



0202202201

**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)
held in the Parish Rooms, Tollerton on Wednesday 2nd February 2022 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Martin Goodman, Cllr Ross Cox, Cllr George Walker, Cllr Tracy Longworth, Cllr Mark Law.

Officers: Lesa Gilbert – Executive Officer. - Emma Goodman – Responsible Finance Officer.

Also present: NCC Cllr Richard Butler, NHW rep, Village Newsletter rep.

1. **Apologies for Absence:** Cllr Rob Elliott, Cllr Peter Foale (*apologies accepted*).
2. **Declarations of Interest:** Cllr Matt Garrard/Cllr Goodman (*also Responsible Finance Officer*) in item 5cii Brownie Group grant aid. -- Cllr Longworth in planning applications 5bia / 5bib / 5bic.
3. **Chairman's Announcements:** Reported that on Sunday, Julian Smith was presented with the Honorary Freedom of the Parish award for all his contribution as Parish Councillor, plus all the other contributions to the village over the years. -- Reported Tollerton Primary School Headteacher is leaving in the summer and gave thanks for the great support the school provided to children/parent during Covid.
4. **Minutes of the Council meeting** held on 5th January 2022 - Approved and signed accurate.

5. Issues, consultation and matters notified to the Parish Council:

a. Open session for members of the public to raise matters of council business (*limited 15 min*)

NHW group representative updated that the local police advised that if the suspicious van is seen around the village again to report asap to 101 as they want to speak to the vehicle owner. -- Also, a classic Land Rover vehicle was stripped of its door/seat on Tollerton Lane.

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NCC Cllr Richard Butler reported that he presented our speed petition to the NCC Committee panel, and we now await the review outcome shortly. -- Also reported that the bus route 33 is being taken over by NCC electric bus come May and to encourage residents to use it or may lose the service if not enough demand. -- Also, NCC are due to start the annual budget setting. -- Cllr Garrard asked Cllr Butler to investigate what works have recently been carried out on Melton Road (fly tipping still in ditch). Had several incidents of fly tipping around the village lately but RBC has sorted quickly.

b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.

i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including:

- a. 21/03140/FUL - Oak Tree House 97 Tollerton Lane - Replace rear conservatories with lean-to single-storey rear extension. - Do Not Object.
- b. 21/02784/FUL - Tollerton Hall - Erection of replacement outbuilding to house a squash court and swimming pool for the private use of the residents of Tollerton Hall. - Do Not Object.
- c. Any other application received prior to the meeting.
 1. 21/02286/FUL - 45 Tollerton Lane – 2 storey side ext./Roof alternations. - Do not object.

To confirm planning applications responded to under delegated authority:

- d. 22/00013/FUL - 24 Burnside Grove – Replacement single storey side ext. - DNO.

To record notice received of planning decisions taken by Rushcliffe Borough Council:

- e. 21/02822/FUL - Air Hostess Pub - Single storey rear extension - Granted.
- f. 21/02192/FUL - 2 Cotgrave Road - Erection of replacement dwelling - Granted.

- ii. **Reports from parish councillors, working groups and representatives on outside bodies:**
- a. Councillors: Cllr Garrard gave an update on behalf of Cllr Foale re Neighbourhood Plan – End of the month the first draft will be ready to go out to residents/consultees for consultation. Council pre-agreed costs for FO to pay.
 - b. Council representatives to the Tollerton Community Trust – Cllr Cox reported that the pub kitchen extension is due to start at the end of Feb. -- Cllr Garrard asked that the pub committee look at the car parking signage as there's still parking issues along Burnside Grove (EO to chase NCC on yellow line marking around corners). -- Council agreed to purchasing replacement 'No parking' cones as down to two.

c. Grant applications

- i. Tollerton History Group – FO explained grant aid request from History Group for £200. Council discussed and agreed.
- ii. Tollerton Brownie Group – *Cllr Garrard passed chair to Cllr Dull due to interest* - FO explained grant aid request from Brownie Group for £258 towards uniform Neckers. Council discussed and agreed.

FO to action.

6. Decisions to further the objectives of the Tollerton Community Plan:

a. To protect and enhance rural characteristics, community facilities and village life.

- i. Queens Jubilee Plans – EO showed council beacon designs/costs £3k. Council discussed and agreed. *NB – As specialist item only 2 quotes have been able to be obtained. -- Council discussed Jubilee event plans and agreed for council to host the beacon lighting event and the Village Fayre Group to organise rest with the grant given. - Council agreed to Jubilee Tree Planting.*
- ii. *Village Book Exchange – EO explained volunteer who looks after the book exchange is getting lots of books left in the exchange. Council discussed and agreed for the volunteer to sort/bin and will remind residents to not overload the book exchange.*

EO to action.

EO to action.

7. Tollerton Parish Council Services and Operations:

a. Finance and expenditure – EO reported bank balance at 31/01/22: £109,027.31 less reserves £57,327. Leaves free reserves of £11,840. -- Expenditure £7,605.95 -- Income £5,791.74. -- 3 main cost codes overall remain on budget to date.

- i. Invoices for approval – just usual reoccurring invoices this month.
- ii. Spending under urgency delegated powers – for public record. EO reported:
 - Tree surgeon emergency works (council pre-agreed) of est £1,500 – barrier tape £7.50. Council agree to plant replacement tree for Queens Jubilee – delegated to EO to sort with est £150 tree cost, plus plaque cost.

EO to action.

iii. Methodist Office annual renewal – Cllr Garrard motioned to move to discuss with agenda item 9.

iv. War Memorial funding to expire – FO explained funding due to expire. Council discussed the situation and agreed to submit another planning application.

Cllr Longworth/FO to action.

b. Maintenance of parish council assets and property:

- i. Annual inspection of flat 40 – EO reported inspection has been carried out by CDF and all is fine.

c. Contracts and services:

- i. External annual OS inspection – EO highlighted inspection due and quotes in – Council agreed for previous contractor to carry out inspection est £150. Council also agreed for current garden contractor to assess OS trees.

EO to action.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – discussed/noted by council. EO highlighted wet pour repair options – council agreed to £144 2m squared wet pour. -- FO asked if council wanted to replace dead trees on Cotgrave Lane – council agreed, plus hedge whips for gap in OS hedge. -- Cllr Cox updated council on Tollerton FC pitch rent – council agreed to half rent cost until new facilities installed (March).
- b. Forward plan - noted by council (upcoming May annual parish meeting).
- c. Date of next PC meeting: Wednesday 2nd March 2022, 7.30pm - Parish Rooms.

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.

0202202203

9. **Asset disposal** - Council discussed ongoing asset disposal matter. -- Council agreed to renew the annual PC Office lease within the Methodist building £3,500.

10. **Groundsman evaluation/vacancy** – EO explained the annual Groundsman contract is due to end March. Council discussed and agreed to extend the role for another year.

EO to action.

Meeting Closed: 9.45pm.

Signed: Chairman of the Parish Council

Date: