**

Monday 26th March 2018

Notice of Meeting

**Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972**

In accordance with the above provisions notice is hereby given that a **Council Meeting** of the **Parish Council** will be held in the **Parish Rooms, Burnside Grove, Tollerton** on **Wednesday** **04 April 2018.** The meeting will commence at **7.00pm.** The formal agenda for the meeting is enclosed with this notice.

In the interests of transparency, the council asks that any person who wishes to record the meetings proceedings inform the Chairman prior to the meeting and that the recording equipment is in view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council, limited to fifteen minutes, during which the Standing Orders will be suspended.

Executive Officer and Clerk to the Council

**Agenda**

1. Apologies for Absence
2. Declarations of Interest
3. Chairman’s announcements
4. Minutes of the Council meeting held on 07 March 2018 for approval
5. Report on Matters and Actions arising from the Minutes
6. Open Session for Members of the Public to Raise Matters of Council Business. Limited to 15 Minutes.
7. Rural Characteristics:
8. Planning Applications: to consider planning applications received by the Council
9. Recent Rushcliffe Borough Council Decisions
10. Tollerton Neighbourhood Development Plan
11. Rights of Way
12. Finance & Assets – to consider and agree matters regarding:
13. Maintenance of buildings and assets- Quote for work to guttering and walkway
14. Flat renovations and maintenance – Flat 40 and Flat 42
15. Payments & Budget
16. Internal Audit- to appoint an auditor
17. CPRE membership renewal
18. Council website- bookings and payments
19. IT equipment- provision of laptops for employees and scanner
20. Purchase of paper shredder to ensure data protection
21. Sharepoint and Parish Council email addresses- training session
22. Consider grant request for Tollerton Allotments regarding pest control
23. Banking arrangements- secondary account proposed to hold reserves and consideration of FSCS.
24. Community Facilities
25. Allotments – Update on security gate
26. Parish Rooms – update on refresh and seating
27. Parish Rooms- review of current hire fees
28. Village Life
29. Implementation of Village identity policy
30. Best kept village competition
31. Remembrance Sunday
32. Tollerton Village Guide refresh
33. General Protection Data Regulation
34. Introduction to requirements and appointment of a Data Protection Officer 25th May 2018
35. Reports – to consider reports from:
    1. Councillors
    2. Outside Organisations
    3. Tollerton Community Trust
36. Date of Next Meeting: **Wednesday 02 May 2018**

*Executive Officer and Clerk to the Council*

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