



Tues 23<sup>rd</sup> February 2021

To all members of the Parish Council,

**Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972**, in accordance with *The Local Authorities and Police/Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 5(2) 2020*.

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held remotely on **Wednesday 3<sup>rd</sup> March 2021 at 7.30pm**. The meeting will be open to Members of the public who can attend by contacting: [parishcouncil@tollertonparishcouncil.co.uk](mailto:parishcouncil@tollertonparishcouncil.co.uk) by Mon 1<sup>st</sup> March. The Agenda for the meeting is set out as follows.

*Lesa Gilbert - Executive Officer to the Council*

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Chairman's Announcements**
4. **Minutes of the Parish Council meeting held on: 3<sup>rd</sup> Feb 2021 and Extraordinary meeting held on 10<sup>th</sup> Feb 2021 - for approval**
5. **Issues, consultation and matters notified to the Parish Council**
  - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
  - b. Consultation and public notices issued by other bodies/councils: to agree involvement and response
    - i. Planning Applications:

To consider and comment on applications notified to the Parish Council, including

      - a. 21/00389/FUL - 35 Stella Ave – 2 storey side/single storey rear ext.
      - b. 20/03196/FUL - 3 Chestnut Mews - Replacement single storey ext.
      - c. Any other application received prior to the meeting.

Confirm planning applications responded to under delegated authority:

      - a. 20/02924/FUL - 46 Bentinck Ave – 2 storey side/single storey rear ext. – Object, over sails neighbour's boundary.
      - b. 21/00091/FUL - Post Office, Melton Rd - Conversion of building – DNO on proviso the post office isn't lost.

Notice received of planning decisions taken by Rushcliffe Borough Council:

      - a. 20/02988/FUL - 29 Muir Ave – 2 storey ext. - Granted.
      - b. 20/02972/FUL - 31 Stanstead Ave – porch/garage ext - Granted.
      - c. 20/03265/FUL - 2 Medina Dr – rear ext. - Granted.
    - ii. Overgrown Acres
  - c. Changes to delegation on Planning Matters – to agree trial use of Microsoft Teams
  - d. Reports – to consider reports from parish councillors, working groups and representatives on outside bodies:
    - i. Councillors
    - ii. Council representatives to the Tollerton Community Trust - Tollerton Flying Club Limited
  - e. Grant applications - To consider any applications received prior to the meeting

- 6. Decisions to further the objectives of Tollerton Covid19 Recovery Plan and Tollerton Community Plan:**
- a. To protect and enhance Rural characteristics, Community facilities and Village life
    - i. Neighbourhood plan/consultation and Gamston Fields update
    - ii. Annual Parish Meeting for the public – to discuss and agree any actions.
    - iii. Additional village planters and wildflower signs – to agree
    - iv. Action Plan for 2021-23 – to agree scope of Active Tollerton, Your Tollerton and Green Tollerton projects
  - b. Covid19 Recovery Plan – to review national timetable and agree any additional actions.
- 7. Tollerton Parish Council Services and Operations:**
- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
    - i. Invoices for approval – to review and agree payments.
    - ii. Spending under urgency delegated powers – for public record
      - FB Groundsman Job listing
      - Black binbags for open space
    - iii. Spending on Projects – for review and approval
  - b. Maintenance of parish council assets and property:
    - i. Officers NALC Training – to agree delegation of spending of the training budget to Executive Officer in consultation with Chairman and Vice Chair.
    - ii. Tollerton PC Allotments – annual pest control contract – to agree.
    - iii. Open Space Improvements – Gate/Lighting/CCTV review - to review advice.
    - iv. Parish Rooms Window display bookings.
  - c. Contracts and services – to consider and agree matters regarding the Council’s contracts for services:
    - i. None
- 8. Parish Council Forward Plan, Action Log and the Month Ahead**
- a. Action log – to review and agree actions for the month ahead
  - b. Forward Plan - to review and agree reports and decisions for forthcoming meetings
  - c. Date of Next Meeting: Wednesday 7<sup>th</sup> April 2021 at 7.30pm

*The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960*

**9. Methodist Lease Renewal and Property Matters:** to agree.

**Notes for the Public:** Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.

The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.