



Tues 26th May 2020

To all members of the Parish Council,

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972. *In accordance with The Local Authorities and Police/Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 5(2) 2020.*

Dear Councillor,

In accordance with the above provisions notice you are hereby summoned to attend a meeting of Parish Council to be held remotely on **Wednesday 1st April 2020 at 7.30pm. If you have any comments or would like to listen to the meeting please email: parishcouncil@tollertonparishcouncil.co.uk by 1st June.** The Agenda for the meeting is set out as follows.


Lesa Gilbert - Executive Officer to the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Chairman's Announcements
4. Minutes of the Extraordinary Council meeting held on 13th May 2020 - for approval
5. Open Session for Members of the Public to Raise Matters of Council Business (*Limited to 15 Minutes*).
6. Finance & Assets – to consider and agree matters regarding:
 - a. Monthly statement of budget and expenditure (April - May)
 - i. Invoices for approval
 - ii. Changes to regular approved payments - Minimum wage increase in effect April 2020 / pay award
 - iii. Spending under urgency delegated powers
 - 3 locks to secure playground gates for CV19 requirements - £38.85
 - Huntsman Green to make safe a fallen tree - £100
 - Flat 40 to replace a leaking tap - £90
 - iv. Income generation compared to budget
 - b. Financial Reserves update.
 - c. Systems of internal control/effectiveness (inc internal audit report) - Review and agree.
 - d. Annual Governance Statement - Review and agree.
 - e. Annual Accounting Statement - Review and agree.
 - f. Exercise of public rights (commence 16th June for required period) – Review arrangements and agree.
 - g. Annual Governance and Accountability Return for External Audit – Review, agree and sign.
 - h. Grant applications - To consider any applications received prior to the meeting
 - i. Review of Asset Register
 - j. Maintenance of parish council assets:
 - i. Office wifi to discuss options and agree.
 - ii. Parish Rooms exterior painting – to consider quotes and agree.
 - iii. Playground inspection report – to review and agree actions.
 - iv. Open space maintenance –
 - a. benches in need of maintenance - to consider and agree.
 - b. tree felling and replacement – to agree the scheduling of the work for agreed action.
 - c. weeding and maintenance of equipment – to agree any action required.
 - d. performance of contractor – to agree any action required.
 - v. Maintenance of planters and wildflowers and performance of contractor – to agree any action required.

7. Planning Applications:
- a. To consider and comment on applications received by the Parish Council
 - i. 20/01156/FUL - 37 Tollerton Lane – Rear extension.
 - ii. 20/01032/FUL - 42 Cotgrave Road – Rear extension
 - iii. 20/00944/FUL - Tollerton Hall - Change of Hall/grounds use to sui generis.
 - iv. Any further applications received prior to the meeting
 - b. Confirm planning applications responded to under delegated authority:
 - i. 20/00550/FUL - 33 Melton Rd – gates/brick boundary – DNO.
 - ii. 20/00837/FUL - 48 Medina Drive- single storey side ext. - DNO.
 - iii. 20/00810/FUL - Overgrown Acres Cotgrave Road – Object.
 - c. Notice received of planning decisions taken by Rushcliffe Borough Council:
 - i. 20/00213/FUL - Bassingfield House, 198 Tollerton Lane - Granted.
 - ii. 19/02878/FUL - Tollerton Community Trust – Granted.
 - iii. 20/00174/FUL - 38 Tollerton Lane - Granted.
 - iv. 20/00193/FUL - The Orchards Oak Tree Court – Granted.
 - v. 20/00693/FUL - 43 Tollerton Lane – Granted.
 - vi. 20/00550/FUL- 33 Melton Road – Granted.
 - vii. 20/00636/FUL - Tollerton Lodge Tollerton Lane- Refused.
8. Annual Council Meeting (6th May) items - to agree rescheduling of matters regarding:
- a. Annual review of the standing orders, financial regulations and dispensations
 - b. Annual review of Council policies
 - c. Other annual residual agenda items.
9. Tollerton Recovery Plan and Tollerton Community Plan – to consider and agree actions to progress plans for community priorities, coronavirus recovery and use of the Tollerton Development Fund:
- a. Recovery Plan – to agree any additional actions.
 - b. Rural characteristics (*including development of a Neighbourhood Plan*)
 - i. Purchase of four new planters and two hanging baskets – to agree costs/actions.
 - c. Community facilities
 - i. Purchase of tennis net – to agree costs/actions.
 - d. Village life
10. Reports – to consider reports from:
- a. Councillors
 - b. Officers
 - i. Tollerton Flooding– update.
 - c. Tollerton Community Trust & Tollerton Flying Club Limited
 - i. Tollerton Community Pub – progress and recovery.

12. Date of Next Meeting: **Wednesday 1st July 2020**

Note:

Unless otherwise stated all council meetings are open for the public to join.

There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.

In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.