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**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)
held in the Parish Rooms, Tollerton on Wednesday 8th Sept 2021 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Ross Cox, Cllr Mark Law, Cllr Peter Foale, Cllr Tracy Longworth.

Officers: Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

Also present: Village newsletter editor, NCC Cllr Richard Butler, Robert Brambill (TPC Groundsman).

1. **Apologies for Absence:** Cllr Martin Goodman, Cllr George Walker, Cllr Rob Elliott.
2. **Declarations of Interest:** Cllr Martin Goodman – item 7bii (*quoting supplier is client*).
3. **Chairman's Announcements:** Cllr Garrard gave thanks to NCC Cllr Butler and RBC Cllr Mason for the £300 each donation towards the OS defibrillator fund. -- Also gave many thanks to everyone involved in making the village fayre such a success this year, especially to the Community Trust Committee volunteers for all their hard work and extra considerations that needed to be taken this year. It was a great turn out from the community. -- Introduced Robert Brambill (TPC Groundsman) to council and Councillor's introductions.
4. **Minutes of the Council meeting** held on 7th July 2021 - Approved and signed accurate.
5. **Issues, consultation and matters notified to the Parish Council:**
 - a. Open session for members of the public to raise matters of council business (*limited - 15 mins*)
Newsletter editor commented on the good turn out to the village fayre and its great community atmosphere. -- Main complaints in from residents (*in particular High Meadow area*) concerning dog fouling on front gardens and around the village. Council to discuss later on the agenda but possibility to put up temp signs and newsletter notice. -- NHW update: low crime reported this month as residents still home working. Looking to increase liaison with new PCSO.
NCC Cllr Butler updates: -- Apologies from RBC Cllr Mason. -- Understands local police are having staffing changes currently and is attending the RBC/Police meeting so will highlight NHW request for more contact. -- Flooding work is now all complete. -- Putting forward Cotgrave Lane as problem road to be resurfaced in his district. -- Reminder to complete the NCC survey. -- Aware of resident concerns re. Overgrown Acres. -- Will share any info re Bike Tour route as comes in.
 - b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.
 - i. Planning Applications:
To consider and comment on applications notified to the Parish Council, including:
 - a. 21/02389/FUL - 11 Stanstead Ave. - Replacement of existing single storey ext with two storey side ext/single storey rear/front extension with front porch. - DNO.
 - b. 21/02431/FUL - Maple Tree House, 75 Tollerton Ln - Construction of two storey side/rear and single storey rear ext. - DNO.
 - c. 21/02458/VAR - Tollerton Park - Variation of Cond. 2 of planning permission ref 18/02528/FUL to allow changes to approved site layout plan. - DNO.Any other application received prior to the meeting – None.
Confirm planning applications responded to under delegated authority:
 - d. 21/01996/FUL - 77 Tollerton Lane - 2 storey side ext/single rear ext – DNO with character proviso.
 - e. 21/02024/VAR - B T Hoyland - Variation of cond. 4 (increase from 10 to 15 dogs) - DNO (*subject to no neighbour obj*).

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- f. 21/02157/FUL - Cherry Lodge 6 Priory Circus – Front hipped roof dormer replacement – DNO.
- g. 21/02245/FUL - 40 Cotgrave Road – Replace garage with 2 storey side/front ext. First floor rear dormer ext and single storey rear/balcony ext. - DNO.
- h. 21/02192/FUL - (resubmission 21/01326/FUL) - 2 Cotgrave Rd - Erection of replacement dwelling – DNO.
- i. 21/02286/FUL - 45 Tollerton Lane - Loft conversion/roof ext, 2 storey side ext over existing single storey – DNO.

Notice received of planning decisions taken by Rushcliffe Borough Council:

- j. 21/01455/FUL - The Farmhouse, Oak Tree Court – External works – Granted.
- k. 21/00715/FUL - The Oaks, 40 Tollerton Lane – Rendering – Granted.
- l. 21/01355/FUL - 26 Bentinck Avenue – First floor ext. - Granted.
- m. 21/01849/FUL - 48 Medina Drive - Single storey side and rear extension – Granted.
- n. 21/02286/FUL - 2 Lenton Circus – 2 storey side ext./front ext. - Granted.

- c. Reports from parish councillors, working groups and representatives on outside bodies:
 - i. Councillors: None
 - ii. Council representatives to the Tollerton Community Trust – Flying Club: None.
 - d. Residents' concerns re Cotgrave Lane rat run: EO shared emails from two Cotgrave Lane residents re rat run concerns. Council discussed in detailed. Cllr Longworth/Cllr Foale, who live on the road, commented that it's not actually a minor quiet road it's a normal through road so can't be closed. Cllr Garrard explained that Cotgrave Lane considerations will be planned into the Neighbourhood Plan. Council agreed it's not a road to be closed but have (and will continue) to look at speed reduction schemes, such as the interactive sign that is being installed. FO to action.
 - e. Grant applications –
 - i. Cllr Garrard shared request from the Air Cadets for a grant of £180 to cover additional insurance that they had to take out for the Village Fayre. Council agreed. EO to action.
- 6. Decisions to further the objectives of the Tollerton Covid19 Recovery Plan and Tollerton Community Plan:**
- a. **To protect and enhance rural characteristics, community facilities and village life.**
 - i. **Resident memorial bench request** – Cllr Garrard explained email in from Mrs Nesbitt regarding a location/permission to install a memorial bench for Mike Nesbitt. Council agreed bench could be placed at Open Space or on Lenton Circus roundabout –subject to NCC licence – EO to offer location options. EO to action.
 - ii. **Village Dog Fouling** – Cllr Garrard reported resident complaint in re amount of dog poo/bags left along the public footpath route off Tollerton Lane. Groundsman reports more loose dogs on OS. - Council discussed and agreed to put a sign on the Tollerton Lane public footpath gate/Open Space gates and put a notice in the village newsletter. EO to ask for RBC map of the village dog bins. EO to action.
 - iii. **Covid 19 RBC memorial fund** – EO explained RBC grant scheme details to assist in the creation of public Covid memorials. Council discussed and agreed to look to liaise with the school for some sort of memorial item to commemorate all the school did during the pandemic. EO to action.
 - iv. **Government 'Welcome back' fund** – Eo explained scheme where parish councils can apply for funding to improve areas to support local businesses. Council discussed and agreed to do a working group meeting to plan any potential village centre improvements. Cllr Garrard to lead.
 - v. Neighbourhood Plan Pilot Area – Design codes: Cllr Garrard explained what Design Codes are and how apply to Tollerton's 'village brand' and the street scene 'look and feel'. Council agreed to put a Design Code proposal application together. 0809202103
 - b. **Covid 19 Recovery Plan**
 - i. Parish Room hire update – EO gave update on parish room hire: yoga has cancelled – Playgroup going to fortnightly – Photographic society resumed bookings for now but not holding full meetings. - Other groups not yet resuming. FO to action.

7. Tollerton Parish Council Services and Operations:

- a. **Finance and expenditure** – RFO reported bank balance at 31/08/21: £94,999, less all reserves £34,499 -- Expenditure £21,689. -- Income £6,615. -- Council agreed budget amendments of £1,000 from the Community Pub cost centre to Chairman's Allowance as overspent. -- RFO updated that the latest VAT return has been posted.
- i. Invoices for approval – RFO explained just usual reoccurring invoices this month.
 - ii. Spending under urgency delegated powers – for public record. RFO reported:
 - Hose connector / Small Padlock / Officer Notebooks / Hot water stickers. EO to action.
 - iii. Asset Register Alpha accounting package - RFO explained software plugin available on Alpha that would improve/streamline the current Asset Register held in excel. Plugin capable of displaying asset pictures in the records too, more user friendly. Council agreed plugin. EO to action.
- b. **Maintenance of parish council assets and property:** EO to action.
- i. OS Muga lights – EO explained met with electrician to look at the lights but can't see anything wrong in the hub. Council agreed need closer monitoring/pictures of when the MUGA lights are on to resolve issue with electrician.
 - ii. OS track speed control – EO shared additional quote cost for rubber speed bump £934.43 +VAT. Council discussed along with concrete quotes and agreed to install rubber speed bump, subject to approval from the track owner.
- c. **Contracts and services:**
- i. Superfast community broadband and wifi – Cllr Cox explained the superfast broadband scheme (not yet in Tollerton) and how it could potentially work for the village. Possible support from NCC to install. -- Cllr Garrard explained need wifi in the Methodist Office and the Methodist have agreed to fund half. Council agreed go ahead on office wifi.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – noted by council. EO updated council on Glendale invoicing and council agreed to dispute May/June invoices as contract expectations not met. -- FO explained war memorial deadline has been given an extension due to Covid/RBC planning delays.
- b. Forward plan - noted by council. FO asked if the pipework in the gents' toilet can be boxed in – council agreed. -- FO asked if the Christmas window display can go ahead this year – council agreed (nb- may need to move some bookings over to the Methodist if required). -- FO asked if stone planters can be sold on village FB – council agreed. -- Council agreed for Pintec donation from the village fayre stand will go to the community trust. -- FO explained defibrillator product options.
- c. Date of next meeting: Wednesday 6th Oct 2021, 7.30pm at the Parish Rooms.

Meeting Closed: 9.10pm

Signed: Chairman of the Parish Council

Date: