



Tues 23rd November 2021

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held in the **Parish Rooms, Burnside Grove, Tollerton** on **Wednesday 1st December 2021 at 7.30pm**.

Following step 4 of the Government's lockdown-easing roadmap on 19th July the meeting will be open to members of the public to attend in person. The agenda for the meeting is set out as follows.

Lesa Gilbert - Executive Officer to the Council.

AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of Interest.**
- 3. Chairman's Announcements.**
- 4. Minutes of the Council meeting held on 3rd November 2021 for approval.**
- 5. Issues, consultation and matters notified to the Parish Council.**
 - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
 - b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.
 - i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including:

 - a. *None received at time of publication.*
 - b. Any other application received prior to the meeting.

To confirm planning applications responded to under delegated authority:

 - c. *21/02793/FUL - 44 Tollerton Lane - Two storey front/side ext. - DNO.*

To record notice received of planning decisions taken by Rushcliffe Borough Council:

 - d. *21/02458/VAR - Tollerton Park - Variation of Cond. 2 of planning permission ref:18/02528/FUL to allow changes to approved site layout plan - Refused.*
 - ii. Reports – to consider reports from parish councillors and representatives on outside bodies:
 - a. Councillors
 - b. Council representatives to the Tollerton Community Trust - Tollerton Flying Club.
 - c. Grant applications.
 - i. *None received at time of publication.*
- 6. Decisions to further the objectives of Tollerton Community Plan:**
 - a. To protect and enhance Rural characteristics, Community facilities and Village life, including:

- i. Neighbourhood Plan update.

7. Tollerton Parish Council Services and Operations:

- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
 - i. Invoices for approval – to review and agree payments.
 - ii. Spending under urgency delegated powers – to record for transparency.
 - iii. VAT consultant – to discuss and agree any action.
- b. Maintenance of parish council assets and property
 - i. Parish room renovations – agree changes and detail of specification and further actions.
 - ii. Parish room fire risk assessment/ fire alarm installation – to discuss and agree any actions.
- c. Contracts and services – to consider and agree matters regarding the Council's contracts for services.
 - i. None.

8. Parish Council Forward Plan, Action Log and the Month Ahead

- a. Action log – to review and agree actions for the month ahead.
- b. Forward Plan - to review and agree reports and decisions for forthcoming meetings.
- c. Date of Next Meeting: Parish Council Meeting – Wednesday 5th January 2022 at 7.30pm.

Notes for Parish Councillors:

The first meeting of the Finance Working Group will be held immediately following the meeting to commence the spending review for 2021-22. All Councillors are invited to attend.

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting. The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.