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**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)
held in the Parish Rooms, Tollerton on Wednesday 9th June 2021 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Martin Goodman, Cllr Ross Cox, Cllr Mark Law, Cllr Peter Foale, Cllr Tracy Longworth, Cllr George Walker.

Officers: Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

Also present: Village newsletter editor, village residents - *viewed remotely via zoom.*

1. **Apologies for Absence:** Cllr Rob Elliott viewed the meeting via Zoom.
NCC Cllr Richard Butler and RBC Cllr Debbie Mason.
2. **Declarations of Interest:** None.
3. **Chairman's announcements:** Cllr Garrard explained the legal requirements to now hold Council Meetings in person and the meeting set up.
4. **Minutes of the Council meeting** held on 5th May 2021 - Approved and signed accurate.

5. Issues, consultation and matters notified to the Parish Council:

a. Open session for members of the public to raise matters of council business (*limited - 15 mins*)
Resident enquired about the light switch timer at the OS being replaced as doesn't appear to be working properly. - Cllr Garrard explained switch has been recently replaced but will look at it. -- Resident reported increased night activity down at the park and that someone (non-council) had been locking it. -- Cllr Garrard unaware of gate being locked and will highlight to OS Groundsman. -- Resident asked about an update on Footpath 3 – Cllr Garrard explained as per agreed last meeting for it to go to the working group first. -- Resident asked for an update on the Tollerton Lane Beech tree that council reported on residents' behalf to NCC – EO explained not heard back from NCC but will ask for an update. -- Landowner of the Cotgrave Lane field expressed disappointment at the enquiry into bringing about a public footpath on their land and stated that it's never been open to the public and a gate at the end of the path has been present for 20+ years. - Cllr Garrard explained that the item is to be discussed shortly on the agenda.

b. Consultation and public notices issued by other bodies/councils:

i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including

- a. *Overgrown Acres – Recommendation to RBC Planning Committee. Cllr Foale updated council on the latest status - a revised committee hearing date has been set.*
- b. *21/01326/FUL - 2 Cotgrave Rd - Existing dwelling demolition/Erection of replacement dwelling. - DNO.*
- c. *21/01391/FUL - 17 Medina Drive - Single storey side ext/Two storey rear ext/loft conversion. - Object, overbearing/scale to neighbour and out of character.*
- d. *21/01494/FUL - 2 Lenton Circus - 2 storey side ext/front ext/porch. - DNO.*
- e. *21/01517/CLUEXD - The Oaks 40 Tollerton Lane - certificate of existing lawfulness of 2015 built single story ext. - DNO.*

Any other application received prior to the meeting. - None.

Confirm planning applications responded to under delegated authority:

- f. *21/01220/FUL - 18 Franklin Drive – Single Storey Ext. - DNO.*
- g. *21/01292/FUL - 1 High Meadow – Single Storey Ext. - DNO. / 1.8m fence – Object.*

- h. 21/01355/FUL - 26 Bentinck Ave – First Floor Ext. - DNO.
- i. 21/01368/FUL - Willoughby, Cotgrave Rd – Front porch extension/new conservatory - DNO
- j. 21/01455/FUL - The Farmhouse Oak Tree Court – Balcony & patio works/relocate door, window & new sky light - DNO.

Notice received of planning decisions taken by Rushcliffe Borough Council:

- k. 21/01052/FUL - 44 Burnside Grove – Erection of outbuilding – Granted.
- l. 21/01039/LBC - Bassingfield House – Lift installation – Granted.
- m. 21/00880/FUL - 17 Sunnindale Drive – Single Storey Ext – Granted.
- n. 20/03068/FUL - 23 Sedgley Rd – Front/side Ext – Withdrawn.

- c. Reports from parish councillors, working groups and representatives on outside bodies:
 - i. Councillors: None
 - ii. Council representatives to the Tollerton Community Trust – Flying Club: Cllr Law reported that the pub's next meeting is on the 30th June.
- d. Grant applications – Greenhouse for the school £25 - council agreed. -- Hedge cutting of St Peter's Community Church Hall paddock – subject to cost circulation, council agreed.
- e. RBC review of the number of borough councillors consultation – Cllr Garrard explained the consultation and need for review to growing populations. Council agreed no comments to submit. -- Cllr Garrard also explained RBC dog fouling PSPO proposal.
- f. Public footpath Cotgrave Lane – Cllr Garrard reminded council of the background and EO explained 8 evidence forms have been submitted and 3 objections. Council reviewed and discussed at length – council agreed there's not enough supporting evidence to submit an application and note the landowner's comments that it's never been open to the public.
- g. NCC verge maintenance and grass cutting (inc Priory Circus) - Cllr Garrard reported resident complaint in about uncut grass on Priory Circus roundabout which is responsibility of NCC. Also, highlighted unusual grass cutting patterns by NCC around the village. Cllr Foale suggested email to NCC to explain grass cutting schedule around the village – council agreed.

6. Decisions to further the objectives of the Tollerton Covid19 Recovery Plan and Tollerton Community Plan:

- a. **To protect and enhance rural characteristics, community facilities and village life.**
 - i. **Platinum Jubilee Preparations** – Cllr Garrard explained national event for next summer and council discussed ideas locally e.g. street party, beacon lighting, scarecrow competition – council agree to work up ideas and look to put some budget aside for the event.
 - ii. **Neighbourhood plan/consultation and Gamston Fields update** – Cllr Garrard explained working group has received consultant's report and are due to circulate shortly. -- No updates on Gamston Fields Planning Application.
- b. **Covid 19 Recovery Plan** – EO explained potential delay on last lockdown stage 21st June likely so awaiting further updates on which clubs can potentially restart. -- July council meeting likely to be same set up as June.

7. Tollerton Parish Council Services and Operations:

- a. Finance and expenditure – RFO reported bank balance at 31/05/21: £112,709, reserves of £52,209. -- Expenditure £5,911.31. -- Income £5,596.29. Council was updated on the 3 main cost centres.
 - i. Invoices for approval – RFO explained just usual reoccurring invoices this month.
 - ii. Spending under urgency delegated powers – for public record. EO reported:
 - Parish Rooms – Land Registry fees £84 and fireproof folder £13 – agreed.
 - Groundsman TPC ladder £80 – agreed.
 - Repair – boxing in of parish rooms toilet piping £33.98 - agreed.
 - iii. Spending on projects - None.
- b. Maintenance of parish council assets and property:
 - i. Parish Room repairs and water ingress – Cllr Walker explained further damp/mould problems at the parish rooms and proposed resolution based on his industry knowledge. Cllr Longworth explained potential new stairs required/building regulations and potential shared access covenant. Council discussed at length and agreed to seek

quotes for proposed resolution repairs and ask a solicitor about any shared access covenant.

- ii. Flat 42 – tenancy revisions – EO updated council on end of tenancy agreement for flat 42 (ends 24th June). CDF recommend the month rent stays the stay at £505 and they have several viewings arranged. CDF will complete an 'end of tenancy' inventory check and any repairs can be carried out before the new tenant moves in. EO to action
- iii. Open space improvements/speed bumps/lighting - EO shared 3 quotes from speed bump suppliers. Council discussed and agreed costs are too high – look for quotes for rubber speed bumps instead. -- Council has varying reports on the lighting issues – agree to seek further clarity on the times. EO to action
- iv. Open space water supply/tap - EO shared quote from STW Watersafe supplier (Principle Energy Solutions Ltd) to install a tap at the open space of £2,000 + VAT. STW can then quote for the works their side. Cllr Walker highlighted that don't need to use Watersafe supplier, but STW would then need to inspect the work. Council discussed and agreed to proceed with quote from Principle Energy Solutions.
- c. Contracts and services: EO updated council on few initial problems with the new Glendale grass cutting contract – council agreed to monitor.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – noted by council. Cllr Longworth update council on the status of the War Memeorial restoration of approx. 4 weeks.
- b. Forward plan – Cllr Walker asked if planning applications could be printed out A3 for group review as difficult to view on computer/phone - council agreed. Cllr Longworth kindly donating A3 printer.
- c. Date of next meeting: Wednesday 7th July 2021, 7.30pm at the Parish Rooms – TBC, for council members only – remote public access.

Meeting Closed: 8.56pm

Signed: Chairman of the Parish Council

Date: