



Tues 27th October 2020

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972, in accordance with *The Local Authorities and Police/Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 5(2) 2020*.

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend a meeting of Tollerton Parish Council to be held remotely on **Wednesday 2nd November 2020 at 7.30pm**. The meeting will be open to Members of the public who can attend by contacting: parishcouncil@tollertonparishcouncil.co.uk by Mon 2nd Nov. The Agenda for the meeting is set out as follows.

Lesla Gilbert - Executive Officer to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Chairman's Announcements**
4. **Minutes of the Parish Council meeting held on 7th Oct 2020 - for approval**
5. **Issues, consultation and matters notified to the Parish Council**
 - a. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
 - b. Consultation and public notices issued by other bodies/councils:
 - i. Strategic Allocation East of Gamston/North of Tollerton "Gamston Fields" Consultation and Master Planning
 - c. Planning Applications:
 - i. To consider and comment on applications notified to the Parish Council, including
 - 20/02385/FUL - Nottingham Airport - Erection of single storey cadet centre.
 - 20/02497/FUL - Tollerton Lodge – New dwelling.
 - Any other application received prior to the meeting
 - ii. Confirm planning applications responded to under delegated authority:
 - 20/02374/FUL - 4 Chestnut Mews – single storey ext. - Do not object.
 - 20/02500/FUL - 63 Melton Rd – single storey garage ext. - Do not object.
 - iii. Notice received of planning decisions taken by Rushcliffe Borough Council:
 - 18/02525/FUL - Tollerton Park, land change of use – Granted.
 - d. Reports – to consider reports from parish councillors, working groups and representatives on outside bodies:
 - i. Councillors
 - ii. Council representatives to the Tollerton Community Trust - Tollerton Flying Club Limited
 - e. Grant applications - To consider any applications received prior to the meeting
 - i. None

- 6. Decisions to further the objectives of the Tollerton Covid19 Recovery Plan and Tollerton Community Plan:**
- a. to protect and enhance Rural characteristics, Community facilities and Village life
 - b. Covid19 Recovery Plan – to review delivery and agree any additional risks and actions to support recovery from Covid19 in Tollerton.
 - i. Support for village businesses – to discuss.
- 7. Tollerton Parish Council Services and Operations:**
- a. Finance & expenditure – to consider and agree matters regarding the monthly statement of budget and expenditure, including:
 - i. Invoices for approval – to review and agree payments
 - ii. Spending under urgency delegated powers – for public record
 - a. Flat 42 Boiler repair/replacement.
 - iii. Spending on Projects – for review and approval
 - a. Village Planters – to agree costs
 - b. Open Space Gate – to agree delegation to Officers
 - b. Maintenance of parish council assets and property:
 - i. War Memorial Tree Root – to agree action.
 - ii. Allotment plot termination – to discuss and agree.
 - c. Contracts and services – to consider and agree matters regarding the Council’s contracts for services:
 - i. Land conveyancing – to agree supplier/costs
- 8. Casual Vacancy for a Parish Councillor**
- 9. Parish Council Forward Plan, Action Log and the Month Ahead**
- a. Action log – to review and agree actions for the month ahead
 - b. Forward Plan - to review and agree reports and decisions for forthcoming meetings
 - c. Date of Next Meeting: Wednesday 2nd December 2020 at 7.30pm

Notes for Parish Councillors:

The first meeting of the Finance Working Group will be held immediately following the meeting to commence the spending review for 2020-21. All Councillors are invited to attend.

Notes for the Public:

Unless otherwise stated all meetings of the Parish Council are open for the public to join. Members of the public who would like to listen to the online meeting should please email: parishcouncil@tollertonparishcouncil.co.uk by Monday 2nd November 2020.

The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.

In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.