

- b) Tollerton Lane - Footpath
A request had been made to Nottinghamshire County Council for a provision of a footpath on Tollerton Lane. The response had been that this had been looked into in some depth but was not a project that could be taken forward due to the cost, which would be in the region of £220,000.
- c) Section of wall around Tollerton Hall
It was reported that a section of wall opposite Medina Drive was in a dangerous state. Cllr. Beer to look at the wall and speak to the owner of Tollerton Hall.
- d) Matthew Eryl
A quote had been submitted by Mr. Eryl to maintain the areas around the bus shelters and the planting of daffodil, snowdrop and crocus bulbs at a cost of £700.
The quote to be considered by the Finance and General Purposes Committee at their meeting on 22nd January.

15/1715 PARISH ROOMS & FLATS

- a) Request from Camera Club re Room Hire Charges
The Camera Club had requested the increase in room hire charges be deferred to September to coincide with membership subscriptions.
Currently the Camera Club had 8 Tollerton residents in the group.
Agreed: To defer the increase in hire charges.

15/1716 CORRESPONDENCE

- a) Tollerton Post Office
Cllr. Somal reported on the changes to the Post Office.

15/1717 PUBLIC OPEN SPACE

- a) Field
Nothing to report.
- b) Multi-Sports/Play Equipment
In good order.
- c) Portacabin
Nothing to report.
- d) Security
Nothing to report.

15/1718 FINANCE

- a) Accounts received and ordered to be paid:-
- | | | | |
|--------|--------------------------------|----------|-------------|
| 002762 | Mr. Rust | £179.80 | |
| | Village Maintenance | | |
| 002763 | Nottinghamshire County Council | £1130.87 | VAT £188.48 |
| | Grounds Maintenance | | |
| 002764 | Nottinghamshire County Council | £999.22 | VAT £166.54 |
| | Verge Maintenance | | |
| 002765 | CPRE | £36.00 | |
| | Membership | | |
| 002766 | Hannah Cole | £64.00 | |
| | Cleaning Parish Rooms | | |
| 002767 | J. Gillies | £451.67 | |
| | Salary | | |
| 002768 | HMRC | £339.45 | |
| | PAYE | | |
| 002769 | NCC | £150.68 | |
| | Pension Contribution | | |
| 002770 | J. Smith | £19.20 | |
| | Grit Salt | | |
- b) Income Received:-
Flat 40 rental £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)
Flat 42 rental £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)
£270 Parish Room rental
- c) Requests for Grant Aid:-
There were no requests for Grant Aid.

- d) Finance & General Purposes Meeting
To be held on Thursday 22nd January at 7.00 p.m.
1998.

15/1719

PLANNING & AMENITIES

a) Planning Applications received:-

14/02496/FUL

Tollerton Airfield

Demolition of airfield buildings and erection of a hospital (C2) with associated external works, access and landscaping.

P.C. – Comments as per previous planning application

14/02507/FUL

56 Medina Drive

Part demolition of existing rear single storey extension and replacement with single storey rear and side kitchen extension.

P.C. – No objection

14/02615/FUL

65 Melton Road

New single storey rear extension and two-storey front extension with internal amendments to create new annexe.

P.C. – No objection

14/02617/FUL

86 Cotgrave Lane

Demolish garage and store; erect two storey side and front extension

P.C. – No objection

14/02643/FUL

44 Burnside Grove

Gazebo/summerhouse

P.C. – No objection

b) Planning Decisions received:-

14/01574/FUL

17 Lothian Road

Dwelling (with access) to rear of site

REFUSE PERMISSION

14/01887/FUL

65 Melton Road

Single storey rear extension; two storey front extension; internal amendments to create new Annexe

REFUSE PERMISSION

14/02052/FUL

Woodlands Barn, Hall Farm

Conservatory

GRANT PERMISSION

14/02267/FUL

21 Sedgeley Road

Extensions and alterations including a single storey extension to the south side of the dwelling

GRANT PERMISSION

15/1720

OTHER OUTSIDE ORGANISATIONS

Nothing to report.

15/1721

MATTERS FOR REPORT

Incidents of fly tipping around the village were reported.

There being no further business the meeting closed at 8.07 p.m.

Minutes of a Meeting of Tollerton Parish Council
held on Monday 2nd February 2015 at 7.00 p.m. in the Parish Rooms.

Present: Cllr. S. Eustace (Chairman) Cllr. C. Firth
 Cllr. S. Beer Cllr. D. Owen-Jones
 Cllr. J. Betts Cllr. J. Smith
 Cllr. A. Beyer

Also present were 6 parishioners, Borough Cllr. D. Mason, County Cllr. R. Adair and an applicant for the position of Parish Clerk.

15/1722 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. T. Longworth and Cllr. P. Somal.

15/1723 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 5th January 2015 had been circulated and were signed as a correct record.

15/1724 DECLARATIONS OF INTEREST

There were no declarations of interest.

The meeting adjourned at 7.02 p.m.

Cllr. Mason explained an error in the Village Newsletter regarding a hearing date at Rushcliffe BC.

Complaints of potholes around the village were made.

Cllr. Adair asked to be included in reports of pot holes around the village and gave a report on funding that he had given to local groups.

Mr. Butt asked for a representative from the Parish Council to join the Village Event committee. Mr. Butt also stated that a Chairperson was required.

An update was given on the Shared Use Games Area (SUGA) and the need for match funding from the Parish Council.

The meeting re-convened at 7.24 p.m.

15/1725 PROPOSED DEVELOPMENT IN TOLLERTON

The sub-committee had met to discuss a few ideas to encourage responses from parishioners. A report to be submitted to the next Parish Council meeting.

15/1726 ELECTRICITY SUBSTATION

Western Power had not progressed any further on this matter.

The meeting adjourned at 7.30 p.m.

Cllr. Adair explained that the County Council and Highways will have been notified but that Utility companies did not need permission to carry out any work.

The meeting reconvened at 7.32 p.m.

15/1727 PARISH WEBSITE

The web designer had asked if advertising space could be sold on the website.

A suggestion had been made that advertisers in the Village Newsletter could pay an additional small sum for inclusion on the website as well.

Residents who had expressed an interest in helping had been contacted.

Agreed: To joint advertising with the Village Newsletter.

15/1728 VILLAGE MAINTENANCE

a) Wall around Tollerton Hall

Photographs had been taken and would be forwarded to the Clerk of the areas of the wall that were considered dangerous.

Agreed: To write to the people responsible for these areas of the wall.

b) Village Event Committee

This matter had been covered in the Open Meeting.

Cllr. Eustace and Cllr. Smith to attend the Village Event Committee meetings.

Cllr. Eustace to take on the role of Chairman of the Committee.

- 15/1729 PARISH ROOMS & FLATS**
Nothing to report.
- 15/1730 CORRESPONDENCE**
All correspondence received had been dealt with.
- 15/1731 PUBLIC OPEN SPACE**
- a) Field
In good order.
 - b) Multi-Sports/Play Equipment
In good order.
 - c) Portacabin
Nothing to report.
 - d) Security
Mr. Rust, village handyman, to lock and unlock the gate occasionally.
- 15/1732 FINANCE**
- a) Accounts received and ordered to be paid:-

002771	Cancelled	
002772	Secret Larder	£43.00
	Mulled wine & mince pies for Carol Singing (Grant Aid)	
002773	Mr. Rust	£224.75
	Village Maintenance	
002774	Hannah Cole	£64.00
	Cleaning Parish Rooms	
002775	J. Gillies	£511.86
	Salary plus increase plus non-consolidated payment	
002776	HMRC	£421.76
	PAYE	
002777	NCC	£264.32
	Pension Contribution	
002778	SLCC	£131.00
	Annual Subscription	
 - b) Income Received:-
Flat 40 rental £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)
Flat 42 rental £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)
£450 Parish Room rental
 - c) Requests for Grant Aid:-
There were no requests for Grant Aid.
 - d) To receive recommendations from the Finance & General Purposes Meeting
Minutes from the meeting and budget proposals had been circulated.
Agreed: To accept the recommendations from the F & GP meeting.
- 15/1733 PLANNING & AMENITIES**
- a) Planning Applications received:-
14/02756/FUL
7 Sedgley Road
Ground floor front and rear extension, first floor side extension, remove existing chimney and construct new chimney on the side elevation and new block paved driveway.
P.C. – No objection.
 - b) Planning Decisions received:-
Nothing to report.
- 15/1734 OTHER OUTSIDE ORGANISATIONS**
Nothing to report.
- 15/1735 MATTERS FOR REPORT**
The dog warden had been on patrol around the village.

There being no further business the meeting closed at 7.45 p.m.

Minutes of a Meeting of Tollerton Parish Council
held on Monday 2nd March 2015 at 7.00 p.m. in the Parish Rooms.

Present: Cllr. S. Eustace (Chairman) Cllr. A. Beyer
 Cllr. S. Beer Cllr. J. Smith
 Cllr. J. Betts Cllr. P. Somal

In attendance: Ms. J. Gillies – Clerk

Also present were 5 parishioners and Borough Cllr. D. Mason.

- 15/1736 TO RECEIVE APOLOGIES FOR ABSENCE**
Apologies had been received from Cllr. T. Longworth, Cllr. D. Owen-Jones and County Cllr. R. Adair.
- 15/1737 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**
The minutes of the meeting held on 2nd February 2015 had been circulated and after the following amendment, were signed as a correct record:-
During the Open Session Cllr. Mason spoke about a hearing date. The hearing was at *Calverton* and NOT Rushcliffe BC as minuted.
- 15/1738 DECLARATIONS OF INTEREST**
There were no declarations of interest.
- 15/1739 WELCOME TO NEW CLERK**
Lisa Dickinson was welcomed to the meeting.

The meeting adjourned at 7.03 p.m.

Cllr. Mason reported that the resident at 44 Burnside Grove had appealed against the planning decision to take the fence down.

Discussion took place on the speedwatch scheme and the unlikely possibility that it would be reinstated due to the verbal and physical abuse received by the volunteers. The radar speed gun to be returned to the Parish Council.

It was reported that the history book would be launched on 9th May at St. Peter's Church between 2 -4pm.

Reports were given of pot holes around the village.

The meeting re-convened at 7.14 p.m.

- 15/1740 PROPOSED DEVELOPMENT IN TOLLERTON**
A report had been circulated that detailed what actions the Parish Council could take in order to obtain the views of parishioners.
The document proposed the use of the village newsletter to circulate a survey with questions around options and criteria that could benefit Tollerton and/or mitigate the negative impact of the development.
The newsletter Editor to be asked for the cost to include the proposed survey within the newsletter.
- 15/1741 ELECTRICITY SUBSTATION**
The cable lay would be from 23rd March and the substation installation around May 2015.
- 15/1742 VILLAGE MAINTENANCE**
a) Wall around Tollerton Hall
The Clerk had contacted Mr. Weston, owner of Tollerton Hall, to ask for his attention to the matter.
b) Annual Parish Meeting
To be held on 29th April in the Parish Rooms at 7.00 p.m.
Cllr. Eustace to arrange a speaker.

15/1743 PARISH ROOMS & FLATS

Concern was raised at the state of the roof over the Parish Rooms and shops and the need for resurfacing work in the near future.

Cllr. Eustace and Cllr. Smith to speak to the shop owners to ask if they had experienced problems with their sections of the roof and whether it could be resurfaced as a whole.

15/1744 CORRESPONDENCE

Potholes around the village had been reported to Highways and it had been confirmed that a works order had been raised for repairs to Tollerton Lane, Franklin Drive and Sunnindale Drive.

The meeting adjourned at 7.27 p.m.

Details were given of a large pothole outside a property on the 's' bend on Tollerton Lane.

A request was made for the kerb on the 's' bent to be re-painted.

The meeting re-convened at 7.29 p.m.

15/1745 PUBLIC OPEN SPACEa) Field

In good order.

b) Multi-Sports/Play Equipment

The zipwire had been vandalised. Action had been taken for it to be repaired.

c) Portacabin

Nothing to report.

d) Security

Nothing to report.

15/1746 FINANCEa) Accounts received and ordered to be paid:-

002779	Hannah Cole	£96.00	
	Cleaning Parish Rooms		
002780	Mr. Rust	£179.50	
	Village Maintenance February 15		
002781	Zurich Insurance	£1203.79	
	Annual Insurance		
002782	Streetwise	£68.54	VAT £11.42
	Grass cutting at Allotments		
002783	J. Haresign	£464.26	
	Clerk's Salary February 15		
002784	HMRC	£355.56	
	PAYE		
002785	Nottinghamshire County Council	£154.39	
	Pension Contribution		

b) Income Received:-

Flat 40 rental £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)

Flat 42 rental £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)

c) Requests for Grant Aid:-

Tollerton Toddler Group had requested grant aid of £500 to cover the cost of their yearly insurance and to purchase new play and craft equipment.

The Clerk to enquire whether the Parish Council insurance for the Parish Rooms covered liability insurance for groups using the rooms.

A request had been made for funding for the shared use games area. A member of the fundraising group to be asked to attend the next Parish Council meeting to make a formal request.

15/1747 PLANNING & AMENITIESa) Planning Applications received and delegated:-

15/00206/DEMOL

Tollerton Airport

Application for prior notification of proposed demolition of former hanger building.

P.C. – No objection.

2003.

b) Planning Applications received:-

15/00245/FUL

23 Sedgley Road

Two dormer windows to front elevation

P.C. – No objection

15/00258/FUL

Tollerton Airport

Erection of temporary aircraft hanger

P.C. – No objection but comment:-

A clause was needed that construction traffic must not go through Tollerton.

Details to be requested on the demolition timescale.

The meeting adjourned at 7.47 p.m.

Discussion took place on the length of the lease and future plans.

The meeting re-convened at 7.48 p.m.

15/00339/FUL

Land North of Gamston Lings Bar Road and East of Melton Road

Erection of 271 dwellings; construction of new access, open space, play area, landscaping, surface water attenuation area, internal roads and associated infrastructure.

P.C. – No objection but express concern at impact on Tollerton from volume of traffic.

c) Planning Decisions received:-

14/02643/FUL

44 Burnside Grove

Gazebo/summerhouse

GRANT PERMISSION

15/1748 OTHER OUTSIDE ORGANISATIONS

Cllr. Beyer had spoken with Gamston Parish Council about the proposed development.

Cllr. Eustace reported on the Village Event to be held on 6th June and asked for ideas and support.

15/1749 MATTERS FOR REPORT

An Emergency Planning Meeting was required. This to be arranged after the elections and AGM in May.

There being no further business the meeting closed at 8.03 p.m.

2004.

Minutes of a Meeting of Tollerton Parish Council
held on Monday 13th April 2015 at 7.00 p.m. in the Parish Rooms.

Present: Cllr. J. Smith (Vice Chairman, in the chair)
Cllr. C. Firth
Cllr. S. Beer
Cllr. A. Beyer
Cllr. D. Owen-Jones
Cllr. P. Somal

In attendance: Mrs. L. Dickinson – Clerk Ms. J. Gillies – Clerk

Also present were 7 parishioners and Borough Cllr. D. Mason.

- 15/1750 TO RECEIVE APOLOGIES FOR ABSENCE
Apologies had been received from Cllr. Betts, Cllr. Eustace
- 15/1751 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING
The minutes of the meeting held on 2nd March 2015 had been circulated and were signed as a correct record.
- 15/1752 DECLARATIONS OF INTEREST
There were no declarations of interest.

The meeting adjourned at 7.04 p.m.

An update was given regarding security and the pest problems at the allotments. The Allotment Association to hold regular meetings with Cllr. Beer to discuss issues.

Concern was expressed over the communication to parishioners regarding the proposed hospital development in Tollerton and the potential impact on road safety.

Discussion took place on the pavement and road defects around the village.

The meeting re-convened at 8.03 p.m.

- 15/1753 PROPOSED DEVELOPMENT IN TOLLERTON
A draft survey had been circulated to Councillors and suggestions were made on how best to distribute to parishioners to obtain their views.
It was proposed to circulate the survey as a flyer with the Village Newsletter and responses to be either posted back via a drop box in the Post Office or to the Clerk by email.
A suggestion was also put forward to dedicate the first page of the Village Newsletter to report any updates on the proposed development.
Cllr. Beyer to discuss the possibility of an online version of the survey with the Editor of Tollerton Online.
An email had been received from a resident in Lady Bay that asked for views of the Parish Council on the proposed development. Cllr Beyer to respond
Agreed: To circulate the survey as a flyer with the Village Newsletter and to dedicate the first page of the Newsletter to updates on the proposed development.

The meeting adjourned at 8.10 p.m.

Discussion took place on the timescale around the submission of planning applications and the possibility of a meeting between the Parish Council and a representative from the planning committee.

The meeting reconvened at 8.15

- 15/1754 VILLAGE MATTERS
a) Wall around Tollerton Hall
Cllr. Beer to discuss the issues with Mr Weston, owner of Tollerton Hall.
b) National Grid
Concern was raised over the standard of the finishing work.
Agreed: That the Clerk contact National Grid.

- 15/1755 ANNUAL PARISH MEETING
To be held on 29th April in the Parish Rooms at 7.00 p.m
A presentation to be given at the start of the meeting by a representative of the Parachute Medical Squadron.
Councillors were requested to attend.
- 15/1756 PARISH ROOMS & FLATS
A quote of £485 had been obtained to link the heaters to the lights to ensure heaters were turned off when the Parish Rooms were not in use. Query was raised as to whether a link to an external thermostat could also be arranged so that the heaters would come on automatically should the temperature drop below a set amount.
Cllr. Beer to ask other residents in the block if they have experienced problems with the roof.
- 15/1757 CORRESPONDENCE
a) School Keep Clear Entrance markings
Notification had been received of the repainting of the zig-zag lines and the installation of new signage outside Tollerton Primary School.
- 15/1758 POLICY AND PROCEDURE DOCUMENTS
Documents required for the contract of the new Clerk had been circulated.
Agreed: To accept the documents
- 15/1759 PUBLIC OPEN SPACE
a) Field
Nothing to report.
b) Multi-Sports/Play Equipment
In good order.
c) Porta cabin
Football Groups to be asked to clean the portacabin before the Village Event on 6th June.
d) Security
Nothing to report.
- 15/1760 FINANCE
a) Accounts received and ordered to be paid:-
- | | | |
|--------|-------------------------------------|---------|
| 002786 | NCC | £154.39 |
| | Pension for Clerk | |
| 002787 | Hannah Cole | £64.00 |
| | Cleaning Parish Rooms | |
| 002788 | Mr. Rust | £224.75 |
| | Village Maintenance March 15 | |
| 002789 | Mrs. J. Haresign | £463.86 |
| | Clerk's Salary March 15 | |
| 002790 | Mrs. L. Dickinson | £447.72 |
| | Clerk's Salary March 15 | |
| 002791 | HMRC | £355.96 |
| | PAYE | |
| 002792 | Nottinghamshire County Council | £154.39 |
| | Pension Contribution | |
| 002793 | Tollerton Neighbourhood Watch | £350.00 |
| | Grant Aid | |
| 002794 | 2425 (Nottingham Airport) Sqn Royal | £300.00 |
| | Force Cadets Aircadets | |
| | Grant Aid | |
| 002795 | Tollerton History Group | £200.00 |
| | Grant Aid | |
| 002796 | Allotment Association | £100.00 |
| | Grant Aid | |
| 002797 | Tollerton Brownies | £80.00 |
| | Grant Aid | |

2006.

002798	Tollerton Village Newsletter Grant Aid 4 th Quarter	£400.00
002799	Bettina Lange Work to Local Plan Main Modification	£210.00
002800	Alpha Plumbing Limited Work to Flat 42	£523.87
002801	Phil Ellis Window Cleaning	£44.00
002802	SLCC ILCA Online Training Course	£118.80
002803	Nottinghamshire County Council Grounds Maintenance	£1130.87 VAT £188.48
002804	Nottinghamshire County Council Verge Maintenance	£999.22 VAT £166.54

Clarification was given as to what the ground & verge maintenance included.

b) Income Received:-

Flat 40 rental £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)
Flat 42 rental £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)

c) Requests for Grant Aid:-

Tollerton Toddler Group had requested £200 to cover the cost of their yearly insurance and to purchase new play and craft equipment. The Clerk had investigated whether the Parish Council insurance covered the Toddler Group but it did not. The Group to be asked to obtain quotes for the insurance so that the request could be considered.

The Allotment Association had requested £330 to cover the cost of a pest control contract.

Agreed: To donate £330

Tollerton Luncheon Club requested £735 for to cover the cost of hire of the Methodist Church.

Agreed: To donate £500

Tollerton Methodist Group requested a contribution towards the replastering. The Group to be asked to obtain quotes for the replastering so that the request could be considered.

Tollerton Scout Group requested a contribution towards a new sign which had already been installed at a cost of £414 and a contribution towards replacement Go-Pak tables.

Cllr. Longworth to be asked to provide a quote for the Go-Pak tables.

Agreed: To donate £414 for the cost of the sign

15/1761 PLANNING & AMENITIES

a) Planning Applications received:-

15/00258/FUL

Nottingham City Airport

Erection of temporary aircraft hangar and associated concrete hard standing areas

P.C. – No objection but comment:-

A clause was needed that construction traffic must go towards Gamston and away from village.

15/00424/FUL

51 Melton Road

Demolish existing garage and single storey extensions, construct new garage, kitchen, dining and bedrooms (two storey side and rear extension)

P.C – Comment – Concern for neighbours. Overbearing and overshadowing.

15/00537/FUL

3 Lenton Avenue

Single storey rear extension and raised patio

P.C – Query on drawing of property – Cllr. Beer to discuss with Cllr. Longworth

15/00625/FUL

40 Tollerton Lane

Two storey side extension; single storey rear/side extension; single storey rear

Extension incorporating mono pitched roof over existing flat roof.
P.C – No objection

2007.

b) Planning Decisions received:-

14/02496/FUL

Tollerton Airport

Demolition of Airfield buildings and erection of a hospital (C2) with associated external works, access and landscaping

GRANT PERMISSION

14/02756/FUL

7 Sedgley Road

Ground floor front and rear extension, first floor side extension, remove existing chimney, and construct new chimney on the side elevation and new block paved driveway.

GRANT PERMISSION

15/00128/FUL

21 Sedgley Road

Demolish existing garage, erect garage/workshop building

GRANT PERMISSION

15/00206/DEMOL

Tollerton Airport

Application for prior notification of proposed demolition of former hangar building

PRIOR APPROVAL NOT REQUIRED

15/1762 OTHER OUTSIDE ORGANISATIONS
Nothing to report

15/1763 MATTERS FOR REPORT
Mr. Earl to be asked to provide a quote for planting the planters around the village.
Mr. Rust to be asked to clean the village noticeboards.
Cllr. Beer volunteered to clean the noticeboard outside his property.

There being no further business the meeting closed at 9.07 p.m.

2014.

c) Letter from Matthew Marshall RBC

A letter had been circulated to Councillors offering clarification on previous issues raised regarding the developments at Tollerton Airport. Cllr. Eustace had contacted David Mitchell (Executive Manager Communities) and Richard Mapletoft (Planning Policy Manager) to invite them to the next Parish Council Meeting to provide a further update in respect of the core strategy.

Agreed: David Mitchell and Richard Mapletoft to attend the next Parish Council meeting on 1st June 2015 to update on the progress of developments. Clerk to place notices in the Noticeboards and on the website to inform Parishioners of their attendance.

d) Survey to distribute to Parishioners

The meeting adjourned at 8.03 pm

An update was given confirming that the Editor of the website had been working on an online version of the survey and that a further update would be provided as to whether the website requires an upgrade in order for the survey to be uploaded.

The meeting reconvened at 8.05 pm

e) Email from resident in Lady Bay

Cllr. Eustace confirmed he had attempted to contact the resident and had left voicemail messages with his contact information.

Agreed: The Clerk to email the resident advising of the attempts to contact and provide contact details for Cllr. Eustace.

15/1789

VILLAGE MATTERS

a) Wall around Tollerton Hall

It was noted that work was currently being undertaken to the wall.

Agreed: Cllr. Beer to monitor the progress and to continue communication with Mr. Weston, the owner of Tollerton Hall.

b) Noticeboards

Due to Parish Council notices displayed on the noticeboard as a legal requirement by the Clerk having been previously removed without permission, it had been recommended that the main Parish Council noticeboard locks be changed and used only for Parish Council notices. A quote of £124 had been provided to change the locks.

Agreed: That the locks be replaced and only the Clerk and Councillors be provided with keys.

c) New speed monitoring device & TASCforce

Discussion took place on the availability of a new speed monitoring device and the possibility of recruiting a new TASCforce team. Notices be put on the website, in the newsletter and on the Noticeboards asking for interested parties to contact the Parish Council.

d) National Grid

Concern was raised over the reinstatement of the grass verges and pavements following the cable lay.

Agreed: Cllr. Somal to contact Heather Pynegar to discuss the concerns.

e) Proposed 50mph Speed Limit – Initial Consultation

A letter had been circulated advising of the initial consultation of a proposed 50mph speed limit on A606 between Stanton on the Wolds and Tollerton.

Agreed: Clerk to send a positive response.

f) Village Planters

A quote of £395 had been provided for cleaning, replanting and maintaining of the 7 village planters. This was an annual payment.

Agreed: The quote was accepted and approval for the work to be undertaken

15/1790 ANNUAL PARISH MEETING

The Annual Parish Meeting had taken place and it was reported upon.

15/1791 PARISH ROOMS & FLATSa) Heaters & Thermostat

Work had been completed to link the lights to the heating and install a thermostat. Whilst carrying out the work, the electrician had been noted that 2 of the heaters were not working and a second quote had been submitted to repair these. The Clerk had approved this work to be done.

b) Roof

Cllr. Beer had spoken to other residents in the block to see if they had experienced problems with the roof and reported that the leak was affecting all of the flats.

Agreed: Three quotes to be obtained to provide an apex roof for the entire roof in addition to three quotes for an apex roof for the Parish Rooms and flats.

15/1792 PARISH COUNCIL COMPUTER & PRINTER

The Parish Council had not had a working computer or printer for a number of years. It was reported that due to Data Protection requirements the Parish Council should have its own computer and printer.

Agreed: A budget of £500 was agreed for a laptop and printer.

15/1793 CORRESPONDENCEa) Email regarding sign outside After School Club

An email had been received from a parishioner expressing concern over new sign outside the After School Club. As this was not a matter for the Parish Council, the Parishioner would be directed to Rushcliffe Borough Council.

15/1794 PUBLIC OPEN SPACEa) Field

Nothing to report.

b) Multi-Sports/Play Equipment

In good order.

c) Porta cabin

Cllr. Somal had spoken to the Football Groups who confirmed the portacabin would be cleaned before the village event on 6th June.

d) Security

Nothing to report.

15/1795 FINANCEa) Accounts received and ordered to be paid:-

002810	Mr. Rust	£179.50
	Village Maintenance April 15	
002811	Mr. Harvey	£155.00
	Grant Aid for mowing at St. Peters Church	
002812	Nottinghamshire County Council	£999.22
	Grounds maintenance	
002813	Nottinghamshire County Council	£680.87
	Verge maintenance	
002814	Pest Express Ltd	£330.00 VAT £55.00
	Pest control at Allotments to Feb 16 (Grant Aid)	
002815	H. Coles	£48.00
	Cleaning Parish Rooms	
002816	L. Dickinson	£447.72
	Salary April 2015	
002817	J. Haresign	£800.80
	Salary April 2015	
002818	SLCC	£73.50
	Practitioners Guide	
002819	H.F Hartley	£720.00 VAT £120.00

002820 Electrical works – Parish Rooms
H.F Hartley £80.64 VAT £13.44
Repair works – Parish Rooms

2016.

- b) Income Received:-
Flat 40 rental £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)
Flat 42 rental £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)
Allotment Rentals of £450.00
- c) Requests for Grant Aid:-
There were no requests for Grant Aid.
- d) To receive the Annual Return 2014/2015
Copies of the Annual Report had been circulated. This was accepted and the relevant questions answered.
- e) Pension for Clerk
It was accepted for the Clerk to join the Local Government Pension Scheme

15/1796 PLANNING & AMENITIES

- a) Planning Applications received:-
15/00691/FUL
Wood View, Oak Tree Court
Proposed Garden Room

P.C – No objection

- b) Planning Decisions received:-

15/00258/FUL
Nottingham City Airport
Erection of temporary aircraft hangar and associated concrete hard standing areas
GRANT PERMISSION
(Parish Council no objection but a clause was needed that construction traffic must go towards Gamston and away from Tollerton Village)

15/00483/FUL
12 Priory Avenue

Rear dormer for loft conversion
GRANT PERMISSION

15/00537/FUL

3 Lenton Avenue
Single storey rear extension and raised patio
GRANT PERMISSION

(Parish council queried the drawing but it was confirmed to be the correct drawing and no objection)

15/1797 OTHER OUTSIDE ORGANISATIONS

Discussion was had regarding the Toddler Group and their ability to continue with room hire since the introduction of a room hire fee. Suggestion was made that there should be a formal request for funding assistance if required.

15/1798 MATTERS FOR REPORT

- a) Village Event

The Parish Council to run the tombola at the Village Event. Donations to be given to the Clerk at the next Parish Council meeting.

- b) Emergency Planning Meeting required

It was agreed to postpone discussion until the next Parish Council meeting.

There being no further business the meeting closed at 8.30 p.m.

Minutes of a Meeting of Tollerton Parish Council
held on Monday 1st June 2015 at 7.00 p.m. in the Parish Rooms.

Present: Cllr. J Smith (Vice Chairman, in the Chair) Cllr. T. Longworth(at 8.30pm)
Cllr. S. Beer Cllr. D. Owen-Jones
Cllr. A. Beyer(at 8.30pm) Cllr. P. Somal
Cllr. C. Firth
Cllr. M. Garrard (at 8.30pm)

In attendance: Mrs. L. Dickinson – Clerk

Also present were 51 parishioners

Cllr. Smith adjourned and declared an Open Meeting at 7.00pm
Andrew Pegram (Development Control Manager, Rushcliffe Borough Council) and Richard Mapletoft (Planning Policy Manager) provided 2 maps to the open meeting.

1. Core Strategy Allocation – Latest permissions. Permissions not expected to be implemented
2. Land east of Gamston/north of Tollerton

An update of the Core Strategy was provided as follows:-.

The Core Strategy (the first part of the Rushcliffe Local Plan) sets out the main strategy for the development across the Borough up to 2028. It makes a number of land allocations for housing, employment and related development.

RBC formally adopted the Rushcliffe Local Plan Part 1: Core Strategy Development Plan Document on 22nd December 2014.

The area East of Gamston and North of Tollerton is 1 of 6 proposed in the Borough bringing a total of 13000 new houses by 2028.

It was reported that site promoters would be working with RBC in the lead up to submitting Planning Applications within the next 12 months. These would be followed by reserved matter applications being submitted over a number of years. No further detail could be provided at this time.

Primary access and 2 new accesses to the A52 were highlighted on the map and reference was made to dualling of the Lings Bar Road.

It was confirmed that schooling requirements would be agreed with the Education Authority.

Questions were invited from Parishioners.

A question was asked around the infrastructure of the landowners. It was confirmed that there are 5/6 key landowners which is not unusual for the size of the proposed site and the plan would be a single plan granted on a collective basis.

Discussion was had around a High Court challenge around the calculation of housing numbers. It was confirmed that Baron & Fabis Parish Council had withdrawn the challenge.

Discussion was had around the traffic leaving and entering the site and that it should not go through Tollerton Village. It was confirmed that Government funding was committed to the A52 improvements but no amount agreed. The rest of the finance would come from public funds.

Concerns around the Borough Council's approach for approving isolated planning applications and potential piecemeal approach were highlighted.

It was questioned as to how the agencies were going to work together with local residents and the Parish Council to ensure residents are kept informed. RBC confirmed that there are statutory minimum requirements and RBC already go beyond those. They also encouraged the developers to communicate with the residents and recommended that the Parish Council and residents engage with developers and Highways England at a very early stage.

Questions were raised regarding the measures to protect the village from additional traffic. It was reported that once the process reaches the Planning Application stage, discussions would take place with Highways England as to how best to manage the traffic situation, Reference was again made to the A52 being subject to substantial improvements to deal with the increased capacity and improve flow.

Suggestion was made that Highways England be invited to a meeting with the Parish Council and RBC once the process had reached a more detailed stage.

A query was raised as to the Health & Safety implications (pollution and evacuation) of lite aircraft being so close to the hospital. It was confirmed that this would be dealt with by another body.

Discussion was had around the buffering zone and its appearance.

It was reported that the developers would be encouraged to 'give something back' to the residents. A sports field was given as an example.

2018.

It was requested that Tollerton be provided with as much information as possible as the stages progress and that lines of communication between RBC and the Parish Council should be improved. It was confirmed that there are notices and regular updates on RBC website.

The open meeting closed at 8.15pm and the Chairman adjourned.
Messrs. Pegram and Mapletoft were thanked for attending the meeting

The Chairman re-convened and the Parish Council Meeting commenced at 8.25pm

Also present were 12 parishioners.

15/1799 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. S. Eustace, County Cllr. R. Adair and Borough Cllr. D. Mason.

15/1800 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 11th May 2015 had been circulated and after the following amendment, were signed as a correct record:-
Cllr. C. Firth was present at the meeting on 11th May 2015.

15/1801 DECLARATIONS OF INTEREST

There were no declarations of interest.

15/1802 PARISH COUNCIL VACANCIES

a) Parish Councillor Vacancies

Following the elections there were now 3 vacancies on the Parish Council as only 6 Councillors had submitted an application for re-election. 4 Expressions of Interest had been received. Only 3 of the candidates were present at the meeting. The Chairman made a unilateral decision to appoint Cllr. A. Beyer, Cllr. T. Longworth and Cllr. M. Garrard in to the role of Parish Councillor. Declarations of Acceptance of Office were duly signed.

b) Residents performing a link to the Parish Council

The meeting adjourned at 8.32pm

Liz Fradd provided confirmation that TASCforce no longer existed and Chris Burbanks would be the link between Parishioners and the Parish Council on traffic issues.

It was reported that a recruit was still required to take on the leadership of Speedwatch and Lorrywatch. The Clerk confirmed that this would be posted on the Website, Newsletter and Noticeboards.

It was also suggested that a meeting be arranged with Highways England and Nottinghamshire County Council to discuss the proposed development and the potential impact on road safety.

The meeting re-convened at 8.35pm

15/1803 PROPOSED DEVELOPMENT IN TOLLERTON

a) Public meetings about the future of the Greenbelt

Cllr. Beyer had attended a Public Meeting on 29th May in Attenborough. It was reported that Tollerton was in the same position as other Parish Councils regarding concerns over the future of the Green Belt and that a coordinated approach had been adopted by other Parish Councils making use of advice from CPRE (Campaign to Protect Rural England).

b) Survey to distribute to Parishioners

Cllr. Beyer reported that an upgrade to the website was required in order to provide a more detailed survey. The Chairman invited Mr Burbanks, the Editor of the website, to provide confirmation of the cost of the upgrade. It was reported the cost would be £30 for the functionality to allow Parishioners to provide more detailed responses to questions.

Agreed:-The Parish Council to fund the cost of the upgrade. Mr. Burbanks to provide a receipt/invoice.

2019.

15/1804 VILLAGE MATTERS

a) Wall around Tollerton Hall

It was reported that the work being undertaken to the wall had ceased. Cllr. Beer had emailed Mr. Weston for an update and was awaiting a response.

Cllr. Beer also reported that the wall opposite Medina Drive appeared to be in a dangerous condition and that the previous Clerk had previously written to the owner expressing concerns.

Agreed:-The owner should be contacted again highlighting the fact that the wall is leaning and deemed dangerous.

b) Noticeboards

The Clerk confirmed that the locks on the main Parish Council Noticeboard were due to be changed and keys provided to the Clerk & Councillors only.

A note would be placed in the Noticeboard advising Parishioners.

c) National Grid

Cllr. Somal reported that he had arranged a meeting for Friday 5th June with Heather Pynegar to discuss the concerns over the reinstatement of the grass verges and pavements following the cable lay.

d) Dog fouling in Tollerton

Reports had been made of dog fouling on Priory Circus and Priory Avenue. Cllr Eustace had advised concerned residents to report all incidents to the Dog Warden.

15/1805 PARISH ROOMS & FLATS

a) Roof

Cllr. Beer had provided a quote for a new felt roof to the area above the Parish Rooms only but reported that he would not want to undertake the work. Cllr. Longsworth had provided the names of 2 other building companies and reported that she would provide them with a scope of the work prior to them submitting a quote.

Agreed:- Cllr. Longsworth to contact MRC Builders and CC Construction to provide a scope of the work.

15/1806 CORRESPONDENCE

a) Email from Neighbourhood Watch.

An email had been received from Neighbourhood watch reporting that a resident on Tollerton Lane had expressed concern over the height of the grass verges around the entrance to the airport.

Agreed:- The Clerk to contact the resident.

b) Invitation to County Council Civic Service

An invitation had been received to County Council Civic Service – Sunday 28th June. It was suggested that the invitation be passed to Cllr. Eustace.

c) Email from Notts CC

An email regarding Nottingham Replacement Waste: Sites and Policies Document – informal consultation on proposed site selection methodology had been received and circulated for information.

d) Letter from Matthew Marshall RBC

A letter had been received regarding revised documents in relation to Land to SW of Edwalton Lodge Close, Edwalton.

Agreed:-Cllr. Beyer to review the revised documents and report back at the next meeting.

15/1807 PUBLIC OPEN SPACE

a) Field

It was reported that some of the equipment had been vandalised with graffiti. Cllrs. Eustace and Smith had removed the majority of the graffiti and the matter had been reported to the police.

b) Multi-Sports/Play Equipment

In good order.

c) Porta cabin

It was reported that the portacabin had been cleaned and tidied ready for the village event.

d) Security

Nothing to report.

2020.

15/1808 FINANCE

- a) Accounts received and ordered to be paid:-
- | | | |
|--------|---|---------|
| 002821 | Mr. Rust | £179.80 |
| | Village Maintenance May 15 | |
| 002822 | Mr. Harvey | £125.00 |
| | Grant Aid for mowing at St. Peters Church | |
| 002823 | Mr. Harvey | £30.00 |
| | April invoiced incorrect amount | |
| 002824 | L Dickinson | £447.72 |
| | Salary May 2015 | |
| 002825 | L. Dickinson | £495.48 |
| | Parish Council Computer and Printer | |
| 002826 | S. Eustace | £300.00 |
| | Chairman's Allowance | |
| 002827 | S. Eustace | £22.10 |
| | Trophy Engraving & Flowers for Clerk (Petty Cash) | |
| 002828 | L. Dickinson | £12.24 |
| | Stamps & Stationery (Petty Cash) | |
| 002829 | Matthew Eylr – MBE Landscapes | £395.00 |
| | Cleaning, replanting, feeding village planters | |
| 002830 | Information Commissioner | £35.00 |
| | Repair works – Parish Rooms | |
- b) Income Received:-
- | | |
|-------------------------|---|
| Flat 40 rental | £387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35) |
| Flat 42 rental | £374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01) |
| Allotment Rentals | £450.00 |
| Craft Class Room Rental | £340.00 |
| Art Club Room Rental | £117.00 |
| Photographic Club | £210.00 |
| Room Hire | £60.00 |
- c) Requests for Grant Aid:-
There were no requests for Grant Aid.

15/1809 PLANNING & AMENITIES

- a) Planning Applications received:-
There were no Planning Applications received.
- b) Planning Decisions received:-
There were no Planning Decisions received.

15/1810 OTHER OUTSIDE ORGANISATIONS

Nothing to report.

15/1811 MATTERS FOR REPORT

- a) Village Event
The Parish Council to run the tombola at the Village Event. Cllr. Beyer suggested a roster be drawn up and Cllrs. to bring prize donations for the stall.
- b) Emergency Planning Meeting required
It was agreed to postpone discussion until the next Parish Council meeting.
- c) New Bank Mandate for Completion
It was reported that the current Bank Mandate was out of date and a new one had been obtained for completion. The following current signatories are no longer Parish Council members and are no longer in contact with the Parish Council and would be removed from the mandate:- Sue Furniss, Pat Brooker, John Gadd & Judith Lund. Cllrs Longsworth, Smith, Owen-Jones and Somal to be added.

There being no further business the meeting closed at 9.05 p.m.

TOLLERTON PARISH COUNCIL

Minutes of a meeting of Tollerton Parish Council held in the Parish Rooms, Burnside Grove, Tollerton on
MONDAY 06 July 2015 at 7.00pm.

Councillors

Steven Eustace (chairman)	
Shaun Beer	Andrea Beyer
Christine Firth	Matthew Garrard
Tracey Longworth (A)	David Owen-Jones
Julian Smith	Parma Somal

Also present: Clerk Bill Banner and thirteen members of the public

1. **Apologies for Absence:** Cllr Tracey Longworth and the reasons given accepted
2. **Declarations of Interest:** There were none
3. **Minutes of the full Council meeting held on 01 June 2015,** were accepted as presented and signed by the chairman
4. **Chairman's announcements:**
 - a) The Parish Clerk appointment was announced and Bill was welcomed to the meeting
 - b) Andrew Penn & Chris Burbanks - residents to perform a link to the Parish Council – TASCforce and TABU

The meeting was suspended at 7.05pm to enable Mr Brian Wells to update the meeting on:

5. **Proposed Development in Tollerton** – A planning application is to be made for a replacement hangar at the airfield in order to relocate the business of Monarch Education Furniture. Outline plans were presented showing the site of the proposed hangar to be constructed
Construction of the Spire Healthcare private hospital (8.25 acres) has started and is expected to be operational in October 2016. There are outline thoughts for a Retirement Home to be added to the site at a future date.
There is a possible asbestos risk in the dismantling of the old hangar and this work will be completed before the hospital becomes operational.
Mr Wells said that the main entrance will be from Tollerton Lane – not through the village – and all construction traffic and service vehicles will only be able to access and leave the site via Lings Bar

The meeting resumed at 7.40pm

6. **Open Session for Members of the Public to Raise Matters of Council Business. Limited to 15 Minutes**
Standing Orders were suspended at 7.41pm

Residents raised the issue of dog fouling - it was confirmed that Streetwise has been telephoned today, also a request made to empty the bins more often–

A plea was made by a resident to ensure villagers are involved in meetings to discuss protection of the village, positioning of proposed schools and other related matters, including use of Section 106 money. There is to be a meeting with Highways Department in September.

Standing Orders were re-instated at 7.58pm

7. Action & Correspondence Logs

These were reviewed – mainly complete – some are ongoing for next meeting

8. Proposed Development in Tollerton

- a) Greenbelt review – Cllr Andrea Beyer to link with Debbie (CPRE)
- b) Parishioners Survey – A Sept meeting with Highways is to be arranged

9. Parish Rooms and Flats – Two quotations for roof repair have been received and two further quotations are expected shortly

10. Village matters

- a) Wall around Tollerton Hall – work complete
- b) Western Power – Lenton Lane Island – work complete
- c) Village newcomers Information Pack – Residents Barbara Storrie & Liz Fradd to be supported by Cllr Matthew Garrard to progress this
- d) Kerbstones & weeds – Tollerton Lane S – Highways have been asked to re-whiten the kerb edging

11. Correspondence

- a) Tollerton Lane high & wide hedges – around Airport area- long grass now dealt with
- b) Letter from Matthew Marshall RBC – Land to SW of Edwalton Lodge Close – revised documents dealt with by Cllr Andrea Beyer

12. Public Open Spaces

- a) Field – pallets now cleared
- b) Multi-Sports/Play Equipment – all in order
- c) Portacabin – all clean and in order
- d) Security – Issues with possible use of drugs in the play area – residents asked to be aware

13. Financea) Payments authorised:

2831	Streetwise	Mowing Allotments	£28.56 + VAT
2832	Melvin Rust	Village cleaning	£224.75
2833	M Harvey	St Peter's mowing	£125.00
2834	Malcolm Lane	Notice Board locks (4)	£124.00 + VAT
2835	NCC	Pension	£550.00
2836	Hannah Coles	Room cleaning	£ 96.00
2837	NALC	Councillor Training	£100.00
2838	Clerk	Petty cash	£50.00
2839	Clerk	Fee	£240.00
2840	NALC	Annual Subs	£274.75
2841	Matthew Eyrl	New plants	£100.00

b) Income received:-

Flat 40 Rental	£387.90 (£450 less management fee of £51.75 and VAT on fee of £10.35)
Flat 42 Rental	£374.96 (£435 less management fee of £50.03 and VAT on fee of £10.01)
Allotment Rental	£450.00
Craft Class Room Rental	£340.00
Art Club Room Rental	£117.00
Photographic Club Room Rental	£210.00
Room Hire	£ 60.00

15/16

c) To receive requests for Grant Aid – none received

14. Planning – see attached

15. Reports from Outside Organisations– none received

16. Emergency planning meeting- Cllrs Eustace & Somal to arrange for September

17. Date of Next Meeting: Monday 14 September 2015

The meeting closed at 8.30pm

Signed: Chairman Date

TOLLERTON PARISH COUNCIL

Minutes of a meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on MONDAY 14 September 2015 at 7.00pm

Councillors:

Steven Eustace (chairman)	
Shaun Beer	Andrea Beyer (A)
Christine Firth (A)	Matthew Garrard (A)
Tracy Longworth (A)	David Owen-Jones
Julian Smith	Parma Somal

Also present: Clerk Bill Banner and 7 members of the public

- 1 **Apologies for Absence:** Cllrs Andrea Beyer; Christine Frith; Matthew Garrard and Tracy Longworth and the reasons given accepted
- 2 **Declarations of Interest:** Cllr S Beer - item 9 - roof repair quotation
- 3 **Minutes of the full Council meeting held on 27 August 2015,** were accepted as presented and signed by the chairman
- 4 **Chairman's announcements:**

The chairman expressed concern at the ability of the Council to make decisions when less than 5 members were in attendance and proposed that Standing Orders are changed to reduce the quorum to 3 members. It was agreed to add this item to the Agenda for the next meeting

- 5 **Clerk's report on Matters arising from the minutes:** Nothing to report that is not on the agenda
- 6 **Open session for members of the public to raise matters of Council business:** Standing orders were suspended at 7.05pm to allow residents to raise matters of concern. A list of village problems was handed to the clerk by one resident. Standing Orders were reinstated at 7.26pm

7 **Finance:**

a) Grant applications approved:

Brownies: £74.00 for equipment

Methodist Church: £150.00 as a contribution to repair costs for their community room

St Peter's Church: £225.00 approved for extra pea gravel for the cremated remains area.

As the Parish Council is not empowered to support any religious organisation (other than Church of England churchyards) the council could not pay for the planned Christmas card distribution.

However, if the parish council were to be included in the message to be sent to all residents then a 50% contribution was approved. The clerk was asked to develop the initiative with the joint churches

b) Approval of payments:

A cheque for £2172.67 was approved for NCC invoice for village ground maintenance

8 Planning –

a) Planning applications approved:

15/01348 Mr & Mrs A J Lethbridge - 44 Burnside Grove - rear first floor balcony -revised design - Do Not Object

b) Applications subsequently received:

15/01627 Ms Louisa Wolstencroft – Lane End Garage – 95 Melton Road – Internally illuminated ATM - DNO
:

9 Roof Repairs & Flats– Parish Rooms and flats

Three contractors submitted roof repair quotations.

Alfa Home Improvements quote of £13,800 was accepted. There is a 15 year guaranteed with their work. Members were not able to instruct the contractor to proceed as they wished to see whether the grant application for £3000 to RBC was forthcoming. It was accepted that this is an unbudgeted expense and the cost of doing the work will need to be funded from reserves. It was also agreed that the roof specification to be created would be extended to include full insulation for an unknown cost of a few hundred pounds

A report on the possible exposure to legionella risk has been received for flat number 42. The report was reviewed and it was agreed to seek quotations to replace the heating system for both flats with combi-boilers in order to enable the cold water tanks and pipes to be removed

The report for flat number 40 has not yet been prepared but it is assumed there will be similar problems to be highlighted

10 NALC

a) Award scheme:It was agreed the council move towards gaining Foundation Standard Council status. It will take about 12 months to complete the 22 tasks. Cost is £50.00

b) AGM: Weds 18 November: Cllr Shaun Beer will attend (Epperstone villageat 7.30pm)

11 **Website:** It was noted that a new website would be desirable and it was agreed to obtain quotations

12 **Public Open Spaces:** Play equipment was confirmed to be in good working order - the zip wire having just been repaired at a cost of £100

The clerk will check with Mel Rust to ensure his regular inspection checks are properly recorded. It was said that Mr Kevin Rice & RBC do inspections of play equipment - quotations will be sought by the clerk

Insurers confirm that although the play equipment is not included in the All Risks items listed in our policy (material damage cover), full legal liability cover operates for the play equipment

Football pitch: Cllr Parma Somal confirmed the facility was in good condition

11 Budget 2016/2017

The working group will meet mid-October to set the initial budget

12 Council Meeting Dates for 2016: proposed dates approved

13 Reports from Outside Organisations

None: other than the British Heart Foundation suggestion for a village defibrillator. To be explored for a future Agenda item. A presentation by First Responders was suggested

14 Emergency planning meeting- Emergency planning meeting took place on 08 September 2015.

Cllr Shaun Beer updated the meeting on the on-going work to up-date the plan - Cllrs. Beer, Garrard, Owen-Jones & Somal are submit their recommended changes to the clerk for co-ordination

Cllr Beer also confirmed that, in his role as snow warden, he will ensure the winter salt supplies for the roads are be replenished. NCC will deliver 5 bags of salt for the grit bins without cost

15 Date of Next Meeting: Monday 05 October 2015

The meeting closed at 8.28pm

Signed: Chairman Date

TOLLERTON PARISH COUNCIL

Minutes of a meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on MONDAY 05 October 2015 at 7.00pm

Councillors:

Steven Eustace (chairman) (A)	
Shaun Beer	Andrea Beyer (A)
Christine Firth	Matthew Garrard
Tracy Longworth	David Owen-Jones
Julian Smith	Parma Somal

Also present: Clerk Bill Banner and 2 members of the public

1. **Apologies for Absence:** Cllrs Andrea Beyer and Steven Eustace and the reasons given accepted. In the absence of the Chairman, Cllr Julian Smith took the chair
1. **Declarations of Interest:** Cllr S Beer - item 10 a) - roof repair quotation – both personal & pecuniary
2. **Minutes of the full Council meeting held on 14 September 2015,** were accepted as presented and signed by the chairman
4. **Chairman's announcements:** None
5. **Clerk's report on Matters arising from the minutes:** Nothing to report that is not on the agenda
6. **Open session for members of the public to raise matters of Council business:** Standing orders were suspended at 7.05pm to allow residents to raise matters of concern. Standing Orders were reinstated at 7.10pm
7. **Standing Orders:** The chairman explained the problems the Council had in making decisions at the last two Council meetings for lack of quorate and proposed the number of members required for a meeting be quorate be reduced from 5 to 3. This was agreed unanimously
8. **Finance:**
 - a) Grant applications: None
 - b) Approval of payments: None
9. **Planning –**
 - a) Planning applications approved:
15/02101 Mr Wayne Bradshaw–27 Muir Avenue–single storey side extension - Do Not Object

b) Applications subsequently received:
15/02335 Monarch Acoustics Ltd –Units 1 to 6 and 8, Nottingham Airport – Object – prejudices the Local Plan.
See details of the Objection below

c) Recent Rushcliffe Borough Council Decisions

15/01906 Mrs Michelle Sewell – Application Permitted (PC had Objected)

10. Roof Repairs & Flats

a) Roof Repairs

This topic, and decision taken at the last meeting, was discussed again as the effective quorum at the last meeting was inadequate. As Cllr Beer was not eligible to vote, the six other members present re-confirmed the decision unanimously.

Alfa Home Improvements quote of £13,800 was accepted. There is a 15 year guaranteed with their work. It was accepted that in addition, there would be an extra cost of a few hundred pounds to pay for full roof space insulation.

b) Flats Combi-boiler quotation

Cllr Smith reported that following a conversation with a heating engineer, a quotation was not achievable as the flats do not have a gas supply. It was decided to seek a quotation from Transco to provide a gas supply

11. Room Cleaner vacancy

Members were informed that the cleaner Hannah Coles has written to say she is to go to University this month so has tendered her resignation. Chairman Stephen Eustace's wife Samantha has indicated she would be willing to help. This was discussed and by majority decision the offer accepted.

12. Website: It was noted that a new website would be desirable and a quotation was considered, but the cost was thought to be expensive. It was decided to have a meeting with the current operator of the village website. Cllrs Tracy Longworth, Matt Garrard & Parma Somal agreed to be part of the working group.

13. Public Open Spaces: The hedge needs to be cut. Cllr Steve Eustace to be asked to speak to Joe Betts

14. Councillor's Reports

A copy of an e-mail from a resident to PC Howard Shinn regarding parking near the school at drop-off and collection times was discussed. Cllr Matt Garrard confirmed that the Landlady at the Air Hostess Public house has agreed to help with short term parking provision at the start and end of the school day. The clerk undertook to advise the resident.

15. Reports from Outside Organisations

None: other than further discussion on the topic of provision of a village defibrillator. Keyworth & Ruddington Rotary Club has indicated it would be willing to contribute to costs. It was agreed to arrange for a presentation at a future meeting from either First Responders or the British Heart Foundation.

16. Date of Next Meeting: Monday 2 November 2015

The meeting closed at 8.10pm

Signed: Chairman Date

15/02335/FUL

The Parish Council notes that the development site was previously within the green belt where there is a strong presumption against new development and the specific policy - E4 AT TOLLERTON AIRFIELD PLANNING PERMISSION WILL BE GRANTED FOR AIRPORT-RELATED USES ONLY.

PROPOSALS MUST NOT SIGNIFICANTLY CHANGE THE CHARACTER OR INCREASE THE SIZE AND IMPACT OF THE EXISTING COMPLEX AND SHOULD NOT LEAD TO AN INCREASE IN THE DURATION OF OPERATIONS OR FREQUENCY OF FLIGHTS.

PROPOSALS FOR CHANGE OF USE OF REDUNDANT BUILDINGS TO EMPLOYMENT USES WILL NORMALLY BE GRANTED SUBJECT TO THE PROVISION OF POLICY E3.

The Parish Council considers this proposal to be a non-airport related use for a new building and not a change of use for redundant buildings. The proposal is considered to be a significant increase on the footprint of the building currently adjacent to this site and changes the historical character of the site by replacing an airport related building with a non airport related building of greater scale and prominence to the detriment of the surrounding countryside, residents and the heritage of the airport.

The Parish Council objects to the proposal and further comments:

a. The application site falls within the Rushcliffe Local Plan Part 1: Core Strategy STRATEGIC ALLOCATION EAST OF GAMSTON/NORTH OF TOLLERTON. The application is contrary to the Local Plan and prejudices development of the strategic site in accordance with the Core Strategy including Policy 25:

- the design and layout of the strategic site will be determined through a masterplanning process. The application does not form part of such a process and prejudices the overall development of the strategic site.

- the Core Strategy is for a mix use site with an indicative allocation of employment use land adjacent to the A52. This indicative location was agreed through an extensive consultation and approval process. The application moves part of this allocation without sufficient justification for locating such land use in the heart of the strategic site and in an area for potential residential development. The proposal would have the effect of generating additional non-residential vehicle movements across the centre of the strategic site. There has not been the opportunity to consider all relevant matters through a masterplanning process before changing the indicative allocations and insufficient public consultation has been carried out on this change of allocation - which would be expected as part of such a masterplanning process.

- the application introduces new indicative land use referred to as a masterplan. Tollerton residents have not been consulted on this masterplan. Tollerton parish council has not been consulted on this masterplan. The indicative masterplan contained in the application is not supported by the parish council and indicates development closer to Tollerton village on the east side of Tollerton Lane. This indicative masterplan shows a loss of two pillboxes.

- the development shall be appropriately phased to take into account provision of necessary infrastructure, including improvements to the highway along the A52(T) and public transport network. - The application seeks such factors to be considered in isolation from the overall impact of development across the strategic site.

- the production and implementation of a heritage strategy.... to provide for the protection and/or enhancement of heritage assets and their setting, and include a mitigation strategy. The application does not include a heritage strategy. The Parish Council would expect to be consulted in the development of such a strategy to include all 18 pillboxes and also to be consulted in the development of the mitigation strategy. The application prejudices

this strategic approach which the parish council would expect to be completed before any development on the strategic site. The application provides insufficient protection for the pillboxes prior to development commencing and in the context of future development.

b. The Parish Council supports the requirement for the creation of significant Green Infrastructure areas and buffers, particularly on the southern and northern boundaries to contribute to the creation of permanent defensible Green Belt boundaries between the development and Tollerton and Bassingfield. The Parish Council agrees that structural planting should occur in advance of the commencement of each phase of development and would expect to see proposals for the creation of such significant buffers agreed and implemented prior to any development on the strategic site. The proposal contains insufficient contribution to such green infrastructure.

To allay concerns about public safety and perceptions of public safety the parish council would also ask for any plans to remove asbestos to be published before approval and commencement of any demolition work on the site to specifically include but not restricted to protection of local residents, land users (including the cadets) and highway users.

Tollerton Parish Council

05 October 2015

TOLLERTON PARISH COUNCIL

Minutes of a meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on MONDAY 02 November 2015 at 7.00pm

Councillors:

Steven Eustace (chairman)	
Shaun Beer	Andrea Beyer
Christine Firth (from 7.15pm)	Matthew Garrard
Tracy Longworth (A)	David Owen-Jones (A)
Julian Smith	Parma Somal

Also present: Clerk Bill Banner and 7 members of the public

1 Apologies for Absence: Cllrs Tracy Longworth and David Owen-Jones and the reasons given accepted.

1. **Declarations of Interest:** Cllr S Beer - items 9 a) – Planning Application 15/02558 – Beer and 10 a) roof repair quotation – both personal & pecuniary

2. **Minutes of the full Council meeting held on 05 October 2015,** were accepted as presented and signed by the chairman

3. **Chairman's announcements:**

The chairman, supported by the clerk, reported on the need for maintenance and improved cleaning at the rooms and confirmed that work had been done to apply stain-block to damp ceilings in the disabled toilet area before re-emulsifying. The woodwork paint also needs refreshing. Cleaning supplies were very low and have been replenished. A replacement water heater is needed at the wash basin in the ladies' toilets as the present one is old and leaks continuously and the clerk has asked for this to be done. Gutters at the garage need a new section and attention is needed to the garage doors.

4. **Clerk's report on Matters arising from the minutes:**

The clerk read out the letter of thanks from the Methodist Church following its receipt of the Grant. He went on to explain the great difficulties with registering account changes with our bank – TSB and after 4 months of frustration we are told that the forms have been lost and we are requested to start again. Suitable letters have been prepared for despatch to their Chief Executive Officer. Meantime, the Finance Working Group recommends we move banks to HSBC and to that end forms were available for completion at the end of the meeting.

The joint Churches request for Christmas card financial support is likely to be withdrawn. The clerk will check this out.

The clerk will endeavour to have a speaker for the next meeting regarding defibrillators.

6. **Open session for members of the public to raise matters of Council business:** Standing orders were suspended at 7.13pm to allow residents to raise matters of concern. Standing Orders were reinstated at 7.21pm

7. **Standing Orders:** The chairman welcomed the production of revised standing orders and explained the problems the Council had in making decisions at the last two Council meetings for lack of quorate. He requested members to read the new version with a view to it being adopted at the next meeting

8. Finance:

- a) Grant applications: The request for funds for the Tollerton carol singers was approved, subject to having received invoices after the event. Guide cost £45
- b) Approval of payments: These were approved as listed:

09/09/2015	DD	Eon	Electricity	35.33
09/09/2015	853	NCC	Mowing	2172.67
09/09/2015	854	M Harvey	Mowing	280.00
29/09/2015	DD	Eon	Electricity	131.13
30/09/2015	DD	JSBC Ltd	Clerk pay - Sept	624.00
05/10/2015	855	St Peters Church	Mowing	225.00
05/10/2015	856	Brownies	Grant	74.00
05/10/2015	857	Methodist	Grant	150.00
05/10/2015	858	Hannah Coles	Cleaning	80.00
05/10/2015	859	Alpha Homes	Play equip repair	100.00
05/10/2015	860	M Harvey	Mowing	125.00
05/10/2015	861	Streetwise	Allotments	205.62
05/10/2015	862	W A Banner	Petty cash	221.72
05/10/2015	863	JSBC Ltd	Clerk hours Sept	216.00
05/10/2015	864	M Eyrl	Annual Mowing	700.00
05/10/2015	865	M Rust	Mowing - 3 months	584.35

c) HSBC Account resolution:

In order to open an account with HSBC the following wording was approved and the clerk was asked to action this:

"We certify that the following resolutions were passed at a meeting of the Council held on 02 November 2015 and have been entered in the minute book of the Council

- 1) That bank accounts be opened with HSBC Bank plc (the "Bank") and the Bank is authorised to:
 - a) Pay all cheques and act on other instructions for payment signed on behalf of the Council by: Any two of those listed overleaf
(the signatory), whether the accounts are in debit or credit
 - b) Deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of

The Proper Officer: William Alfred Banner, Parish Clerk; and

c) accept

The Proper Officer: William Alfred Banner, Parish Clerk as fully empowered to act on behalf of the Council in any transaction with the Bank

- d) accept William Alfred Banner as fully empowered on behalf of the Council to enter into at any time any agreement for or relating to electronic banking services of any kind whatsoever ("Services"), and to delegate (including the power to sub delegate) the operation of the Services as set out in the

15/25

terms and conditions governing the Services and the Council acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.

- 2) That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand.
- 3) That the clerk (the "Proper Officer") is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely upon such lists.
- 4) That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the council and a copy, certified by the Proper Officer and the Chairman of the Council, is received by the Bank"

- c) Budget 2015/16:

The income and expenditure at the half-year was reviewed and members felt that, in general, we are on target to achieve our budget This will include the planned for use of £10K from reserves.

- d) Budget 2016/17

Initial calculations indicate that there is a need to increase the precept next year as the anticipated repairs to the Council rooms roof & the flat tenants heating system will produce a major deficit this year. A request to include provision for a request for funding (£4K) for a Shared Use Games Area (SUGA) costing £94K was made, but this will need a further £5 increase in the Band D precept and members will consider the figures so a decision can be made at another meeting.

- e) Village verges

The annual NCC cost for verges to be cut 14 times each year is £3769.54. Other than one area these verges are not the responsibility of the Parish Council and NCC would normally cut them twice per annum, so we are paying £314 per cut. It was agreed to seek quotations to have them cut less frequently...8 times a year would be approximately every three weeks ... the Clerk to action

- f) Funding Opportunities

Members will consider whether there may be any projects that are suitable for an application to be made to NCC for Supporting Local Communities; Tesco for Green Spaces scheme and Leader Funding (European funding)

9. Planning

a) Planning application

15/02505 Monarch Acoustics Ltd & Nottingham City Airport Ltd – Demolition of all buildings except the main hanger building – DNO – but Council considers it prejudices the Local Plan – as per 15/02335 Monarch Acoustics Ltd comments

b) Recent Rushcliffe Borough Council Decisions

- 1) 15/01348 Mr & Mrs A & J Lethbridge – rear first floor balcony - Grant Permission **15/26**
- 2) 15/01828 Mr Steve King – change porch flat roof to pitch - Grant Permission
- 3) 15/02101 Mr Wayne Bradshaw – single storey side extension – Application Permitted

c) Application subsequently received:

15/02558 – Mr Beer – The Old Rectory - Detached outbuilding to form garage and home office space - DNO

10. Roof Repairs & Flats

a) Roof Repairs

The clerk informed the meeting that Rushcliffe Borough Council has agreed to grant 20% towards the cost of the roof replacement and contractors have been asked to proceed with the work, which is planned for early December - subject to the weather. The cost of insulation for the roof void has been explored and to get the right quality insulation it would be prudent to budget the £15K originally estimated. A saving of approx. £725 may become available by the Council recovering the VAT on materials purchased direct.

b) Flats Combi-boiler suggestion

Following a discussion with a local heating engineer, a quotation will be obtained to replace the current heater and tank in each flat. This will avoid the cost of bringing gas into the premises and solve the perceived legionella problem. The unallocated budget of £5K is available.

c) PAT testing will be arranged by Cllr Smith

11. Allotment Association Agreement

Members were presented with an up-dated version for consideration at the next meeting
Members approved registering the Allotments as an Asset of Community Value and the clerk undertook to complete the application.

12. Public Open Spaces:

The hedge is to be cut shortly. Regular gate locking is a problem. Meantime, Chairman Steve confirmed he will do this task whenever he can.

13. Councillor's Reports

Members were reminded of the Remembrance Sunday arrangements.
The hedge at Tollerton Lane is overhanging and Cllr Beer will speak to the property owner.

Cllr Smith reported the he had acquired 4 tables and 3 notice boards at very low cost for future usage. Appreciation for the work of the clerk was expressed in achieving the RBC grant

14. Reports from Outside Organisations: None

15. Date of Next Meeting: Monday 07 December 2015

The meeting closed at 8.31pm

Signed: Chairman Date



TOLLERTON PARISH COUNCIL

Minutes of a meeting of Tollerton Parish Council held in the Parish Rooms,
Burnside Grove, Tollerton on MONDAY 07 December 2015 at 7.00pm

Councillors:

Steven Eustace (chairman)	
Shaun Beer	Andrea Beyer
Christine Firth	Matthew Garrard (from 7.30pm)
Tracy Longworth (A)	David Owen-Jones (A)
Julian Smith	Parma Somal

Also present: Clerk Bill Banner and 6 members of the public

1 Apologies for Absence: Cllrs Tracy Longworth and David Owen-Jones and the reasons given accepted.

1. Declarations of Interest: Cllr S Beer - items 12 a) roof repairs – both personal & pecuniary

2. Chairman's announcements:

The chairman opened the meeting and welcomed Andy Stephens and Rob Birkin of the Community Response Team - East Midlands Ambulance Service, who were attending in order to make a short presentation on the benefits and costs of having a defibrillator in the village.

He mentioned that maintenance work and wall emulsions was progressing well in the Parish Rooms and that the topic of cleanliness was an Agenda item.

A letter has been received from The Local Government Boundary Commission about its final recommendations for Nottinghamshire and this will probably result in a change of County Councillor to represent Tollerton from 2017.

A full copy of the report is available:

<http://www.lgbce.org.uk/current-reviews/east-midlands/nottinghamshire/nottinghamshire-county-council>

Interactive map: <https://consultation.lgbce.org.uk/node/4142>

Nottinghamshire County Council has produced a Notice for displaying on Budget Consultation...Have Your Say... by 5 February 2016.....see: nottinghamshire.gov.uk/budget

3. Defibrillators – Presentation by Andy & Rob, who were thanked and then left the meeting.

It was agreed that the clerk make further enquiries and bring this item back to a future Council Meeting

4. Minutes of the full Council meeting held on 02 November 2015, were accepted as presented and signed by the chairman

5. Clerk's report on Matters arising from the minutes:

The clerk reminded members of the Funding Opportunities mentioned at the last meeting and councillors were encouraged to actively consider the European money opportunity provided by Project Leader

The hedge cutting at the Open Space area has been completed and done well

NALC has written to say that following the abolition of the Audit Commission, a new audit regime has been announced by them and we have been invited to automatically opt into the scheme, which has a number of advantages by simplifying arrangement and promises to be less costly. Members agreed we should automatically opt in.

RBC has written to confirm they have received formal nominations of the Air Hostess Inn and also Tollerton Allotments to be included in the statutory list of Assets of Community Value.

7. Open session for members of the public to raise matters of Council business: Standing orders were suspended at 7.35pm to allow residents to raise matters of concern. Standing Orders were reinstated at 7.38pm

8. Standing Orders: Further improvements were proposed by Cllr Matt Garrard and the new version was approved.

9. Finance:

a) Change of bank from TSB to HSBC – the account is now open, with on-line banking facilities being set up. TSB response to our letter of complaint has been received with offer of £100 compensation. The retrieval of the rooms property deeds have been agreed with TSB, but two councillor signatories need to attend the bank in person. Cllrs Shaun Beer & Andrea Beyer agreed to action this as the clerk has still not been added to the list of authorised signatories

b) Grant applications: The request for funds to print 1000 copies of a Tollerton Community Information Welcome Pack 2016 for distribution to all villagers was approved at £262 + VAT. A suggestion was made to add a reference to the Tollerton Emergency Plan

In addition, a request to pay for postage to send out about 8 Village Newsletters per month was approved, subject to an annual limit of £50

c) Payments made: These were approved as listed:

Petty cash	Computer mouse; print paper; stamps; print cartridges; pdf converter;			
Aug/Nov	anti-virus renewal; land registry fee; key for premises; paint; 2016 diary;			
	external hard drive back-up; NALC course fee			252.00
Cheques/DD				
13-10-15	866	Samantha Eustace	Cleaning materials	46.84
02-11-15	867	W A Banner	Sept-Oct expenses	87.50
02-11-15	868	JSBC Ltd	Clerk - Oct hours	420.00
02-11-15	869	Malcolm Harvey	Oct mowing	65.00
02-11-15	DD	JSBC Ltd	clerk pay - Oct	624.00
02-11-15	870	Samantha Eustace	Cleaning	76.00
02-11-15	871	Front Line Home	Repairs/redecoration - Rooms	370.18
02-11-15	872	CPRE	Annual Fee	36.00
02-11-15	873	Melvin Rust	Cleaning - Oct	179.80
02-11-15	874	Julian Smith	Tables/Notice boards	183.30
02-11-15	875	Stephens Roofing	Roof materials - felt & sheeting	3417.60
03-11-15	876	RBC	Election costs	36.00
06-11-15	877	Pace Fire Ext Service	FEA Service	40.08
12-11-15	878	Tollerton P C	£5000 to open HSBC Account	
17-11-15	879	Gibbs & Dandy	Roof Timbers	996.19
17-11-15	880	Magnet	Roof insulation	1296.00
07-12-15	906	JSBC Ltd	Clerk - Nov hours	420.00
07-12-15	907	Phil Ellis Window Cleaner	Window cleaning	40.00
07-12-15	908	Berics Mowing	Open space hedge cutting	60.00
14-12-15	DD	Eon	Rooms electricity	267.46

d) Annual Mowing: Contract by Nottinghamshire County Council

In 2015, the total annual cost for mowing both the verges and open spaces is £6751.37

For the 2016 Season it was decided to reduce the number of cuts and obtain comparative quotations. These are:

	Open Spaces	Verges	TOTAL
NCC	2981.83	1615.50*	4597.33
Contractor	1499.00*	1914.00	3413.00

NCC has been cutting the grass for many years and their manager is unhappy at the prospect of losing the work and has undertaken to match the competing price for the open spaces. Members decided to accept the NCC offer...a total of £3114.50*

2016 costs are therefore £3636.87 less than for 2015

e) Budget 2016/17

A working group meeting is arranged for 15 December – rearranged at the Parish Rooms

10. Planning :

a) Planning application

15/02745 Mr Antony Pickavance – The Orchards, Oak Tree Court – Glazed roof to rear and side extension balconies; conservatory to side - DNO

b) Recent Rushcliffe Borough Council Decisions

- 1) 15/01627/ADV Ms Louisa Wolstencroft –Lane End Garage - internally illuminated acrylic sign to top of ATM fascia white lettering out of green background “Cashzone” - Grant Consent
- 2) 15/02101 Mr Wayne Bradshaw – 27 Muir Avenue -single storey side extension – Grant Permission

c) Application subsequently received:

15/02844/ADV –Spire Healthcare Ltd – Tollerton Airport – Display 1 illuminated fascia sign and 3 illuminated token signs - DNO, subject to a low lux value for the fascia sign proposed for Tollerton Lane

11. Parish Rooms & Flats

a) Roof Repairs

Preparations for the work are well advanced and the contractor hopes to start the job in the near future.

b) Room cleanliness and users

The chairman expressed disappointment that the rooms are sometimes left untidy and unclean and the clerk has written to regular users who have all said that they too find the rooms to be less than pristine...the chairman believes that the correspondence may help users to improve the way the rooms are left, but in the New Year the Clerk will write to all users to remind them of their duties and to say that a bond may be required to pay for extra cleaning if thought necessary...members approved of this course of action.

The height of chair stacking is a concern and groups will be asked to limit these to 4 chairs – maximum

Toddlers Group request to store mini kitchen unit – 104cm x 37cm x 72 cm

It was agreed for the clerk and chairman to see the Group leader to discuss storage as a new table and chairs have been brought to the rooms unbeknown to the Council and the group are complaining that the table has been scratched

c) Flats heating system

A local heating engineer has prepared a quotation to replace the current heater and cold storage water tank in each flat. This was discussed and members requested further competitive quotations be obtained.

d) Flat rental review

It was agreed to increase the monthly rents:

Flat 40 from £450 to £460 pcm

15/30

Flat 42 from £435 to £450 pcm

The agents will be asked to advise the tenants...due notice to be provided

e) PAT testing has been done, though labels need to be updated

12. Public Open Spaces:

- a) Regular gate locking continues to be a problem, but Cllr Parma Somal believes he has someone who will do this task. Cllr Steve Eustace was thanked for his continuous attention to this task.
- b) SUGA Funding: if we are to help with funding £4000 as requested next year it will have a major impact on the budget discussions next week.
- c) Play equipment – all in order
- d) Football pitch – all in order

13. Allotment Association Agreement

Members approved the up-dated version presented at the last meeting

The Parish Council Application to register the Allotments as an Asset of Community Value has been acknowledged by RBC....Cllr Matt Garrard declared a non-pecuniary interest in this item and did not participate in the discussion.

14. Councillor's Reports

Cllr Andrea Beyer reported on attendance at a recent Highways meeting.

15. Reports from Outside Organisations: None

16. Date of Next Meeting: Monday 11 January 2016

The meeting closed at 8.37pm

Signed: Chairman Date