



Tues 25th May 2021

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held in the **Parish Rooms, Burnside Grove, Tollerton** on **Wednesday 9th June 2021** at **7.30pm**. The meeting will be open online to members of the public who can view remotely by contacting: parishcouncil@tollertonparishcouncil.co.uk in advance of 48 hours prior. Due to coronavirus restrictions members of the public should not attend the Parish Rooms for this meeting. The agenda for the meeting is set out as follows.

Lesa Gilbert - Executive Officer to the Council

AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of Interest.**
- 3. Chairman's Announcements.**
- 4. Minutes of the Council meeting held on 05 May 2021 for approval.**
- 5. Issues, consultation and matters notified to the Parish Council.**
 - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
 - b. Consultation and public notices issued by other bodies/councils: to agree involvement and response.
 - i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including

 - a. *Overgrown Acres – Recommendation to RBC Planning Committee*
 - b. *21/01326/FUL - 2 Cotgrave Rd - Existing dwelling demolition/Erection of replacement dwelling.*
 - c. *21/01391/FUL - 17 Medina Drive - Single storey side ext/Two storey rear ext/loft conversion.*
 - d. *21/01494/FUL - 2 Lenton Circus - 2 storey side ext/front ext/porch.*
 - e. *21/01517/CLUEXD - The Oaks 40 Tollerton Lane - certificate of existing lawfulness of 2015 built single story ext.*

Any other application received prior to the meeting.

Confirm planning applications responded to under delegated authority:

 - a. *21/01220/FUL - 18 Franklin Drive – Single Storey Ext. - DNO.*
 - b. *21/01292/FUL - 1 High Meadow – Single Storey Ext. - DNO. / 1.8m fence – Object.*
 - c. *21/01355/FUL - 26 Bentinck Ave – First Floor Ext. - DNO.*
 - d. *21/01368/FUL - Willoughby, Cotgrave Rd – Front porch extension/new conservatory - ??*
 - e. *21/01455/FUL - The Farmhouse Oak Tree Court – Balcony & patio works/relocate door, window & new sky light - DNO.*

Notice received of planning decisions taken by Rushcliffe Borough Council:

 - *21/01052/FUL - 44 Burnside Grove – Erection of outbuilding – Granted.*
 - *21/01039/LBC - Bassingfield House – Lift installation – Granted.*
 - *21/00880/FUL - 17 Sunnindale Drive – Single Storey Ext – Granted.*

- c. Reports – to consider reports from parish councillors, working groups and representatives on outside bodies:
 - i. Councillors
 - ii. Council representatives to the Tollerton Community Trust - Tollerton Flying Club Limited
 - d. Grant applications:
 - i. Greenhouse for the school - £25.
 - e. RBC Review of number of borough councillors consultation – to discuss and agree a response.
 - f. Footpath, Cotgrave Lane – to review correspondence and agree any actions.
 - g. NCC Verge Maintenance and Grass Cutting, inc Lenton Circus – to review recent activity
- 6. Decisions to further the objectives of Tollerton Covid19 Recovery Plan and Tollerton Community Plan:**
- a. To protect and enhance Rural characteristics, Community facilities and Village life.
 - i. Platinum Jubilee Preparations
 - ii. Neighbourhood plan and any additional matters arising from the Gamston Fields application.
 - b. Covid19 Recovery Plan – to review national timetable and agree any additional actions.
- 7. Tollerton Parish Council Services and Operations:**
- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
 - i. Invoices for approval – to review and agree payments.
 - ii. Spending under urgency delegated powers – for public record:
 - Parish Rooms - Land Registry fees £84 and fireproof folder £13.
 - Groundsman ladder £80 (inc VAT)
 - Repair - Boxing in of Parish Room toilet piping - £33.98
 - iii. Spending on Projects – for review and approval.
 - b. Maintenance of parish council assets and property:
 - i. Parish Room repairs and water ingress – to agree any actions.
 - ii. Flat 42 – tenancy revisions - discuss/agree.
 - iii. Open Space improvements/Speed bumps/Lights – agree any actions.
 - iv. Open Space water supply/tap - to agree any actions.
 - c. Contracts and services – to consider and agree matters regarding the Council’s contracts for services
 - i. None
 - d. Social Media Policy - to review and agree.
- 8. Parish Council Forward Plan, Action Log and the Month Ahead**
- a. Action log – to review and agree actions for the month ahead.
 - b. Forward Plan - to review and agree reports and decisions for forthcoming meetings.
 - c. Date of Next Meeting: Parish Council Meeting - Wednesday 7th July 2021 at 7.30pm

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join (currently via Zoom). In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting. The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.