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**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on MONDAY 01 March 2017 at 7.00pm**

Councillors:

Andrea Beyer, Christine Firth, Matthew Garrard (Chairman),
Tracy Longworth, Andrew Penn
Julian Smith, Parma Somal

Also present: Clerk Bill Banner and seventeen members of the public, incl. Borough Councillor Debbie Mason and County Councillor Richard Butler

1. **Apologies for Absence:** None - other than County Cllr Reg Adair, who is away
2. **Declarations of Interest:** Cllr Garrard referred to Agenda item 8d) - Rushcliffe Local Plan Consultation - and proposed dispensation for all Parish Councillors concerning this matter as all are residents in Tollerton and have a vested interest. This was approved unanimously. Cllr Garrard declared a pecuniary interest in the resubmitted Planning Application - 17/00022/FUL - 40 Bentinck Avenue, and said he would not take part in any discussion or decision.
3. **Chairman's announcements:** The Chairman referred to item 8d) - Rushcliffe Local Plan Consultation – and, in view of the large public attendance, proposed that this item be brought up the Agenda, after item 6. This was approved unanimously. Members were reminded of the RBC Consultation Day on Thursday 02 March at the Parish Rooms.
4. **Minutes of the full Council meeting held on 01 February 2017:** were accepted and signed by the chairman
5. **Clerk's report on Matters arising from the minutes:** None.
6. **Open session for members of the public to raise matters of Council business:**
Standing Orders were suspended at 7.05pm
Number of matters were raised:
 - Following the roadworks in Tollerton Lane/Medina Drive, the roads need a thorough clean
 - A black poplar has been removed in Tollerton Lane near to the new hospital site – there was no TPO on it
 - A list of trees with TPOs should be obtained from the Borough
 - Thanks were expressed for the Morsbag funding (item 7b)
 - The inclusion of the extra possible parcels of land in the Consultation document was raised and a recommendation made for the Parish Council to employ a Consultant to help the village resist the pressure to have more housing in Tollerton
 - Pinfold bank trees are covered in ivy - recommended this be removed
 - Cllr Debbie Mason reviewed the consultation process just starting and commended everyone to express their viewsStanding orders were resumed at 7.26pm

8 d) Rushcliffe Local Plan and Green Belt Review Consultation: Discussion and comments around the topic as a precursor to the next day's Consultation Day included:

- the long-term need is for 900 extra houses Boroughwide and as the identified land would accommodate nearer to 12,000 homes, only some of the extra sites need to be accepted for development within the Borough
- Smaller sites are easier to develop quickly. The slow progress of the proposed large development at Tollerton Airport involving different landowners was observed
- There will be an availability of Parish Councillors at Thursday's meeting to whom residents can express their opinions
- The Parish Council will express a collective view towards the end of the Consultation period...i.e.: before 31 March 2017
- An extra-ordinary Council meeting will be considered being held before the end of the month to agree Council's response to is one item and whether to engage consultancy support

7. Finance & Assets:

- a) Village Fayre Charity: Cllr Andrew Penn explained that the opening of a bank account has proved to be a slow process and once open will need to be in receipt of Parish Council funding. Appropriate funding applications can then be made.
- b) Grant Applications: The Morsbag funding request for £15.29 was approved, together with the cost of pest control at the allotments (£275 + VAT)
- c) Building matters - Cllr Julian Smith reported that a start has been made and it is hoped that the work will be completed in the next few weeks. It was noted that vehicles are parking too near to the rear fire exit doors and an appropriate notice will be displayed.
- d) Flat renovations: one quote has been obtained for rewiring of flat 42 and further quotes will be sought. The tenant has indicated a reluctance to leave the flat whilst the work takes place. The clerk will discuss practicalities with him.
- e) Cenotaph cleaning: it was noted that the War Graves Commission Fund was willing to pay 75% of any steam cleaning needs and an application form will be submitted with historic information – to be obtained. It was noted that the top of the cenotaph is loose and that cleaning work needs to be carefully done. Cllr Longworth will draw up a specification to change some of the brickwork and paving slabs in order to soften the appearance of the area.
- f) The Annual Statement of Activities for 2017/18 was considered and approved for publication
- g) The Budget up-date as at 28 February was considered and noted

8. Rural Characteristics

- a) Planning Applications
 - 16/02400/FUL – Tollerton Country Park – Additional transport assessment – **DNO**
 - 17/00022/FUL – Mr Adam Coulton – 40 Bentinck Avenue – Two storey side extension – revised plans - **OBJECT**: The side development creates a terraced appearance as it abuts the boundary on both ground and first floors
 - 17/00037/FUL – Mrs Drury – Chetwynds, 10 Priory Circus – Tree house in rear garden – revised location and elevation – **OBJECT**: The re-orientation is welcomed; however, the development is still too high and should be reduced to 2 metres. The proposed screening should be extended across the whole of the side visible to adjacent property
 - 17/00277/FUL – Mr Richard Owen - 20 Sunnindale Drive – single storey front and rear extensions – **DNO**
 - 17/00282/COU – Mr Mervyn Jones – Greenacres, Oak Tree Court – change of use of land to form part of private garden – **OBJECT**: The change from Green Belt to Garden sets a precedent for future applications. Once the Green Belt title is removed the land could in theory be used for building/development
- b) Recent Rushcliffe Borough Council Decisions:
 - 16/02922/FUL – Mr & Mrs Bramley – 73 Tollerton Lane – Grant Permission – PC decision: DNO
 - 16/03059/FUL – Mr Andrew Bevan – 27 Stanstead Avenue – Grant Permission - PC decision: DNO
 - 16/03147/DEMOL – Mr Scott Craddock – Tollerton Airport – Prior Approval – PC decision: DNO
- c) Planning Applications subsequently received: None
- d) Discussed earlier after item 6
- e) Neighbourhood Development Plan – Cllr Garrard presented a draft of the Neighbourhood Plan Survey. 1000 copies are planned for issue to residents for a 12-week consultation period. To encourage responses, there will be an incentive of 4 x £50 vouchers, for spending in a Tollerton pub or restaurant. Funding has been achieved to pay for production costs plus delivery and an on-line survey facility will be set up. A data base of information will be gathered and the results considered for a further 6-week period. A little more work is needed before issue of the survey.

9. Community Facilities:

- a) Open space –The provision of 4 grey bins with tops was approved and Cllr Tracy Longworth undertook to advise the clerk of the make, style and type so they can be ordered. Cllr Garrard reported that the quotations for signage are still expected. Repairs to MUGA flood light and standard light is awaited. The clerk will remind VIA (Notts CC) and will also seek to have the second standard light fitted with LED lighting in order to avoid a future callout. The clerk has agreed with VIA that they will only charge on a time spent basis, at a cost no more than their quotation. It has been noticed that the floodlights were illuminated after 9pm and the clerk will ask the electrician to adjust the timer to prevent this.
- b) Huntsman's Green: It was agreed for the clerk to purchase two "Do not park on the grass" signs
- c) Defibrillator training – Recruitment of parishioners is being sought by use of the newsletter and the Parish website

10. Village Life:

- a) Village identity policy and gateway entrances – Cllr Longworth report that she had made progress with this project and recommended the purchase of 4 x pairs of gates (£640) to be installed at the appropriate village entrances. Members agreed to proceed on this basis and the clerk will be asked to make the order. Additional village planters will also be considered.
- b) Website – Cllr Matt Garrard advised members that this should be functional this month. Councillor details including a short pen portrait and a current photo is needed. The site will include pages for Facebook' Twitter page and Instagram. The balance of the invoice will not be paid until the agreed training has been completed.
- c) It was decided to have the damaged seat, near to the school, replaced and the clerk will make the order. Cost approx.£500. Cllrs Debbie Mason and Cllr Reg Adair will be asked to make a contribution from their member's fund.
- d) Volunteers: it was agreed to consider the clerk's suggestion of an Annual Civic Award to recognise villager contributions

11. Councillors' Reports:

- Cllr Somal mentioned the need for a hedge to be cut back
- Cllr Penn reported that steps were missing from a field stile
- Cllr Garrard informed members that Highways England have confirmed that the awaited road ditch cover was due to be fitted
- Cllr Garrard requested that NCC be asked to road clean and remark speed limits after the recent road works in Tollerton Lane
- Cllr Garrard reported his discussions with the tenant at the Air Hostess about improving the play equipment provision on the land owned by the brewery. Re-applying for registration of the pub as a Community Asset will be considered.

12. Reports from Outside Organisations: None**13. Date of Next Meeting:** Wednesday 05 April 2017

The meeting closed at 9.30pm

Signed: Chairman Date