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**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,  
Burnside Grove, Tollerton on WEDNESDAY 05 July 2017 at 7.00pm**

**Councillors:**

Andrea Beyer, Christine Firth, Matthew Garrard (Chairman),  
Tracy Longworth, Andrew Penn (A), Julian Smith, Parma Somal

**Also present:** Clerk Bill Banner and five members of the public, including County Cllr Richard Butler

1. **Apologies for Absence:** Cllr Andrew Penn – approved. Borough Cllr Debbie Mason sent her apologies
2. **Declarations of Interest:** Cllr Tracy Longworth declared interests in Planning Applications 17/01296/FUL and 17/01402/FUL
3. **Chairman's announcements:** The Chairman referred to the Villager 2 bus service changes to be discussed later in the Agenda and also to the success of the Village Fayre on Sat 10 June and expressed thanks to Cllrs Andrea Beyer & Julian Smith together with all others for their work. The new equipment purchased with the lottery funding is available for other village groups to borrow – PA, Tentage, Lighting. He also said it was pleasing that the end property in the Burnside block has been occupied by a hair salon. He has put two hanging baskets to improve the frontage and to match those on the new salon
4. **Minutes of the Council meeting held on 07 June 2017:** were accepted and signed by the chairman
5. **Clerk's report on Matters arising from the minutes:** The Clerk said that the Councillors visit to Shire Hospital on Tuesday 13 June was a great success. Also, that contact has been made with the current owner of Tollerton Hall to request TPOs on the three trees with carvings and a full response is awaited. It was noted that both house and grounds have been sold.
6. **Open session for members of the public to raise matters of Council business:**  
*Standing Orders were suspended at 7.07pm*  
A parishioner spoke objecting to Planning Application 17/01402/FUL  
The hedge in Tollerton Lane has been cut back but the cuttings have not been cleared. The clerk was asked to contact NCC.  
Cllr Andrea Beyer raised the matter of the need for the hedge overhanging the pathway on Tollerton Lane near to the S-bend to be cut back and the clerk agreed to contact the church authorities, the owners of the hedgerow  
*Standing orders were resumed at 7.17pm*
7. **Finance & Assets:**
  - a) Grant Applications: An e-mail from Alison May requesting free use of the Parish Rooms for residents to meet to make more Morsbags was dealt with as a Grant Application and a notional grant was approved to cover the costs up to March 2018
  - b) Building matters – The workman engaged to attend to the inadequate gutters and water ingress problems has again been reminded and asked to deal with the work in the next few weeks
  - c) Flat renovations: The chairman expressed concern at the deterioration of flat 42 and proposed that in view of the poor state of the property that remedial work could only be done properly with vacant possession and Council should take steps to bring that about. He expressed concern to comply fully with H & S requirements, being mindful of the recent Grenfell Tower fire disaster, Council must ensure that high standards are established and maintained. It was decided not to proceed with any kitchen units work at this time and to ask the electrician to complete the postponed rewiring work to make the property safe and issue the appropriate Certificate as soon as possible. The light switch in the kitchen is to be moved further away from the sink unit. The decorators will be advised that this work will not be done in the immediate future. It was agreed that each flat should have a current Energy Performance Certificate and the clerk will make appropriate arrangements to have this done as soon as possible. When available, a copy will be provided to each tenant plus a copy of the Government's How to Rent Guide.  
The use of agents to control letting standards was discussed and the Council agreed that the future management of the flats be passed to an agency

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d)The first quarter payments and receipts plus the budget progress were reviewed and accepted

## 8. Rural Characteristics

### a) Planning Applications:

17/01296/FUL – Mr Timms – Tollerton House, Cotgrave Lane - Two storey side extension, ground floor side extension to link to garage at rear, render to dwelling- DNO

17/01386/FUL – Mr Steven West – 79 Burnside Road – Replacement fence – Object – Gravel boards out of character with the environment

17/01402/FUL – Mrs Kathy Jackson– Ashdown, 90 Cotgrave Lane – First floor side extension – Object – overbearing development on neighbouring property

### b) Recent Rushcliffe Borough Council Decisions:

17/00801/FUL – Mr Kirsten Fox – 9 Melton Road Grant Permission PC decision: Object

17/00826/FUL – Mr & Mrs T Whittington – 1 Stella Grove –Grant Permission PC decision: DNO

17/00983/FUL – Mrs Bethany Lewis – 7 Medina Drive – Grant Permission PC decision: DNO

### c) Planning Applications subsequently received:

17/0156/FUL – Mrs Firmin – 19 Melton Road – Two storey side extension, single storey rear extension - DNO

### d) Rushcliffe Local Plan Consultation and Green Belt Review Consultation – Cllr Garrard said that there was nothing further to report as we are awaiting to hear from the Borough

### e) Neighbourhood Development Plan – Cllr Garrard said that some 300 responses have been received and the forms are being analysed. A further grant application has been submitted. An “Old Tollerton Conservation Area” was considered and it was agreed to consult with Rushcliffe Borough Council, involving Cllr Debbie Mason. Right of Way access across land at Tollerton Hall was discussed: To establish the Right of Way at least 20 people need to be identified as having walked the Way in the period 1978 to 1998 – enquiries are being made

### f) Cllr Tracy Longworth expressed disappointment that the established hedge in Tollerton Lane was removed in the development of the Monarch site and replaced with silver palisade fencing. The Council was disappointed that this had been subsequently amended without any further consideration with the Council. The whips to be planted by Spire Hospital were expected to take some 6 years to mature to become a replacement hedge.

## 9. Community Facilities:

a) Open space: The small gate to the Open Space needs to be replaced and it was agreed for a working group to meet to agree improvements to all of the entrance area. A larger project to include improvements to the changing facilities including the provision of water was proposed so that funding applications can be made (Sports England). The switch to the lighting is faulty and the electrician is to be asked to effect repairs. Quotations to renew all four lights at the MUGA will be considered

b) It is thought that some defibrillator training was undertaken at the Village Fayre but Cllr Parma Somal agreed to canvas for 6 people to undergo training together. Once the names have been recruited, a training session can be organised

c) Community Asset – it was confirmed that the Air Hostess Pub has been so registered with the Borough Council

## 10. Village Life:

a) Village identity policy: Cllr Tracy Longworth reported that four gates have been fixed at village gateway entrances and a further two will follow, expected to be installed by Creative roots on 14 August. Two reconstituted stone troughs have been received and are to be placed in the Pinfold area and Huntsman’s Green at the same time as the gateways were installed with the existing concrete planters relocated in the village.

b) Bus Service: NCC are receiving tenders for this service from providers, but it was confirmed that a replacement bus service will operate after the 23 July deadline.

c) Memorial Area: It was agreed to seek quotations to have a tree surgeon to lop off some of the higher branches that are preventing full day light to come into the paved area.

**11. Councillors’ Reports:** It was suggested that an outside tap be fixed at the rear of the premises for parishioners to assist with village plant watering. Plans to have flower beds in front of the parish rooms were proposed and Tracy is to obtain some quotations. Councillors noted that a response was outstanding from Keyworth Football Club regarding use of the Open Space

**12. Reports from Outside Organisations:** The Council received an overview of the Village Newsletter AGM

**13. Date of Next Meeting:** It was agreed that no August Council meeting will be held unless there is a planning application need

Date of next meeting: **Wednesday 06 September 2017**

The meeting closed at 8.49pm

Signed: Chairman ..... Date .....