



0403202001

Minutes of a Council meeting of Tollerton Parish Council (TPC) held in the Parish Rooms, Burnside Grove, Tollerton on Wednesday 4th March 2020 at 7.30pm

Councillors present: Cllr Matt Garrard (Chairman), Cllr Mark Law (Vice), Cllr Julian Smith, Cllr Claire Dul, Cllr Parma Somal, Cllr Rob Elliott.

Officers: Lesa Gilbert – Executive Officer and Emma Goodman – Responsible Finance Officer.

Also present: NCC Cllr Richard Butler, RBC Cllr Debbie Mason, Representative of village newsletter, Neighbourhood Watch, Allotments, Kevin Callan, village residents.

1. **Apologies for Absence:** Cllr Tracy Longworth, Cllr Martin Goodman, Cllr George Walker.
2. **Declarations of Interest:** None
3. **Chairman's announcements:** Chairman Cllr Garrard announced: fantastic news that the village pub has been successfully purchased on Mon 2nd March. -- Flooding has sadly occurred again for the third time on Tollerton Lane/Cotgrave Lane. -- Shell garage is now closed for renovation.
4. **Minutes of the Council meeting** held on 10th Feb 2020 - Approved and signed accurate.

5. Open Session for Members of the Public to Raise Matters of Council Business.

NCC Cllr Butler updates: flooding update, assured residents Tollerton is high priority. Funding application/S19 flood report now live on NCC website. -- Tollerton lane resurfacing considered complete; will investigate why section patched rather than the described resurfacing and issue with low iron works. Melton Rd resurface still on works schedule for April. -- My Notts App to report potholes.

RBC Cllr Mason updates: Flood recovery/Support guide has been sent to residents. -- 11th March is the upcoming councillor forum. -- Awareness of RBC/Age Concern Warm Home fund. -- RBC working with the Woodland Trust. -- Awareness of Smoke Free at sporting events.

Resident: can the path between Stella Av./Stanstead be cleaned of slippery leaves. PC agreed to report.

History Club rep: explained the club is doing a time capsule with items from local groups. Considering locations and duration of years to be buried. Council suggest coordination with school 60 birthday and new community pub as a location for the time capsule.

Residents affected by Tollerton Lane flooding explained frustration of being flooded again/may now incur insurance issues from flooding yet again, and slow progress from NCC to resolve. TPC agreed that flooding in Tollerton needed to be treated as two separate flooded locations with different cause/solutions - Tollerton lane and Cotgrave Lane. TPC agreed to highlight urgency to NCC/obtain time scales. PC will publish s19 Flood report on TPC website.

6. Gardening Services – introduction to gardener

- a. Planting scheme for approval – Kevin Callan (Trees and all things green) introduced his services to the council and his maintenance/planting plans to council. Council agreed to move one third of April's planter budgets to maintain planters now as looking bit tired. Council agreed to lift planters towards airport with soil. Agreed plan/planting scheme. Agreed additional mulch/weeding around edible hedging at Open Space. Cllr Garrard proposed community daffodil bulb planting event for Autumn 2020, council agreed.
- b. Additional planters on Medina/Sunningdale/Franklin Dr. - council agreed additional planters for corner Medina/Sunningdale/Franklin Dr and corner Medina/Tollerton lane. Delegated EO to propose planter options/costs at next meeting.

EO to action

EO to action

7. Planning Applications:

- a. To consider and comment on applications received by the PC

- i. 20/00174/FUL, 38 Tollerton Lane, 2 storey ext. - **Object:** too large in depth/mass, overbear neighbours. Greenbelt 50% max volume increase allowed above that which stood in 1948. EO to action
- ii. 20/00213/FUL, 198 Tollerton Lane, Internal works. - **Do not object.** 0403202002
- iii. 20/00193/FUL, The Orchards Oak Tree Court, - **Do not object.**
- iv. Any further applications received prior to the meeting –None
- b. To consider planning applications responded to under delegated powers – None.
- c. Planning decisions received – None.

8. Finance and Assets:

- a. **Monthly statement of expenditure, invoices and budget** – RFO reported loan has been drawn. Bank balance (at 29/02/20): +£168,294 includes pub loan drawn of £133,736, less agreed reserves £19,000 and projected expenditure take income -£25,015, leaves +£10,543. Expenditure: £155,428 / Income: £268,811. Invoices approved by council: £4,840.25. RFO presented agreed costs already incurred relating to the community pub which were noted and Council agreed these should be reported to each meeting. FO to action
- b. **Internal auditors in year report** – council noted auditor comments all in hand. RFO highlighted request from Auditor to present cost sheet when bank card is used. Council agreed.
- c. **Grant Applications** – None.

9. Other maintenance/matters of parish assets:

- i. Parish Rooms Insurance renewal for approval – Council agreed Pen insurance on 3 years fixed contract. EO to action
- ii. Allotment updates/new tenancy agreement – new tenancy for plot 11b noted. Allotment Chair explained plot 4 uncultivated for last year. Several contacts made with plot tenant to no avail. Council agreed tenancy should not be renewed – EO to send TPC letter. EO to action
- iii. Replacement of open space gates and entrance improvements – EO presented quote of £360+VAT for standard size pedestrian gate and £385+VAT for field gate. Council agreed, EO delegated to check best value and arrange installation. EO to action.
- iv. Securing the open space bins – Cllr Law confirmed all bins now secure bar top bin just needs slab under then will be secured.
- v. Muga light switch replacement/street light lamp – EO reported Muga switch needs replacing £35+VAT – council agreed. Streetlight still out, electrician advise next thing to try is new lamp head £190+VAT – council agreed. EO to action
- vi. Office wifi for approval – Cllr Garrard, details to be obtained –defer to next month. Cllr Garrard
- vii. Flat 40/42 – Storm damage to Fence/TV aerial – EO reported storm damage to aerial, repaired at £60 - council agreed. Fence is next door neighbours, EO send letter to ask to repair. Flat 42 tile repair £220 - repair too high, look for alternative, council not approved. EO to action

10. Community Pub Purchase

Chairman explained 4 contractors approached and 3 tender in for pub building renovations managed by Cllr Longworth/Cllr Walker (phase 1 & 2) – recommend Turner Fox due to best value, local economic benefit, can start immediately (due to be completed wc 21st March phase 1) – council agreed.

Deed of trust setting relationship between TPC and TFC has been seen/approved by council, signed by Chair/Vice witness by EO. TFC responsible for day to day liabilities of the pub. TFC Insurance certificate for the pub received and on file.

2 nominees for TFC board agreed by council: Cllr Law and Cllr Somal.

11. Tollerton Community Plan

- a. Rural Characteristics
 - i. Nottinghamshire Waste Local Plan – EO explained request from NCC for waste sites/public consultation due to commence. EO delegated to feedback any councillor comments.
 - ii. Identification of historic lost footpaths – EO explained Cllr Longworth wondered if any public paths lost in Tollerton. EO forward to history group to consider and also raise awareness in the village. EO to action
- b. Village Life
 - i. VE Day – EO highlighted close to PC annual meeting on 13th. Cllr Law highlighted lots of info/ideas on VE website – perhaps do something via community pub. Council agreed to speak to new pub tenants. EO to include on next month's agenda. Cllr Garrard/EO to action.
- c. Community Facilities
 - i. None

12. Annual Parish Meeting 13th May 2020 – Council considered options – perhaps presenter; should something different to club presentations be done. Ideas to be reviewed at next council meeting.

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13. Reports

- a. Councillors – Cllr Law requested 6 months leave of duties due to personal reasons – council agreed. Chairman reported investigation into complaint on notice given for Feb parish meeting. Chairman confirmed notice was correctly displaced on notice board and website, however issues with the website meant that it wasn't displayed in usual place. It wasn't in the newsletter this month due to date change – one off. Council agreed matter satisfied/closed.
- b. Officers – FO asked process if parish room hire is cancelled due to CoronaVirus – council agreed no charge. EO reported memo not working again, with Jupiter to resolve. Also, EO/FO on NALC CPD seminar on 1st April – council agreed.
- c. Tollerton Community Trust/ Tollerton Flying Club – New chair of community trust management group reported to Council.

14. Date of next parish meeting: **Wednesday 1st April 2020.**

Closed: 9.10pm

Signed: Chairman of the Parish Council

Date: