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**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)  
held in the Parish Rooms, Tollerton on Wednesday 3rd Nov 2021 at 7.30pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Martin Goodman, Cllr Ross Cox, Cllr Mark Law, Cllr Tracy Longworth.

**Officers:** Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

**Also present:** Village Newsletter Editor / NCC Cllr Richard Butler / RBC Cllr Debbie Mason.

1. **Apologies for Absence:** Cllr Peter Foale, Cllr George Walker, Cllr Rob Elliott - accepted.
2. **Declarations of Interest:** None.
3. **Chairman's Announcements:** Thanks given to all those involved in the Halloween event at the pub – it was a great community event with games for the children. -- Reminder that it's the Remembrance Service on Sunday 14th, which will be a wholly outdoor event outside the memorial, then at St Peter's church hall paddock. -- Thanks given to Cllr Mason for her support with residents re Overgrown Acres matters. -- Congratulations to Cllr Law's son who competed in the Disability Artistic British Championship 2021, winning 2 silver and 3 bronze medals - well done Oliver!
4. **Minutes of the Council meeting** held on 6<sup>th</sup> October 2021 - Approved and signed accurate.

**5. Issues, consultation and matters notified to the Parish Council:**

**a. Open session for members of the public to raise matters of council business (limited 15 min)**

Village newsletter had a resident request in for poppies towards the houses near the airport. Also felt isolated from the rest of the village - Cllr Garrard explained that we only get enough poppies from British Legion to cover the Remembrance parade route. - Also, those properties are treated as being in the Tollerton ward and we deliver all village correspondence to them. There are several village groups that may be of interest to meet other village residents (details to be passed on). -- Cllr Butler highlighted that you no longer need to book to use the Rushcliffe recycling centres. -- Also explained that the NCC LIS grant has been altered and is now called the Local Community Fund (incs section for talented athletes). -- Cllr Mason highlighted the Rushcliffe Councillor boundary review report. -- Explained difficulty for residents getting the Covid booster having to go out of the Rushcliffe area. -- Updated council on the Overgrown Acres situation; the inspector is looking at all the facts and has up to 6 months after the complaints to review. Currently there is no permission for any events now as the licence is due renewal.

**b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.**

**i. Planning Applications:**

To consider and comment on applications notified to the Parish Council, including: None.

Any other application received prior to the meeting.

a. 21/02822/FUL - Air Hostess Pub – Single storey kitchen ext. - DNO.

b. 21/02852/FUL - 14 Sedley Road – Garage Conversion. - DNO.

To confirm planning applications responded to under delegated authority:

None.

To record notice received of planning decisions taken by Rushcliffe Borough Council:

c. 21/02389/FUL - 11 Stansted Ave – Replace single with double storey ext. - Granted.

**ii. Reports from parish councillors, working groups and representatives on outside bodies:**

- a. Councillors: None.
- b. Council representatives to the Tollerton Community Trust – Cllr Cox explained that the planning application for the pub has been submitted and the pub committee is processing related documents with the pub landlord. - EO highlighted TPC interest in the pub and ensuring legal documents are in place re extension ownership to not affect TPCs part of the land investment. - Cllr Cox confirmed legal advice is being taken by the pub committee.
- c. Request for representation to the village newsletter committee – Cllr Garrard explained now Cllr Smith has retired the village newsletter committee has asked for another Councillor representative. - EO explained for insurance purposes a Councillor can attend on behalf of TPC and advise but not be a committee member. - Council discussed and agreed to ask Cllr Foale to attend on behalf of TPC.

### c. Grant applications

- i. EO shared grant request details for further hedge cutting at St Peter's Community Hall paddock -est £100. Council discussed and agreed. - RFO suggested potentially adding a new cost centre line on next year's budget for St Peter's Community Hall as regularly apply for grants and can inc grass mowing – council agreed.

## 6. Decisions to further the objectives of the Tollerton Community Plan:

### a. To protect and enhance rural characteristics, community facilities and village life.

- i. Village Speed Limit Petition – Further to last month's action re 30mph village speed limit, EO explained that NCC Cllr Butler advises the council to undergo a petition which he can take to NCC meeting to be minuted and referred to the appropriate department. - Council discussed and agreed to undergo a speed petition for: Tollerton Lane 30mph / Cotgrave Lane 40mph / Cotgrave Road past the houses potentially 30mph following resident views.

EO to action

## 7. Tollerton Parish Council Services and Operations:

### a. Finance and expenditure – RFO reported bank balance at 31/10/21: £119,694.68, less all reserves £18,178 -- Expenditure £9,333.31. -- Income £3,902.87.

- i. Invoices for approval – RFO explained just usual reoccurring invoices this month.
- ii. Spending under urgency delegated powers – for public record. EO reported:
  - Flat 42 blocked bathroom pipes – plumber repairs £220.
  - Flyturn play equipment, broken link – replacement part £145.
- iii. Christmas 2021 budget – RFO reported overspend of £500 Christmas budget. Council discussed items still left to buy (wreaths, lights, wall xmas trees, wine) and agreed to purchase remaining items and move budget out of reserves to cover overspend. - Cllr Longworth also agreed to a grant sponsorship donation from 'Longworth Associates' to assist with the Christmas wreaths/wall xmas trees purchase. -- EO explained the Methodist Church has agreed to using their electricity to install lights in the Methodist tree providing wires aren't a trip hazard – council discussed and agreed to cable covers/bury the low volt wires.
- iv. Internal auditor retiring – RFO explained our internal auditor is retiring. Council discussed other internal auditors and delegated to RFO to appoint from recommendations from NALC/other parish councils. - Cllr Garrard passed on his thanks and best wishes to Richard for all his help as our internal auditor.

FO to action.

FO to action.

### b. Maintenance of parish council assets and property:

- i. Parish Room renovations – Cllr Garrard proposed to defer to next month's meeting as potential factors yet to be brought to council may affect agreed renovation work. - Council agreed.
- ii. War memorial restoration – Cllr Longworth explained the planning application background and the difficulties experienced with RBC planners request for an unusual/unwarranted historical information request which has now resulted in the application time expiring and the application being closed. - Council discussed and agreed to send a letter of complaint to the RBC planning department head.

Cllr Longworth to action.

### c. Contracts and services:

- i. Queens Jubilee Beacon – EO explained requirement for a detailed specification to get quotes in. Council discussed requirements and agreed for Cllr Longworth to mock-up the design for a gas burner beacon and delegated to EO to produce spec/obtain quotes.

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Cllr  
Longworth/E  
O to action

**8. Parish council forward plan, action log and the month ahead.**

- a. Action log – noted by council. EO updated council on the situation with Glendale. - Officer's doing training on GDPR/Finance - Gardening contract renewal review nearer Spring. - RFO updated re Defibrillator. - Finance budget meeting to be done at next month's council meeting. - Council also discussed need for environmental eco audit and agreed not required currently.
- b. Forward plan - noted by council. EO reminded council of the Covid food/social grant available – agreed on agenda next month.
- c. Date of next meeting: Wednesday 1<sup>st</sup> December 2021, 7.30pm - location tbc.

*Meeting Closed: 9pm*

*Signed: Chairman of the Parish Council*

*Date:*