



17/92

**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on Wednesday 01 November 2017 at 7.00pm**

Councillors:

Andrea Beyer, Christine Firth, Matthew Garrard (Chairman),
Andrew Penn, Julian Smith, Parma Somal

Also present: Four members of the public

1. **Apologies for Absence:** Councillor Longworth, sent apologies which were accepted
2. **Declarations of Interest:** Councillor Garrard declared an interest in Planning Application 17/02387/FUL
3. **Chairman's announcements:** The Chairman warmly welcomed the new owners of Tollerton Hall to the meeting and to the village and remarked on the many positive aspects of the village as well as some of the future challenge.
4. **Minutes of the Council meetings held on 04 October 2017 and 18 October 2017:** were accepted and signed by the chairman
5. **Report on matters and actions arising from the minutes:** None
6. **Open session for members of the public to raise matters of Council business:**
Standing Orders were suspended at 7.05pm
Two residents shared their experiences of moving to the village including residents accessing their land without permission and a number of concerns relating to inappropriate activity in close proximity to their property. The Chairman explained the origins of work to investigate the existence of rights of way near Tollerton Hall which predated the recent sale of the Hall and that a number of residents believed such rights to exist. The chairman proposed to seek a meeting with the rights of way team for the parish council and landowner to understand the process and issues involved and subsequently prepare a joint statement for inclusion in the village newsletter to advise residents of the outcomes of those discussions and any potential clarification as to access.
Standing orders were resumed at 7.20pm
7. **Finance & Assets:**
 - a. Grant Applications: None
 - b. Building matters: Issues with the inadequate gutters and water ingress problems had still to be resolved - Cllr Longworth to seek progress
Councillor Smith reported on water ingress into the ladies' toilets and the remedial action he had taken.
 - c. Flat renovations and tenancy vacancy: Quotes were being sought on the specification of work prepared by the Council for flat 42. Councillor Beyer reported on urgent maintenance requirements for Flat 40. The Council agreed the replacement of the oven/cooker in flat 40 that had failed and to check the conditions of the tenancy agreement relating to changing of light bulbs which was - Cllr Beyer to action
 - d. Payments: Councillor Penn confirmed that a discounted rate of council tax was due to be paid for the empty flat owned by the parish council. Approved that payments be made to Rushcliffe Borough Council for council tax liable to flat 42 Burnside Grove whilst unoccupied for renovation - Cllr Penn to action
 - e. Financial arrangements – update on Banking and Audit – Councillors noted the need to take receipt of council property relating to online banking. - Cllr Beyer and Penn to action
8. **Rural Characteristics**
 - a. Planning Applications:
17/02387/FUL – 48 Bentinck Avenue – Construct roof dormer enclosing new stair access to existing attic - Do not object
17/02287/FUL – 101 Tollerton Lane – Drop kerb in front of driveway - Do not object
17/02263/LBC – Nottingham Airport – Demolition of Grade 2 Listed Pillbox - Object
 - b. Recent Rushcliffe Borough Council Decisions for noting:
17/02060/LBC – Tollerton Hall - Demolish part of the existing boundary wall, rebuild boundary wall in reclaimed bricks, new gate pillars, new iron gates, new post and rail timber fencing (Listed Building Consent) – Grant Permission - PC decision: DNO
 - c. Rushcliffe Local Plan and Green Belt Review Consultation – The council noted the consultation underway

d. Neighbourhood Development Plan – The council noted that work on the plan was progressing

17/93

9. Community Facilities:

- a. Open space – implementation of the report of the working group and maintenance – Councillor Somal reported that the new bins had now been positioned on the Open Space but had yet to be fixed.
- b. Parish Rooms ICT – provision of projector, sound and wifi – The Council noted that it had agreed to purchase a projector and that prices for a combination of projector and sound/audio system were to be sought. Cllr Penn suggested that appropriate broadband provision might be prioritised by the supplier if a phone line was requested. Councillors also discussed providing employees with mobile phones and the safety benefits of providing a phone in the parish rooms

- Cllr Penn to progress and present further options

10. Village Life:

- a. Implementation of Village identity policy:
 - i. Contracts for Planting and Maintenance – The specification for works was being developed with appropriate advice to include the agreed works and a range of priced options for other works to further the ambitions of the council and priorities of the parish plan. A number of quotes were then expected to be sought from other local/Tollerton based suppliers.
The Council also considered the quote for a Christmas Tree and agreed to trial provision of a tree, set up and removal by Streetwise. The Council agreed to purchase the quoted battery lights to enable the tree to be sited at the Pinfold or Huntsman's Green. It was agreed that a further tree would be considered if an improved price was offered. It was also agreed that a tree for the village centre be purchased from the 2016 supplied, James Fisher of Shelford.
 - ii. Bin replacement – The Council noted the earlier reports and the comments from the installer that an additional bin might be required. The Chairman advised that the fitting instructions might be incorrect as an additional bin had been placed in the village centre that was intended for elsewhere.
- b. Old village – Cenotaph Improvements – Councillor Garrard reported that the funding window had yet to open and that this would be applied to once available. Councillors discussed arrangements for Remembrance Sunday and Councillor Penn volunteered to assist the organisers with road closures. The Council agreed to ask Streetwise to prepare the war memorial as in previous years.
- c. Tree charter tree – Councillor Garrard reported that the Council had been successful in obtaining a 'tree charter tree' and that this was available for planting with a display/plaque as previously agreed. Councillors discussed the absence of documentation with the tree and agreed to identify the tree and purchase matching trees from the woodland trust. The Council agreed that the trees be sited to support the 'enhanced green buffer' between the village and future development / strategic allocation site.

- Cllr Longworth to action

- Cllr Longworth and Garrard to progress

- Cllr Somal to advise Mr Nesbitt

- Cllr Garrard to seek funding and Cllr Longworth to contact Streetwise

- Cllr Garrard and Penn to progress

- 11. **Councillors' Reports:** Cllr Smith reported on the progress of the history group DVD. Cllr Beyer reported on the resident led plans for a Christmas craft fair on Saturday 9 December. The Council noted that the suggestion to incorporate the annual Christmas carol gathering had been turned down by the carol singers and agreed to provide a small grant for refreshments at the craft fair.

- Cllr Beyer to liaise with the organisers

12. Reports from Outside Organisations: None

13. Date of Next Meeting: noted as Wednesday 06 December 2017

The Council agreed that the press and public be excluded from the meeting during consideration of item 14 on the grounds that they involve the likely disclosure of exempt information as defined in section 1 (2) of the Public Bodies (Admission to meetings) Act 1960

14. Staffing and employment matters:

Councillors considered the information presented and agreed to the proposed contractual changes taking affect from 1 November or as soon as appropriate.

15. Land and Property

Councillors agreed to explore the issues reported.

The meeting closed at 8.50 pm

Signed: Chairman Date