borough Council:
 - b. 22/01622/01862/FUL - 95 Tollerton Lane - 2 Storey Side/Rear Ext & Single Storey Front/Side/Rear Exts. - *Granted.*
 - c. **Reports from parish councillors, working groups and representatives on outside bodies:**
 - i. Councillors: No reports given.
 - ii. Council representatives to the Tollerton Community Trust – No updates to share.
 - d. **Grant applications**
 - i. EO read out the grant application received from the Scout Group for £1,000 to help fund the Scout Camp trip in Aug23 to Ireland. Council discussed the grant request and reviewed the Scouts grant application/finances pre-circulated. Council resolved to give a grant of £1,000 from next year's grant budget 23-24.
6. **Decisions to further the objectives of the Tollerton Community Plan:**
 - a. **To protect and enhance rural characteristics, community facilities and village life.**
 - i. Neighbourhood Plan – EO read out an update from Cllr Foale - *'agreed with Urban Imprint to do a 'soft submission' of the plan and drafts of the supporting documents to RBC to get some initial reaction to then finalise the documents for a formal submission'*.
-- EO also highlighted concerned resident correspondence to the NHP group re. Overgrown Acres applying to the Caravanning Club Certificate. Council agreed to support residents in raising an objection to the application.

- ii. Review of Christmas arrangements: Council discussed Christmas gone and agreed to obtain the cost for a commercial tree stand for outside the pub and electric connections on the Pinfold, Lenton Circus and verge outside the Air Hostess Pub.
- iii. Platinum Jubilee Village Hall Fund – Chairman explained the funding opportunity and potential to help fund the Methodist Hall improvements. Council agreed to apply for the funding grant.

7. Tollerton Parish Council Services and Operations:

a. Finance and expenditure –

- i. Invoices for approval – usual reoccurring invoices this month.
- ii. Spending under urgency delegated powers – to record for transparency:
 - *Pinfold Xmas Lights* £16.99
 - *Diversion signs* £49.07
 - *Chairman's allowance expenditure in support of Christmas Cracker event* – £23.99, £34.95, £180 - *Snow machine asset*.

b. Maintenance of parish council assets and property:

- i. Your Tollerton Village Centre Project – Chair gave Council an update on the new windows at the Parish Rooms. Also highlighted that the post box needs reinstating either on the Parish Room external wall or at the Methodist (*potential change of address*)– Council approved.
- ii. Parish rooms roof frontage and painting: Chair explained that the Parish Rooms exterior wood cladding is rotting/flaking paint again. Proposed look to install new stained timber cladding and plastic grey fascia roof coverings for longevity within the current window works. Council agreed and delegated to EO to action subject to circulating the cost quote to full council.
- iii. Flat 42 Condensation/Mould: CDF have had correspondence from the tenant of flat 42 regarding damp/mould on the walls. Tenant has said that they have tried the usual advice on mould/condensation but hasn't worked. Council agreed for CDF to send out a damp specialist to look at the problem and delegate the EO to action subject to circulating findings/cost to council.

c. Contracts and services:

- i. Nothing to raise this month.

- d. **Medium Term Financial Strategy and Budget Setting Principles for 2023-24:** Chair talked over the draft Statement of Proposed Financial Activities 2023/24 and budget 2023-24. Council agreed to review in further detail at a separate extraordinary budget meeting.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – noted by council: including xmas tree disposal, maintenance of benches, repositioning of post boxes, replace phone box light.
- b. Forward plan – noted by council: including 2023 budget, replacement changing rooms, supply of power for village fayre.
- c. Date of next PC meeting noted – Wednesday 1st February 2023 at 7.30pm, Parish Rooms- TBC.

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960. - Officers and Cllr Goodman left the meeting.

- 9. **Your Tollerton Village Centre Project** – Council agreed to defer to the extraordinary meeting in order to meet with tenants prior to discuss the windows and bulkheads required.

- 10. **To approve the confidential minute items from the council meeting held on 07 December 2022** – Council agreed accurate and the Chair signed the minutes.

- 11. **Employment matters** - council discussed progress with an employment matter.

Meeting closed: 8.55pm

Signed: Chairman of the Parish Council

Date: