



Tues 29th December 2020

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972, in accordance with *The Local Authorities and Police/Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 5(2) 2020*.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held remotely on **Wednesday 6th January 2021 at 7.30pm**. The meeting will be open to Members of the public who can attend by contacting: parishcouncil@tollertonparishcouncil.co.uk by Mon 4th January. The Agenda for the meeting is set out as follows.

Lesa Gilbert - Executive Officer to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Chairman's Announcements**
4. **Minutes of the Parish Council meeting held on 2nd Dec 2020 - for approval**
5. **Issues, consultation and matters notified to the Parish Council**
 - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
 - b. Consultation and public notices issued by other bodies/councils: to agree involvement and response
 - i. Gamston Fields Development
 - ii. Draft Rushcliffe Nature Conservation Strategy 2021-2025
 - iii. Planning Applications:
To consider and comment on applications notified to the Parish Council, including
 - a. 20/02988/FUL - 29 Muir Ave - 2 storey ext/car port
 - b. 20/02924/FUL - 46 Bentinck Ave – 2 storey ext.
 - c. 20/03072/FUL - The Old Rectory, 168 Tollerton Ln – Garage Construction.
 - d. 20/03196/FUL - 3 Chestnut Mews – Single Storey ext.Any other application received prior to the meeting
Confirm planning applications responded to under delegated authority:
Notice received of planning decisions taken by Rushcliffe Borough Council:
 - e. 20/02497/FUL - Tollerton Lodge, Tollerton Lane, New dwelling - Granted.
 - f. 20/02500/Ful - 63 Melton Rd, SS garage Ext – Granted.
 - c. Gardener Spring update – TPC gardener to share next steps on Spring planting.
 - d. Reports – to consider reports from parish councillors, working groups and representatives on outside bodies:
 - i. Councillors
 - ii. Council representatives to the Tollerton Community Trust - Tollerton Flying Club Limited
 - e. Grant applications - To consider any applications received prior to the meeting

- 6. Decisions to further the objectives of Tollerton Covid19 Recovery Plan and Tollerton Community Plan:**
- a. To protect and enhance Rural characteristics, Community facilities and Village life
 - i. Christmas 2021
 - ii. Neighbourhood plan and consultation
 - b. Covid19 Recovery Plan – to review delivery and agree any additional risks and actions to support recovery from Covid19 in Tollerton.
- 7. Tollerton Parish Council Services and Operations:**
- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
 - i. Invoices for approval – to review and agree payments.
 - ii. 2021/22 Precept and budget – for council sign off.
 - iii. Spending under urgency delegated powers – for public record
 - Plumber Flat 42 leak
 - iv. Spending on Projects – for review and approval
 - b. Maintenance of parish council assets and property:
 - i. Delegation and approved suppliers
 - ii. Securing the Open Space and alleged criminal activity
 - c. Contracts and services – to consider and agree matters regarding the Council's contracts for services:
 - i. Playground annual external inspection – to agree contractor
- 8. Parish Council Forward Plan, Action Log and the Month Ahead**
- a. Action log – to review and agree actions for the month ahead
 - b. Forward Plan - to review and agree reports and decisions for forthcoming meetings
 - c. Date of Next Meeting: Wednesday 3rd February 2021 at 7.30pm

The chairman to move that the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that it involves confidential information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

- 9. Casual Vacancy for a Parish Councillor:** to agree appointment.

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.

The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.

Notes for Councillors: councillors will meet online at 6.45pm to meet casual vacancy candidates - introductions.