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**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)
held remotely via video conferencing in accordance with The Local Authorities, Police and Crime Panels (Coronavirus)
Regulations 2020, on Wednesday 3rd March 2021 at 7.30pm.**

Councillors present: Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Rob Elliott, Cllr Martin Goodman, Cllr George Walker, Cllr Ross Cox, Cllr Mark Law, Cllr Peter Foale.

Officers: Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

Also present: NCC Cllr Richard Butler, RBC Cllr Debbie Mason, village residents.

1. **Apologies for Absence:** Cllr Tracy Longworth (*apologies accepted*).
2. **Declarations of Interest:** Cllr Walker and Cllr Elliott - agenda items 5bi (*planning applications*).
3. **Chairman's announcements:** Cllr Garrard congratulated Postmaster Parma Somal for receiving the High Sheriff of Nottinghamshire award for his work during Covid. Also congratulated the Tollerton Flying Club on its one-year anniversary.
4. **Minutes of the Council meeting** held on 3rd Feb 2021 and Extra Ordinary 10th Feb 2021 - Approved and signed accurate.
5. **Issues, consultation and matters notified to the Parish Council:**
 - a. Open session for members of the public to raise matters of council business (*limited - 15 mins*) Resident commented on the professional, well documented Neighbourhood Planning Consultation document received and asked if decisions will be made after Covid and Gamston Fields outcome? Cllr Garrard explained that they will have time for these aspects as getting a Neighbourhood Planning Policy approved is a lengthy process anyway.

Resident highlighted speeding vehicles up the open space track now that the potholes have been repaired. Concerned for children/peoples safety walking out of the top pedestrian gate. Perhaps need speed bumps? Council explained this issue is on agenda.

Resident commented the Burnside Grove grass verges are in a muddy mess.

Resident artist enquired regarding displaying her/friends work at the parish rooms window. Council discussed likely to be available over April and delegated to FO to coordinate.

RBC Cllr Mason reported several resident complaints re. Swingers application. -- All her £1,000 community budget has now been used. -- RBC has a cabinet meeting next week looking at Edwalton Golf Club best use, firework events, the number of RBC councillors for each area and the possibility of developing a Planning Enforcement Policy. Congratulations to the parish council on a very good Neighbourhood Planning consultation document.

NCC Cllr Butler reported ongoing flooding works continue in the village. -- Swingers Traffic Commissioner has rejected the application proposal. Cllr Foale explained they are currently keeping the vehicles towards the back and have said they will install acoustic fencing/trees to help with the lorry noise/unsightly. -- NCC grant has been given to St Peters for a ladder. -- Council Tax will increase, Covid has hit budgets hard.

- b. Consultation and public notices issued by other bodies/councils:
- i. Planning applications
To consider and comment on applications notified to the Parish Council, including
 - a. 21/00389/FUL - 35 Stella Ave – 2 storey side/single storey rear ext. - DNO
 - b. 20/03196/FUL - 3 Chestnut Mews - Replacement single storey ext. - DNO
 - c. Any other application received prior to the meeting.
 - a. 21/00313/FUL - B T Hoyland - Erection of agricultural building – DNO on proviso that the building isn't then used for another purpose other than stated in the planning application.
 - b. 21/00478/FUL - Tollerton Hall – Erection of replacement leisure out building – DNO.
- Confirm planning applications responded to under delegated authority:
- a. 20/02924/FUL - 46 Bentinck Ave – 2 storey side/single storey rear ext. – Object, over sails neighbour's boundary.
 - b. 21/00091/FUL - Post Office, Melton Rd - Conversion of building – DNO on proviso the post office isn't lost.
- Notice received of planning decisions taken by Rushcliffe Borough Council:
- a. 20/02988/FUL - 29 Muir Ave – 2 storey ext. - Granted.
 - b. 20/02972/FUL - 31 Stanstead Ave – porch/garage ext - Granted.
 - c. 20/03265/FUL - 2 Medina Dr – rear ext. - Granted.
- ii. Overgrown Acres - Cllr Foale updated council that the decision on the tepee has been overturned, seek further update on next steps.
- c. Changes to delegation on Planning Matters – to agree trial use of Microsoft Teams - Cllr Law requested deferred until future meeting – council agreed.
- d. Reports from parish councillors, working groups and representatives on outside bodies:
- i. Councillors: None
 - ii. Council representatives to the Tollerton Community Trust – Tollerton Flying Club Ltd
 - Cllr Dul reported AGM in March. Council has no items to raise this month.
 - iii. Grant applications – None received.

6. Decisions to further the objectives of the Tollerton Covid19 Recovery Plan and Tollerton Community Plan:

- a. To protect and enhance rural characteristics, community facilities and village life
 - i. Neighbourhood plan/consultation and Gamston Fields update – Cllr Garrard updated that an objection to the Gamston Fields development has now been submitted from council. -- Also, the Neighbourhood Planning consultation is still live. Good a good consultation session with the village school. Ends mid-March.
 - ii. Annual Parish Meeting for the public – EO explained the current NALC/Government guidance on holding the annual public meeting. Have until 1st June to hold one (and currently until 6th May to hold one online) – council discussed and agreed to defer organising any plans until next month, to await further government updates.
 - iii. Additional village planters and wildflower signs – Cllr Garrard explained gardener concerned about wildflower bed near the pub being walked on – council agreed 'feed the bee' signs on wildflower beds. -- Cllr Garrard suggested two further new wooden planters to match the nice new one at the village centre, then sell the old stone troughs – council agreed.
 - iv. Action Plan for 2021-23 – Cllr Garrard explained following an informal council planning session, 3 areas of council focus are proposed, being: Active Tollerton, Your Tollerton (village centre as a community hub), and Green Tollerton. Council resolved to focus on these 3 areas.
- b. Covid19 Recovery Plan – EO explained playgroup under the current guidance could meet from 12th April (with some restrictions). FO updated that playgroup is currently looking into the feasibility of restarting and understanding the guidance on '15 parent' rule. Rainbows currently looking at outdoor only. Cllr Garrard explained if do restart need deep clean and displays down. Council agree Lizzie can display work until reopen the parish rooms.

EO/FO to action

7. Tollerton Parish Council Services and Operations:

- a. Finance and expenditure – RFO reported bank balance 1/3/21: £84,759, after reserves £36,395. Expenditure £14,234. Income £20,019 (*largely incs NHP Grant*). The 3 main cost centres remain overall under budget which will transfer to reserves if unspent. -- FO asked if TSO Host costs for Trust are to be transferred back to TPC? Cllr Garrard looking into it. -- FO updated internal auditor due to sign off on 6th May.
 - i. Invoices for approval – RFO explained just usual reoccurring invoices this month.
 - ii. Spending under urgency delegated powers – for public record. EO reported:
 - FB Groundsman job listing
 - Black binbags for the Open Space
 - iii. Spending on projects - None.
- b. Maintenance of parish council assets and property:
 - i. Officers Training – Cllr Garrard explained that Officers sometimes miss out on NALC training spaces waiting for a meeting to approve the training. Propose delegate training bookings to Executive Officer on proviso Chair/Vice are informed. Council agreed. EO/FO to action
 - ii. Tollerton PC Allotments – EO explained pest control is due for annual renewal £354 (no VAT), Allotment Society happy with service from Confirmakill and annual quote is no change from last year – council agreed Confirmakill as supplier. -- Cllr Garrard explained problem with uncultivated plot 5 breaching tenancy conditions, plus we have a long waiting list for people wanting plots – council agreed to terminate plot 5 tenancy. EO/FO to action
 - iii. Open Space Improvements – Cllr Walker and Cllr Cox updated council following their site visit with the local police. Council discussed this and other recent anti-social behaviour occurring at the open space and agreed to get quotes for CCTV, lighting and gate. Also to apply for a grant to assist with costs. -- Council also discussed vehicles going to fast up the track and agreed to install speed signs and speed bump. -- Council also agreed delegation of the repair to the knocked over gym apparatus to the EO (circulate repair costs).
- c. Contracts and services: None.

8. Parish council forward plan, action log and the month ahead.

- a. Action log – officers/councillors updated status on action log tasks.
- b. Forward plan – Council noted upcoming items.
- c. Date of next meeting: Wednesday 7th April 2021 at 7.30pm - noted.

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960.

9. Methodist Lease Renewal and Property Matters

Cllr Garrard explained Methodist Church TPC office let. Council discussed confidential matters and agreed to half rent until Officers commence working from the office again. EO/FO to action

Meeting Closed: 21:20pm

Signed: Chairman of the Parish Council

Date: