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**Minutes of the council meeting of Tollerton Parish Council
held in the Parish Rooms, on Wednesday 2nd November 2022 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Tracy Longworth, Cllr Ross Cox, Cllr Martin Goodman, Cllr Mark Law (x1 Vacancy).

Officers: Lesa Gilbert – Executive Officer (EO). -- Emma Goodman – Finance Officer (FO).

Also present: NHW Representative, 1 resident for casual vacancy position.

1. **Apologies for absence:** Cllr George Walker, Cllr Peter Foale
2. **Declarations of interest:** None.
3. **Chairman's announcements:** Reminded Council that the Remembrance Service is on the 13th November - Scouts have asked if any Councillors can spare time to assist. -- Chair also highlighted the Spire Hospital planning application to be reviewed later on the agenda.
4. **Minutes of the council meeting held on 05 October 2022 for approval:** Cllr Goodman proposed amendment to minute item (0510202202) 7a-iii – Banking arrangements/business continuity, to add that the reasoning behind the Chair's proposition for an additional bank card was that there is a high risk to financial/payment continuity. Council agreed to amendment and agreed rest of minutes accurate and signed by Chairman.
5. **Issues, consultation and matters notified to the Parish Council:**
 - a. **Open session for members of the public to raise matters of council business**
(limited 15 min)

Neighbourhood Watch representative updated council of the need for new NHW members and still no reports/contact from the local police. NHW representatives are attending the Rushcliffe Police and Crime panel this month to raise lack of contact issue. Council discuss and decide to invite our local police contact to the next pc meeting to encourage police support.
 - b. **Consultation and public notices issued by other bodies/councils: to agree involvement and response.**
 - i. **Planning Applications:**

To consider and comment on applications notified to the Parish Council, including

 - a. 22/02019/OUT - Spire Hospital – 80 bed residential care home, 20 assisted living apartments, 8 2 bed assisted living bungalows. - Object: too tall for site/wildlife preservation. Requires full site master plan creating to show infrastructure contribution and how sits with Gamston Fields.

Any other application received prior to the meeting – None.

Confirm planning applications responded to under delegated authority:

 - b. 22/01862/FUL - 95 Tollerton Lane - Two Storey Side Ext; Single Storey Front, Side, Rear Ext; Replace/raise roof to create 2nd floor – Object: overdevelopment.
 - c. 22/01847/FUL - 22 Muir - Single storey rear ext. Front/side ext in combination with loft conversion including replacement roof with increased ridge height and front and rear dormer windows to create 2nd storey – Object: contrary to NHP, reduces housing mix.

Notice received of planning decisions taken by Rushcliffe Borough Council:

 - d. 22/01612/FUL - 20 Bentinck Avenue - Single storey side ext. - Granted.
 - c. **Councillor Casual Vacancy:** Chairman explained the casual vacancy process and candidate gave introduction. -- Council unanimously agreed to co-opt Alex Ball onto Council.
 - d. **Reports from parish councillors, working groups and representatives on outside bodies:**
 - i. Councillors: Chairman shared correspondence from MP Ruth Edwards re flooding. Council agreed to feedback currently no reports of flooding, much improved.

e. Grant applications

- i. None.

6. Decisions to further the objectives of the Tollerton Community Plan:

a. To protect and enhance rural characteristics, community facilities and village life.

- i. OS Changing Rooms – Chairman explained the OS working group will meet to review porta cabin/portaloos options (*Cllr Cox is lead*). -- Council agreed in principle to an interim portaloos - delegation to Cllr Longworth/EO to seek portaloos rental options and circulate to council. -- Council also agreed no further budget for land to extend OS.

Cllr
Longworth to
action

7. Tollerton Parish Council Services and Operations:

- a. Finance and expenditure** – FO reported bank balance at 31/10/22: £131,040.49 less committed expenditure leaves free reserves of £22,469. -- Oct expenditure £3,920.03 -- and income £4,944.59.

- i. Invoices for approval – usual reoccurring invoices this month.
ii. Spending under urgency delegated powers – to record for transparency:
1. Defib pads £90
2. Car park full sign.

b. Maintenance of parish council assets and property:

- i. Parish Rooms lease and window update – EO highlighted contractor yet to commence window installation. Lease with tenants for signing. -- FO reported tenant doesn't want to take over wifi contract. -- Council agreed to seek further window quotes for the next meeting should the work not have started. Agreed St Peter's Church can take the cushioned chairs from the Parish Rooms.

ii. Wildflower seed and spring bulbs – Council discussed and agreed for Groundsman to source wildflower plugs and daffodil bulbs. Locations for daffs: bank of OS, Priory Circus, Cotgrave Lane.

c. Contracts and services:

- i. Nothing to highlight this month.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – noted by council. -- EO flagged 5-year report complete and shared essential work and recommended work proposed by electrician. Council agreed to complete the essential electrical work initially. -- FO reminded council of finance working group – council to find another date.
b. Forward plan – noted by council. -- Chairman highlighted the consultation on devolution to be circulated in Dec. Council agree to feedback lack of grants/money from central government pots.
c. Date of next PC meeting noted – Wednesday 7th December 2022 at 7.30pm, Scout Hut TBC.

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960. - Officers and Cllr Goodman left the meeting.

- 9. To approve the confidential minute items from the council meeting held on 05 October 2022 – these were approved by Council.**

- 10. Employment matters** - council discussed employment matters as per the confidential minutes.

Signed: Chairman of the Parish Council

Date: