



08051901

**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on Wednesday 08 May 2019 at 7.30pm**

Councillors: Cllr Matt Garrard, Cllr Parma Somal, Cllr Julian Smith, Cllr Mark Law, Cllr Martin Goodman

Officers: Emma Goodman – Finance Officer/Dep Clerk

Also present: Members of the public.

1. Election of Chairman for 2019/20 - Cllr Garrard voted in as Chairman, signed acceptance.
2. Election of Vice Chair for 2019/20 - Council agreed to leave Vice-Chair vacant.
3. Delivery by councillors of their declarations of acceptance of office – All signed and received.
4. Apologies for Absence:
 - Cllr Tracy Longworth
 - Lesa Gilbert – Executive Officer
5. Declarations of Interest - None
6. Chairman's announcements – Cllr Garrard announced brewery disposal of the Air Hostess pub, which is a registered Asset of Community Value. Gave update on the Lothian Road developments/Active Tollerton.
7. Minutes of the Council meeting held on 03 April 2019 - Approved and signed accurate.
8. Review of delegation arrangements to committees, sub-committees, employees and other local authorities. - Current agreed by Council
9. Agree the establishment of committees including terms of references, size and nominations for membership. - Current Personnel and Conduct Committees agreed by Council. Agreed to re-establish two working groups; Neighbourhood Plan; Village Life and Facilities.
10. Review of representation on or work with external bodies and arrangements for reporting back. - Current agreed by Council
11. Review and adoption of appropriate standing orders and financial regulations. - Current standing orders, financial regulations, dispensations and code of conduct agreed by Council with amendment to financial regulations to include online banking/bank card transactions as an approved payment method.
12. Review of any other arrangements, including any charters, with other local authorities, review of contributions made to expenditure incurred by other local authorities. - Current agreed by Council.
13. Review of assets register including inventory of land, buildings and office equipment, maintenance contracts and risks. - Current agreed by Council with amends to include new playground/gym equipment and increased Parish Rooms valuation. Contract for grass cutting to be reviewed. Council noted need to establish contracts for village planting/trees.

14. Review and confirmation of arrangements for insurance cover in respect of all insured risks. - Current agreed by Council, this had recently been reviewed and renewed by the Council.
15. Review of the Council's and/or employees' memberships of other bodies. Approved memberships to the following associations: SLCC Membership - £130 ANNUAL. NALC National - £106. Notts Nalc £37. Membership to CPRE (Housing Consultation) to be looked at in future parish meeting.
16. Establishing or reviewing the Council's procedures including complaints, handling requests made under the Freedom of Information Act 2000 and Data Protection legislation, policy for dealing with the press/media. - Existing Policy, procedures and guidance agreed by Council.
17. Reviewing the dates, times and place of ordinary meetings of the full Council for the year ahead. - Dates agreed by Council.

18. Open Session for Members of the Public to Raise Matters of Council Business.

Standing orders suspended

- a. Allotment Society representative updated that they have full occupancy and transferred annual rent costs to parish council. Reported person in car backed into allotment gate causing damages, council agreed to help recoup repair costs from person who damaged gate.
- b. Air Hostess an Asset of Community Value – Cllr Garrard explained the pub situation and what being an ACV means. The possible options to save the pub were explained and what the next steps are on this.

Standing orders resumed

19. Air Hostess – Asset of Community Value and Moratorium – Council agreed to seek to purchase the Air Hostess as a community pub. The Council's recommended that the Tollerton Community Trust establish a Community Benefit Society and issue community shares to fund. Alternatively the Parish Council would seek a direct purchase. Agreed to notify Rushcliffe Borough Council of intention to bid and trigger extended moratorium.

20. Planning Applications:

- a. 19/00773/COU - B T Hoyland And Sons - Change of building use. - Object. EO to action
- b. 19/00758/FUL - Methodist Church – Car park resurfacing. - Do not object.
- c. 19/00759/FUL - 5 Stella Ave - Single storey rear and side extension. - Do not object.
- d. 19/00697/FUL - 37 High Meadow. Extension. - Do not object.
- e. Any further applications received prior to the meeting. - None.
- f. Planning decisions received from Rushcliffe Borough Council – None.
- g. RBC paperless Planning Applications – No response from head of planning about paper copy request. EO to ask other parish councils how they will deal with this.

21. Finance and Assets

- a. Monthly statement of expenditure, invoices and budget – FO update, total of approved invoices £24,659.73. Bank balance (at 1/5/19): £55,346.70. Expenditure: £17,974 / Income: £30,670. FO to pay invoices
FO explained first precept has been received. Reserves without precept: £25,800. VAT reclaim approx £14,205. Costs approved by council. Council agreed that all councillors elected or co-opted following the election should be included on the bank mandate along with Executive and Finance Officers. Councillors retired at the election should be removed. Cost of councillor attendance at NALC new councillor training approved.
- b. Grant Applications – FO updated on previous grants awarded as per request at last parish meeting. Current grant applications agreed to be moved to next month parish meeting. FO to action
- c. Other maintenance of buildings – 08051902
 - i. Cleaner vacancy – FO updated no applications received. Council agreed use of contractor, once FO delegated to obtain satisfactory references.
 - ii. Flat 42 tenancy – agreed to 6 month tenancy from May, monthly rate £505. EO to action
 - iii. Projector – FO talked through projector spec/quote in. Council agreed new screen required, check speakers. Request for EO to obtain refreshed quote and comparison quotes for future meeting.

22. Tollerton Community Plan

- a. Rural Characteristics – The Council supported the No actions this month.
 - i. Cotgrave Road Speed Reduction Petition – Council noted that Cotgrave Road footpath had not previously been identified as high priority for residents or cyclists. Council welcomed efforts of resident to identify level of demand for potential improvements but noted that costs were likely to prove prohibitive without significantly high level of demand. EO to action
- b. Village Life -
 - i. Landscape and Planting Strategy and Contracts – Requested tree removal quote for old tree at open space. Ensure enough mulch/bark down maintained around new hedges to suppress weeds. Look at how maintain weeds – can Mel assist? Erect community market stall – Fruit and Veg Exchange.
 - ii. Scope clothes charity bin – FO explained request if a charity clothes bin could go in the village. Council agreed no suitable place. EO to action
- c. Community Facilities
 - i. Allotment Pest Control – FO explained new laws and allotment pest control cost in of £360 + VAT. Agreed once checked price in line with other quotes. FO/EO to action
 - ii. Active Tollerton – Cllr Garrard/FO gave project update. Yalp Memo live, IXO, Roll up, Pod Swing and gym all installed. Info on website on how to use the equipment. Surrounding area to be tidied. Wren paid funds for Memo, awaiting funds for remaining. Gym (saltwell) bench £275 approved to be installed, total cost est £600. Mobilus new pole no longer in stock – Proludic offer alternative mobilus. Council agreed too small is there a larger alternative, like-for-like or replace original. Neighbour complaint regarding location of the new gym next to property with concern of antisocial behaviour, council noted location based on assessment of two specialist play companies working within constraints of the site, will monitor. Council agreed visit to review open space and any further improvements required. New equipment to be officially opened and celebrated at the Village Fayre. EO to action
 - iii. Porta Cabin Renovation – FO explained local residents requests for renovating the porta cabin. Cladding cost est £1,323. Two paint cost quotes in £865/£600. Graphic cost est £2,155. Council asked if football club will paint in return for council to source new football posts and tennis net. TL to arrange paint for cabin and zip wire

23. Best Kept Village Competition – FO ask council if want to enter. Council agreed to defer to next year.

24. Parish Council Vacancies – Agreed to be advertised.

25. General Power of Competence - Deferred to future parish meeting.

26. Reports

- a. Councillors – Advertise Councillor vacancies over next few weeks. Cllr Smith to secure electric box.
- b. Outside Organisations – None
- c. Tollerton Community Trust – Cllr Garrard reported Village Fayre sponsorship with Spire, Kershaw, Longworth Associates.

The press and public were excluded from the meeting during consideration of item 10 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

27. Active Tollerton Acquisition – Council agreed the acquisition.

28. Asset of Community Value – The Council considered the range of potential costs associated with purchase of the Air Hostess sale. Council agreed valuation report £600+Vat. Parish Council contingency budget for 2019/20 to be allocated to support a bid for the Air Hostess and costs to set up a community benefit society / community pub group.

Date of next parish meeting: Wednesday 5th June 2019 at 7.30pm.

Closed: 10.00pm

Signed: Chairman of the Parish Council

Date:



08051905

**Minutes of a Council meeting of Tollerton Parish Council as sole trustee of the Tollerton Community Trust held in the
Parish Rooms,
Burnside Grove, Tollerton on Wednesday 08 May 2019**

Councillors: Cllr Matt Garrard, Cllr Parma Somal, Cllr Julian Smith, Cllr Mark Law, Cllr Martin Goodman

Officers: Emma Goodman – Finance Officer/Dep Clerk

Also present: none

1. Apologies for Absence:
 - Cllr Tracy Longworth
 - Lesa Gilbert – Executive Officer
2. Declarations of Interest - None
3. Tollerton Parish Council acting as the sole trustee of the Tollerton Community Trust
 - a. Community Pub and Steering Group – The Trust accepted the Parish Council recommendation and agreed to seek to purchase the Air Hostess Pub as a community business, establish a steering group and seek to develop an appropriate legal entity.
 - b. Matters from the Operating Committee – The Trust accepted the Treasurer's recommendation and agreed a grant of £500 for an emerging elite athlete in Tollerton. Agreed to invite to open village fayre with Mayor of Rushcliffe.
 - c. Matter raised by Trustees - none

Closed: 10.30pm

Signed: Chairman of the Parish Council

Date: