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**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on Wednesday 5th Sept 2019 at 7.30pm**

Councillors: Cllr Matt Garrard, Cllr Julian Smith, Cllr Martin Goodman, Cllr Claire Dul, Cllr George Walker, Cllr Mark Law,
Cllr Parma Somal, Cllr Rob Elliott.

Officers: Lesa Gilbert – Executive Officer/Clerk. Emma Goodman – Finance Officer/Dep Clerk

Also present: Representative of village newsletter

1. Apologies for Absence: Cllr Tracy Longworth - apologies accepted.
2. Declarations of Interest: None
3. Chairman's announcements: The Chairman commented on the village planters looking great. The Council's contractor had also completed the delayed mowing of the meadow matting.
4. Minutes of the Council meeting held on 03 July 2019 - Approved and signed accurate.
5. Open Session for Members of the Public to Raise Matters of Council Business.
Resident commented on unsightly armchair in front garden of property; council confirmed unable to remove if within property.
Village Newsletter – feedback on one residence's concern over upcoming Tollerton Road works and access to their property after confusing reply letter from NCC. Council commented NCC usually plan works to enable access. EO will confirm with Via.
History Group have event day on the 5th Oct, Parish Rooms and Neighbourhood Watch have 'scams' education evening, Parish Rooms 17th Oct. TPC to publish info on social media sites.
6. Planning Applications:
 - a. To consider and comment on applications received by the PC - None
 - b. To consider planning applications responded to under delegated powers - None
 - c. Planning decisions received – None
7. Finance and Assets
 - a. Monthly statement of expenditure, invoices and budget for both Jul/Aug– Total of approved invoices £1,027.79 (FO to query RBC election charge invoice). Bank balance (at 31/08/19): £30,141.65.
Expenditure: £11,483.07 / Income: £19,701.89.
FO reported most of VAT claimed back. Second precept payment of £29,337 is due to be received next week. Audit all complete and passed, notice of conclusion of audit to be published on TPC website, council agreed nil charge for any requested AGAR copies. FO/Cllr Garrard reported - due to undertake initial budget/cost centre review in Sept/Oct to then have working grp/full council in Nov.

FO highlighted newly released NALC financial regulations. To be reviewed and reported to council of any suggested changes from this.

FO now completed CiLCA course. Additional study hour payments are reflected in wages.

FO to pay invoices
FO to action
 - b. Grant Applications – Tollerton Football Club grant request for £250 for porta loo agreed by council. Council agreed loo to be positioned right of porta cabin. EO reported funding application into FA for 50% of new football posts. If granted leaves £500 for TPC to contribute, approved.
EO to action
 - c. Other maintenance of buildings –
 - i. Playground repairs/new gate – EO reported quote in for play equipment repairs, council resolved to review at Open Space review in Oct. EO reported park gate is rotting, also resolved to be review at Open Space review.

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- ii. External links on TPC website – EO reported requests from externals for links to their websites - council resolved no new external website links on TPC website as solely community news platform.
 - iii. Tree work quotes - EO reported work recommended/cost quote for Huntsman Green trees, council resolve to push back to Feb 20.
 - iv. Bench Location – Cllr Garrard explained new bench on Cotgrave Lane deemed unsafe location, council agreed bench to go on Huntsman Green instead. EO to action with Cllr Longworth
 - v. Hiring of Parish Rooms – Council resolved all not-for-profit groups can request grant for parish room hire. Agreed grant to history group and neighbourhood watch. Council agreed History Group can take down notice board/displays (reinstate as was after) on this occasion. FO to action
8. Tollerton Community Plan
- a. Rural Characteristics –
Councillors considered the Nottinghamshire Mineral Plan and no apparent impact on Tollerton. Council resolved to delegate response to EO if the need for any comments arose. Village planting deferred to park/village review in Oct. EO reported NCC Lengthsman Scheme is no longer operated (*Cllr Garrard declared work involvement in Lengthsman Scheme*). Also, council agreed village planting to be reviewed as part of Open Space review in Oct.
 - b. Village Life -
Chairman reported Cotgrave Lane resident letter on concerns of speed/pollution/increased traffic/rat run on Cotgrave Lane. Council confirmed previous communication with NCC regarding these issues and preference for consistent 30mph limit in all residential areas. Council resolved to investigate interactive speed signs for Cotgrave Lane/Road. Also mentioned scraping of overgrown NCC owned pavements, TPC agreed to review as part of planting and maintenance review. EO to send reply letter.
Chairman reported resident letter regarding closing the park gate, lights being out, and issues with suspected drugs. Council confirmed that for previous reports of alleged drug distribution, police have advised residents to report at the time. Cllr Law reported police have been visiting the park. EO to ask Groundsman to close gate earlier/reply letter. Cllr Garrard/Cllr Law to review which lights are out to EO. Cllr Garrard / Law to action
 - c. Community Facilities
 - i. Active Tollerton – Conclusion of appropriate reparations for Mobilus was ongoing.
9. Tollerton Community Trust – None
10. Tollerton Community Pub – Cllr Law gave survey results update. Key items to note: 395 survey responses from a wide demographic of the community, 95% want to save the pub, 88.33% agree to TPC financing the pub purchase. Working group to sends comms to residents shortly. Resolved FO to progress finance options and any necessary preparatory work for funding. FO to action
11. Reports
- a. Councillors – Cllr Smith - reported the park electric box has been secured, Burnside Grove bench painted and some minor graffiti removed.
Cllr Somal - reported hedge overgrown opposite Post Office on Melton Rd, he will attempt to contact landowner to ask to trim. Also, aware highway authority have sent letters to some Tollerton residents to request resident owned overgrown trees/hedge/verge are trimmed. Council noted that several residents' hedges/verges/trees need cutting – EO delegated to send residents letters alerting to them to action being taken by highway authority on this.
Cllr Law – asked for Memo stats to be distributed to council. Consider new game with involvement of the school. EO to action.
Cllr Goodman – reported old caravan parked on Medina Drive for months now. Unsure if belongs to resident or abandoned. EO to contact NCC highways to investigate.
 - b. Officers – EO – reported urgent wasp nest removed at flat 40, £71. Park hedge trimmed down access lane: £150. Meadow matting has been cut. Old bins have been disposed. Smart meter is being fitted at Parish Rms 11/9. Groundsman on A/L. Flat 42 repairs to be looked at: toilet seat £120, bath taps £80, basin sink £50 - total £250. EO to contact builder initially as all quite new.
 - c. Outside Organisations – None
12. Date of next parish meeting: Wednesday 2nd Oct 2019 at 7.30pm.

Closed: 9.10pm

Signed: Chairman of the Parish Council

Date: