



**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on Wednesday 09 January 2019 at 7.30pm**

Councillors: Cllr Matt Garrard, Cllr Andrea Beyer, Cllr Tracy Longworth, Cllr Julian Smith, Cllr Parma Somal, Cllr Mark Law,

Officers: Lesa Gilbert – Executive Officer/Clerk. Emma Goodman – Finance Officer/Dep Clerk

Also present: 4 members of the public.

1. Apologies for Absence: received and accepted
 - Cllr Andrew Penn
 - Cllr Chrissie Firth
2. Declarations of Interest - None
3. Chairman's announcements – cluster session at Tollerton Methodist Church on January 28 - chance to learn more about standing to be a parish councillor in May's elections.
4. Minutes of the Council meeting held on 05 December 2018 - Approved and signed accurate
5. Open Session for Members of the Public to Raise Matters of Council Business.
Standing orders suspended 7.35pm
 - a. *Representative of the 'Circle of Friendship Group' requested more small tables in parish rooms and will contact TPC with suggested locations for more benches/trees around village.*
 - b. *Resident concerned re. Burnside Grove school parking issues/speeding. Suggested pull in drop off drive. Chairman and Cllr Smith confirmed that the school and play group send out parking notices to parents and TPC has previously liaised with NCC who are aware of the issue and have an approved post option should funds become available next financial year.*
 - c. *Resident raised concern over planning application on green belt land next to 80 Tollerton Lane. Chairman explained TPC prior objection to planning application.**Standing orders resumed 7.45pm*
6. Planning Applications:
 - a. 18/02703/FUL - 101 Tollerton Lane. Do not object.
 - b. No further applications received.
 - c. Planning decisions received – None.
7. Finance and Assets
 - a. Monthly statement of expenditure, invoices and budget – Total of approved invoices £815.20. Bank balance (at 09/01/19): £62,938.61. Dec Expenditure: £4,655.88 / Income: £867. FO presented new style monthly budget report from the new Alpha system. EO highlighted for budget ref - insurance due for renewal 1st April. Delegated to EO to source renewal. FO to pay invoices
EO to action
 - b. Approval of 2018/19 Reserves - FO/Cllr Garrard explained unallocated and earmarked reserves arising from budget and Reserves Policy. Councillors agreed current reserves and will highlight any further ones to FO.
 - c. Budget for 2019/20, MTFP and Precept – Councillors reviewed proposed budget changes and agreed the budget, medium term financial plan and precept of £58,674 for 2019/20. FO to implement
 - d. Statement of internal control – FO presented policy to council. Approved with Chairman/Clerk to sign. FO to publish
 - e. Parish Room hire – EO highlighted local hire rates of similar properties to hire/ likely projector costs. Council agreed £10 p/h hire rate for new bookings as of 1st April 2019. EO to present current rates/details for existing regular bookings to be reviewed at the next meeting to consider standardising the reduced rates available. EO to action

- f. Open space maintenance – EO reported: annual external open space inspection complete, awaiting inspector full report but no major issues. Edible hedges progress/likely costs highlighted and approved by council. EO to action
 - g. Other maintenance of buildings – EO reported: Notice of works to tenants re. walkway sealing/gutting of parish flats due end of Jan has been sent. Flat 40 – signed CDF contract. New tap and toilet flush replaced. Flat 42 – Macerator problem occurred due to loose connectors and now fixed. EO to discuss with builder who fitted toilet. Damp has formed on walls of external wall in lounge/bedroom - to be revisited after guttering refitted. EO to action
8. Tollerton Community Plan
- a. Rural Characteristics – A52 public information events of roundabout improvement works at Wheatcroft/Nottingham Knight highlighted by the Chairman. Council noted importance that they include improvement for pedestrians and cyclists.
 - b. Village Life
 - i. Street lights – Cllr Longworth highlighted environmental concerns of the new village street lighting. Council agreed specialist contact of Cllr Longworth will review the lighting. Cllr Longworth to action
 - ii. Christmas lights – Councillors shared positive comments on Christmas lighting and problems with batteries stolen. Next year planning to start earlier for 2019, agreed brighter lights on pinfold trees and to consider alternative power sources. EO to action
 - iii. Assets of Community Value – Council agreed to propose paddocks/wood near scout hut and St Peter’s Church Centre to ACV list. EO to action
 - iv. Village Planting 2019 – EO presented costs from another supplier to redo meadow matting. Councillors agreed delegation for EO to send letter to current supplier to cease work and contract with supplier to replace matting. EO to action
 - c. Community Facilities
 - i. Active Tollerton – No discussion
9. Reports
- a. Councillors – None
 - b. Outside Organisations – None
 - c. Tollerton Community Trust – None

The press and public were excluded from the meeting during consideration of item 10 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

- 10. Active Tollerton Acquisition – Councillors considered the report and agreed the action proposed. Council agreed delegated authority for officers to progress the acquisition, including the taking of professional advice. EO to action

11. Date of next meeting: Wednesday 6th February 2019

Closed: 9.30pm

Signed: Chairman of the Parish Council

Date: