



To All Members of the Appointments Committee

18 July 2018

Dear Councillor

Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972

In accordance with the above provisions you are hereby summoned to attend a **Meeting** of the **Appointment Committee** to be held in the **Parish Rooms, Burnside Grove, Tollerton** on **Tuesday 23 July 2018**. The meeting will commence at **12.30pm**. The formal agenda and accompanying notes for the meeting are enclosed with this summons.

In the interests of transparency, the council asks that any person who wishes to record the meetings proceedings inform the Chairman prior to the meeting and that the recording equipment is in view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council, limited to fifteen minutes, during which the Standing Orders will be suspended.

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Clerk to the Council

Agenda

1. Apologies for Absence
2. Declarations of Interest

The chairman to move that the press and public be excluded from the meeting during consideration of items 6 and 7 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

3. Appointment of an Executive Officer (& Clerk)

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Clerk to the Council