



Tues 25th January 2022

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held in the **Parish Rooms, Burnside Grove, Tollerton** on **Wednesday 2nd February 2022** at **7.30pm**.

Following step 4 of the Government's lockdown-easing roadmap on 19th July the meeting will be open to members of the public to attend in person. The agenda for the meeting is set out as follows.

Lesa Gilbert - Executive Officer to the Council.

AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of Interest.**
- 3. Chairman's Announcements.**
- 4. Minutes of the Council meeting held on 5th January 2022 for approval.**
- 5. Issues, consultation and matters notified to the Parish Council.**

- a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
- b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.

- i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including:

- a. 21/03140/FUL - Oak Tree House 97 Tollerton Lane - Replace rear conservatories with lean-to single-storey rear extension.
- b. 21/02784/FUL - Tollerton Hall - Erection of replacement outbuilding to house a squash court and swimming pool for the private use of the residents of Tollerton Hall.
- c. Any other application received prior to the meeting.

To confirm planning applications responded to under delegated authority:

- d. 22/00013/FUL - 24 Burnside Grove – Replacement single storey side ext. - DNO.

To record notice received of planning decisions taken by Rushcliffe Borough Council:

- e. 21/02822/FUL - Air Hostess Pub - Single storey rear extension - Granted.
- f. 21/02192/FUL - 2 Cotgrave Road - Erection of replacement dwelling - Granted.
- g. 21/03022/FUL - Bassingfield House 198 Tollerton Lane - Single storey garage ext- Granted.

- ii. Reports – to consider reports from parish councillors and representatives on outside bodies:

- a. Councillors
- b. Council representatives to the Tollerton Community Trust - Tollerton Flying Club.

- c. Grant applications.

- i. Tollerton History Group – grant aid to maintain/expand the work of the Group during 2022.
- ii. Brownie Group – grant aid for uniform.

6. Decisions to further the objectives of Tollerton Community Plan:

- a. To protect and enhance Rural characteristics, Community facilities and Village life, including:
 - i. Queens Jubilee Plans – to progress plans and beacon design.
 - ii. Village book exchange – to discuss large number of books being donated.

7. Tollerton Parish Council Services and Operations:

- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
 - i. Invoices for approval – to review and agree payments.
 - ii. Spending under urgency delegated powers – to record for transparency.
 - iii. Methodist Office annual renewal – to discuss/agree.
 - iv. War memorial funding to expire – to discuss progression.
- b. Maintenance of parish council assets and property.
 - i. Annual inspection of flat 40 – to note.
- c. Contracts and services – to consider and agree matters regarding the Council's contracts for services.
 - i. External annual OS inspection – agree supplier.

8. Parish Council Forward Plan, Action Log and the Month Ahead

- a. Action log – to review and agree actions for the month ahead.
- b. Forward Plan - to review and agree reports and decisions for forthcoming meetings.
- c. Date of Next Meeting: Parish Council Meeting – Wednesday 2nd March 2022 at 7.30pm.

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

9. Disposal of parish asset - to discuss/agree.

10. Groundsman evaluation/vacancy – to discuss/agree.

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting. The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.