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**Minutes of the council meeting of Tollerton Parish Council
held in the Parish Rooms, on Wednesday 7th December 2022 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Tracy Longworth, Cllr Mark Law, Cllr George Walker, Cllr Alex Ball, Cllr Martin Goodman (*arrive 7.50pm*).

Officers: Lesa Gilbert – Executive Officer (EO).

Also present: RBC Cllr Mason, Village Newsletter Editor, NHW Representative, 2 Rushcliffe Police Officers.

1. **Apologies for absence:** Cllr Peter Foale, Cllr Ross Cox.
2. **Declarations of interest:** Cllr Ball declared an interest on 5dii as a committee member of the Flying Club. Chair explained the Council has a SO Dispensation on Flying Club/Pub matters.
3. **Chairman's announcements:** Praised Tollerton Primary School's girls football team as Champions of Rushcliffe and going on to the Nottinghamshire finals.
4. **Minutes of the council meeting held on 02 November 2022 for approval:** Council agreed accurate and signed by Chairman.

5. **Issues, consultation and matters notified to the Parish Council:**

- a. **Recent crime, the future of Neighbourhood Watch and local police support.** *<Deferred until police arrived at 7.40pm>* Local Beat Manager Dan Clark gave introductions. Reported that crime figures are now online and explained how the statistics are reported. Live updates are also posted on Rushcliffe South FB page (non FB users can subscribe to neighbourhood alert emails). Understand Tollerton to be a low crime village but are working on speed checks/awareness initiatives. Encouraged residents to report incidents/suspicious activity to 101, crime stoppers, or email the Local Beat. NHW rep enquired re follow up feedback from the police after reporting a crime – unfortunately due to the volume of calls the police are unable to provide follow up feedback. -- Cllr Goodman raised drug issues occurring at night in the park carpark – Beat Manager advised residents to call in to 101 and the team will try to drive by. -- Council thanked the police for attending the meeting.

b. **Open session for members of the public to raise matters of council business**

(limited 15 min)

Resident enquired over the start date of the new Parish Room windows – Chair explained 1 week delay on window order. -- NHW updated Council on items from the Rushcliffe South Villages police meeting: Councils can now buy speed cameras (suggest Parishes share cameras), crime figures are now reported online. -- Cllr Mason shared RBC report: Xmas bin collection changes, Strep A advice, RBC leader Cllr Simon Robinson stepping down next year, RBC considering devolution, RBC have a live survey for residential tenants to feedback on mould/damp with rented properties, celebrating Rushcliffe Award winners and the return of Tour of Britain occurring again through Nottinghamshire. Cllr Mason also highlighted that the Friends of Sharphill Woods are looking for volunteers to help maintain the woods, digital recovery grants are also still available to help boost local businesses.

<Councillor Goodman arrived 7.50pm. Police Officers arrived 7.45pm and agenda item 5a resumed>.

c. **Consultation and public notices issued by other bodies/councils: to agree involvement and response.**

i. **Planning Applications:**

To consider and comment on applications notified to the Parish Council, including

- a. 22/02165/OUT - Wheatcroft Business Park Landmere Lane - Construction of new office buildings, family housing, parkland/green infrastructure, upgrade/extension of the existing road access network. - No comments from Council.

Any other application received prior to the meeting. - None.

Confirm planning applications responded to under delegated authority: - None.

Notice received of planning decisions taken by Rushcliffe Borough Council:

- b. 22/01777/PAR - B T Hoyland - Change of use agricultural to light storage – Refused: floor space would exceed 500sqm.
- c. 22/01653/FUL - Three Winds, 118 Cotgrave Lane - Demolition of existing dwelling, replacement new dwelling. - Refused: materially larger than the existing bungalow, inappropriate development in the Green Belt.
- d. 22/01767/FUL - TPC 40/42 Burnside Grove Tollerton - Change of use (F2) to (E)- Granted.
- e. 22/01847/FUL - 22 Muir Avenue - Single storey rear ext, Front/side ext, loft conversion with front/rear dormer windows – Granted.

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d. Reports from parish councillors, working groups and representatives on outside bodies:

- i. Councillors: No reports given.
- ii. Council representatives to the Tollerton Community Trust – No updates to share.

e. Grant applications

- i. EO read out grant application just received from the Scout Group. Council agreed to defer to next month to fully review the application.

6. Decisions to further the objectives of the Tollerton Community Plan:

a. To protect and enhance rural characteristics, community facilities and village life.

- i. Neighbourhood Plan – EO read out an update from Cllr Foale - The draft plan has been through its Reg14 consult process and is subject to a Health Check by an external consultant. The final version is near completion to be submitted to Rushcliffe – a copy will be circulated to Council and the Neighbourhood Plan Steering Group. Considerations to be considered of the report approved by RBC Cabinet on the 8th Nov that are to replace Part 1 of the Local Plan with its 'preferred option' in the revised draft.
- ii. Christmas action plan – no updates to share. Chair asked if TPC Groundsman could assist with road closures at the Xmas Cracker event – Council agreed.
 - a. Village newsletter volunteer thank you gifts – EO reported some stock left from last year. Council agreed.
- iii. Install of electrical socket for Remembrance Sunday outdoor service – Chair explained that the PA system cable runs across the road and suggests an electric socket is fitted in the Defib phone box – Council agreed.
- iv. Open Space corner flags and respect line – Chair explained request for corner flags and respect line for the youth teams. Council discussed and agreed to purchase corner flags and spray on a respect line.

7. Tollerton Parish Council Services and Operations:

a. Finance and expenditure –

- i. Invoices for approval – usual reoccurring invoices this month.
- ii. Spending under urgency delegated powers – to record for transparency:
 - Tiger MCA68-BK Microphone stand - £23.99

b. Maintenance of parish council assets and property:

- i. Your Tollerton Village Centre Project – Chair explained 1 week delay of the new windows. Lease awaiting window fitting. -- Cllr Dul highlighted flat 42 mould issue reported to CDF.
- ii. OS Street lighting – replacement timers – EO explained quote to replace 2 timers to correctly control the lighting @ £210. - Council agreed.
- iii. OS defibrillator RCD unit – EO explained that the recommended works following the memo tripping is to put the defibrillator on a separate RCD unit @ £190. - Council discussed and agreed to initially monitor the nuisance tripping situation further.

c. Contracts and services:

- i. Winter grass cutting on Burnside Grove – Chair explained grass verges have been mowed quite short and suggests no further winter cuts now (unless light strimming) - Council agreed – EO to flag to contractor.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – noted by council. -- EO reported Photographic Society has cancelled storage rent. - St Peter's Church are collecting chairs mid Dec.
- b. Forward plan – noted by council.
- c. Date of next PC meeting noted – Wednesday 4th January 2022 at 7.30pm, Parish Rooms- TBC.

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The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960. - Officers and Cllr Goodman left the meeting.

9. Your Tollerton Village Centre Project – Council agreed to defer to next month.

10. To approve the confidential minute items from the council meeting held on 2 November 2022 and extraordinary meeting held on 30 November 2022 – Council agreed accurate and the Chair signed minutes from the 30 November meeting.

11. Employment matters - council discussed employment matters as per the confidential minutes.

Signed: Chairman of the Parish Council

Date: