



0411202001

**Minutes of the Parish Council meeting of Tollerton Parish Council (TPC)  
held remotely via video conferencing in accordance with The Local Authorities, Police and Crime Panels (Coronavirus)  
Regulations 2020, on Wednesday 4<sup>th</sup> November 2020 at 7.30pm.**

**Councillors present:** Cllr Matt Garrard (Chairman), Cllr Claire Dul (Vice), Cllr Parma Somal, Cllr Rob Elliott, Cllr Martin Goodman, Cllr George Walker, Cllr Mark Law.

**Officers:** Lesa Gilbert – Executive Officer, Emma Goodman – Responsible Finance Officer.

**Also present:** Editor of village newsletter, representative of Tollerton NHW.

1. **Apologies for Absence:** Cllr Tracy Longworth. (one vacancy)
2. **Declarations of Interest:** Cllr Somal (as a business owner) on agenda item 6bi.
3. **Chairman's announcements:** referenced second lockdown about to commence – Parish Rooms national restrictions for group bookings/park open – local artist is showing artwork of Tollerton; TPC support on social media – Remembrance Sunday will be recorded for virtual viewing this year -- 'Gamston Fields' housing developers plan has been delivered to residents (to be discussed agenda item 5bi). New format to agenda.
4. **Minutes of the Council meeting** held on 7<sup>th</sup> Oct 2020 - Approved and signed accurate. NB – later inaccuracy (after agenda item 4 resolved) noted: Cllr Law missing from councillors' present.
5. **Issues, consultation and matters notified to the Parish Council:**
  - a. Open session for members of the public to raise matters of council business (*limited - 15 mins*)  
Editor of village newsletter - commended TPC on write up for Cllr Smith retiring.
  - b. Consultation and public notices issued by other bodies/councils:
    - i. Strategic allocation East of Gamston/North Tollerton 'Gamston Fields' consultation and master planning:  
Council discussed at length – key points noted:
      - Chairman explained background of development site – pc /residents/tabu lost battle with RBC who allocated land being developed back in 2014.  
Developers had sent plan of proposed site and pc had received a briefing from developers to hear plans proposed – advice from TPC planning consultants was that unlikely to prevent land now being developed or change Local Plan; it was advised that any change to local plan would take over a year to achieve; and that any planning applications before then would be considered against the existing plan.  
Good communication with developers to carry out workshops/site visits to assess/influence plans. Explained key actions to work with our own neighbourhood planning consultants to influence best outcome for the village.
      - Cllr Somal – owe residents last try to oppose development/reduce size. Minimum for existing properties TPC should push for green buffers. Villagers looking for overall advice – TPC develop an overall village stance/message to communicate out to village.
      - Cllr Elliott – commented on process of progressing the plans without the developer actually owning the land yet. Must ensure developer fulfils infrastructure promise. Traffic flow through the village needs consideration/perhaps block off Tollerton Lane to prevent rat run.
      - Cllr Walker – TPC request to see detailed infrastructure (particularly road/school) plans. What are the finer details e.g. density, housing mix, flooding and reference better local examples such as the Hollygate development very green, compared to poorer development at Edwalton.

- Cllr Dul – careful to insist of ongoing green space/buffer maintenance contracts in place as current issues in Gamston of sites overgrown/rented out. What aspects of a country park can be implemented to ensure green buffer fit for purpose and bring benefits for all residents.
- Cllr Law – considerations of infrastructure impact towards Wheatcroft roundabout. Implement pedestrian crossings.

The Council agreed to endorse residents calling for a reduction in the housing allocation on the site, but given the limited finances and capacity of the parish council to focus the Council's response and engage with developers around three key areas as follows:

- Master Plan, Sequencing and the impacts of Development:  
Extension of consultation because of lockdown. Detail of facilities for residents, type and density of housing and fit in the landscape. Involvement with SPD, sequencing of development and delivery of key infrastructure before population growth. Flow, routing and sanctions for construction traffic. Commitment of all landowners and need for Masterplan to be binding on all future planning applications.
- The Enhanced Green Buffer, green infrastructure, flooding and heritage:  
Green buffer round the whole south of the site of protectable scale, depth and screening from rural surrounds, support for biodiversity, displaced wildlife and reduction of flood risk for Tollerton Lane. Country Park to edges and heritage sites. Need for off road cycle and walking links to pillboxes and Grantham Canal through the countryside on edge of site. Green protection for existing dwellings on development site.
- Roads, traffic, cycling and pedestrian links:  
Managing traffic impact and mitigations on Tollerton, Tollerton & Cotgrave Lanes and through Gamston Fields. Ensuring routes are safe for walking and cycling with appropriate measures and highway changes – 'green or quiet lanes'. Development scaled and timed to major A52 changes. Need for off road cycle and walking links to pillboxes and Grantham Canal through the countryside on edge of site. Green protection for existing dwellings on development site. Connections between existing and new facilities by bus, foot and cycle.

Agreed for Council to have further discussions and workshops with developers on issues for clarification or agreements to seek best proposition for new and existing residents and for the Chairman to prepare TPC responses and share with councillors before sending to developers/village.

Chairman to  
action

c. Planning applications

- i. To consider and comment on applications received by the Parish Council:
  - 20/02385/FUL - Nottingham Airport – Erection of single storey cadet centre – DNO.
  - 20/02497/FUL - Tollerton Lodge – New dwelling – DNO.
 Any other applications received prior to meeting:
  - 20/02588/FUL - 18 Tollerton Ln – single storey ext – DNO.
- ii. Planning applications responded to under delegated authority
  - 20/02374/FUL - 4 Chestnut Mews – single storey ext – DNO.
  - 20/02500/FUL - 63 Melton Rd – single storey ext – DNO.
- iii. Notice received of planning decisions taken by Rushcliffe Borough Council:
  - 18/02525/FUL - Tollerton Park, land change of use – Granted.

d. Reports from parish councillors, working groups and representatives on outside bodies:

- i. Councillors:
  - Cllr Dul – reported new signs at open space now installed.
  - Cllr Goodman – reported personal trainer request to use the open space on an additional night – council agreed.
  - Cllr Walker – reported large potholes down to the open space car park. Council discussed and considered potential future impact of housing development adjacent to the Open Space. Agreed initial action for EO to consult owners of the lane.
  - Cllr Law – reported resident complaints regarding tractors spreading mud on roads – report to NCC.

ii. Council representatives to the Tollerton Community Trust – Tollerton Flying Club Ltd

- Cllr Dul reported with the latest covid government restrictions the pub is closing but as they are now up and running, they are eligible for business grants. Pub committee group has been nominated for a RBC award. Still getting occasional parking complaints but much improved – the pub will be putting out new cones and notices on cars parking inconsiderately.
  - RFO highlighted email from the pub treasurer which questions the ability for the pub community to make the agreed repayment. Cllr Garrard/Cllr Dul not aware of any problems with making the repayment to TPC. RFO advised confirmation in writing for financial audit that the payment will be made by the pub community society - council agreed.
- e. Grant applications – None received.

RFO to action

## 6. Decisions to further the objectives of the Tollerton Covid19 Recovery Plan and Tollerton Community Plan:

- a. To protect and enhance rural characteristics, community facilities and village life – No actions.
- b. Covid19 Recovery Plan - to review delivery and agree any additional risks/actions to support recovery from Covid19 in Tollerton.
  - i. Support for village businesses – council had a discussion on equality of support for local businesses and what support has been offered to local businesses to date. Council reaffirmed its support for local business and shopping locally and agreed to use different mediums to reach out to local businesses and help advertise local businesses on pc sites.

Officers to action

0411202003

## 7. Tollerton Parish Council Services and Operations:

- a. Finance and expenditure – RFO reported bank balance 1/11/20: £100,759. Expenditure £4,652. Income £1,084. The 3 main cost centres remain under budget.
  - i. Invoices for approval – RFO explained only reoccurring invoices this month.
  - ii. Spending under urgency delegated powers – for public record
    - a. Flat 42 Boiler repair.
  - iii. Spending on projects
    - a. Village planters – council agreed following items/costs/delegation to Officers:
      1. Repair of entrance gates
      2. Painting of entrance gates
      3. Open space car park edging (heavier treated timber)
      4. Painting of Huntsman Green - Sign post
      5. x2 new wooden painted planters (Sunningdale/Burnside)
      6. x5 wooden painted surrounds for existing concrete planters
      7. Parish Rm hanging basket replant (£30 budget)
      8. Shrubs at war memorial (£250 budget)
      9. Park picnic benches x2 repaint in brown
      10. Replacement door of electric unit
    - b. Open Space Gate – Council agreed to proceed with replacing the open space gate again. Delegated to EO to refresh quote and action. Budget approved £800 +vat.

EO to action

### b. Maintenance of parish council assets and property:

- i. War memorial tree root - EO explained options proposed by tree surgeon and handyman – can't remove just the root as tree would become unstable, root unlikely to grow much bigger – nice healthy tree shame to fell. Either extend garden out or raise up and build a stepped slabbed area over it. Council agreed to defer to next meeting for councillors to visit memorial.
- ii. Allotment plot termination – EO circulate allotment society email and explained background to unattended plot since Feb breaching tenancy conditions/agreement. Council agreed tenancy termination.

Cllr Garrard/Cllr Walker - site visit

EO to action

### c. Contracts and services:

- i. Land conveyancing – EO presented advice and costs for land conveyancing from two local suppliers. As advice/costs of searches is quite varied council agreed to source 3<sup>rd</sup> quote/advice.

EO to action

## 8. Casual vacancy for a Parish Councillor – EO updated that following displaying the RBC notice for the required 14-day period, no election poll has been called and the co-option process can begin. Council noted

EO to action

fast success in co-opting new councillors and agreed to advertise a co-opt vacancy in the newsletter, notice board, web and social media to run until 20 December.

**9. Parish council forward plan, action log and the month ahead.**

- a. Action log – The Chairman explained the new agenda action log.
- b. Forward plan - The Chairman explained the new agenda forward plan.
- c. Date of next meeting: Wednesday 2<sup>nd</sup> December 2020 at 7.30pm - noted.

Finance working group – deferred to next month.

*Closed: 9.45pm*

*Signed: Chairman of the Parish Council*

*Date:*