



0710202001

**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)  
held remotely via video conferencing in accordance with The Local Authorities, Police and Crime Panels (Coronavirus)  
Regulations 2020, on Wednesday 7th Oct 2020 at 7.00pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Parma Somal, Cllr Rob Elliott, Cllr Martin Goodman, Cllr George Walker, Cllr Tracy Longworth.

**Officers:** Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

**Also present:** Representative of village newsletter, NCC Cllr Richard Butler, RBC Cllr Debbie Mason.

1. **Apologies for Absence:** Cllr Julian Smith.
2. **Declarations of Interest:** Cllr Garrard interest and dispensation on agenda item 10.
3. **Chairman's announcements:** Cllr Smith is retiring after 25 years on council. He's also greatly contributed to most village groups and has a vast wealth of knowledge that he's shared over the years so a big thank you to Julian on behalf of the council for all his efforts and best wishes.
4. **Minutes of the Council meeting** held on 2<sup>nd</sup> Sept 2020 - Approved and signed accurate.
5. **Open Session for members of the public to raise matters of council business:**

NCC Cllr Butler reported Visited Tollerton Lane re. Recent accidents with Via/residents/Cllr Mason and Via have agreed additional road signage/markings. Discussed other options such as speed humps/bollards  
but the road isn't suitable/safe for these to be implemented. Police have also agreed to increase night-time patrols. -- Resurfacing A52 this month from Gamston to Medina Drive.  
RBC Cllr Debbie Mason – has enjoyed working with Cllr Smith many years and sends him many thanks and best wishes. -- Is now on the RBC planning committee. -- RBC is supporting residents in objecting to Swingers yard extension. -- Stepped down from Deputy cabinet leader to be able to pursue other opportunities.  
Village newsletter rep – nothing to report this month. Thank you to Julian and all the best to him.
6. **Finance & Assets** – to consider and agree matters regarding:
  - a. Monthly statement of budget and expenditure: Bank Rec: £104,326. Expenditure £3,237 / Income £32,351 (incs 2<sup>nd</sup> Precept payment).
    - i. **Invoices for approval** – no adhoc invoices for approval.
    - ii. **Pub expenses review** – FO shared cost sheet and reported all TPC pub related costs are complete now.
    - iii. **Budget 21/22 planning** – FO explained 6 month budget position, within budget and still have budget (£8.5k) remaining after upcoming projects. Council agreed to roll over unspent grant budget into 2021 grant budget and to do next year's budget setting review in Nov.
    - iv. **External Audit comments for note** – FO reported external auditor PKF Little John queried updated asset value which is all fine. Also queried TPC Trust set up which has been explained and now just awaiting final sign off.
    - v. **Spending under urgency delegated powers noted by council:**
      - a. Fragile roof hazard signs for porta cabin.
  - b. **Grant applications** – None
  - c. **Maintenance of parish council assets:**

FO to  
arrange

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FO to action

- i. **War Memorial** – FO updated total war memorial repairs of £6,500 with the 80% grant funding requires £1,300 from TPC budget. Council approved costs and supplier. EO to action
- ii. **Repairs to open space porta cabin** – Cllr Walker has looked at the porta cabin roof and it has a localised rust hole, likely from historically unit stacking denting the roof and causing water to pool and rust through. Recommend local welder to patch repair. Council agreed, EO delegated to action or source alternative supplier if local welder unable to repair.

## 7. Planning Applications:

- a. To consider and comment on applications received by the Parish Council:
  - i. None
  - ii. Planning applications responded to under delegated authority
    - a. 20/02049/FUL – 48 Tollerton Lane – Do not object.
- b. Notice received of planning decisions taken by Rushcliffe Borough Council:
  - i. 20/01496/FUL – 2 Bentinck Avenue – *Granted*
  - ii. 20/01471/FUL - 48 Tollerton Lane – *Granted*.
  - iii. 20/001156/FUL - 37 Tollerton Lane – *Granted*.

## 8. Tollerton Covid-19 Recovery Plan and Tollerton Community Plan:

- a. **Recovery Plan Cont./ Parish Rooms reopening** – due to current COVID status reopening of parish rooms on hold.
- b. **Rural characteristics**
  - i) Neighbourhood plan/ Greater Nottingham Strategic Plan) - Chairman had replied to Greater Nottingham plan on themes covered at previous meeting and had also talked through with local MP office who were collating parish views. FO/EO to action
  - ii) Village Planting – review planters and agree actions. -- EO talked through concrete planters to replace, planter reservoirs, Sunnindale Dr planter to buy, gateway to repair/paint, wood cladding on concrete planters to be painted, more shrubs at war memorial, benches at memorial to be painted. Council discussed and agreed to progress all recommended actions and obtain cost breakdown for next meeting. Chairman thanked the Executive and Finance Officers for comprehensive work on the review. EO to action
  - iii) Daffodil community planting – to agree planting locations. Council discussed locations and agreed for EO to ask gardening club for help planting and if can set a weekend date could arrange for residents to collect bulbs for planting too. Officers and Councillors volunteered to plant in spare time. FO to action
- c. **Community facilities**
  - i. Personal trainer rent reduction – council discussed and agreed zero rent charge for a few months. EO to action
- d. **Village life**
  - i. Goods vehicle operating licence – discuss residents' complaints – council noted don't have powers to act but support locals in objecting and will endorse objections from NCC/RBC who can act. FO to action
  - j. Christmas thank you gift for newsletter volunteers – to agree for this year – council agree and delegated to Officers to sort. Cllr Somal offered to store at post office for volunteers to collect. Cllr Garrard to action

9. **Flooding update and agree how to spend RBC flood grant** - EO read reply letters from 3 flood victims who all suggested sand bags in storage somewhere close to their properties (allotment or St Peters). Council agreed. Council also discuss the latest flooding update.

10. **Nottingham Local Government Reorganisation** – discuss any implications for TPC and agree any response – The Chairman explained the reorganisation and council discussed. Council agreed to prepare a reply with the response to be shared with councillors prior to submission. 0710202003

## **11. Reports – to consider reports from:**

- a. Councillors – Cllr Somal reported lights at the back of parish rooms aren't working. Cllr Garrard agreed to check fuse. -- Also asked if the pub plan to put up car park signage, Cllr Garrard confirmed they are. The Chairman proposed changes to future agenda layouts to include a focus on project and action updates and forward planning, to be brought forward from next meeting.
- b. Officers
  - FO asked if poppies to be put up, council confirmed yes asap. -- Also reported potholes in open space field. -- Attended virtual seminar on 'communication with villages' which was interesting and will share key points. EO explained process following Cllr Smiths resignation from council – Notice of council vacancy will now be displayed.
- c. Tollerton Community Trust & Tollerton Flying Club Ltd -
  - i. Election of councillor representative on pub committee. The Chairman explained that following Cllr Somal standing down from the Tollerton Flying Club Board the Council needed to appoint another TPC representative. Council agreed Cllr Dul to be second TPC rep and noted that Cllr Law was also a representative of the Council on the group. Cllr Somal asked for pub committee minutes to be sent to Officers – council agreed.

12. Date of next meeting: Wednesday 4<sup>th</sup> November 2020.

*Closed: 8.42pm*

*Signed: Chairman of the Parish Council*

*Date:*