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**Minutes of a Council meeting of Tollerton Parish Council held in the Parish Rooms,  
Burnside Grove, Tollerton on MONDAY 01 February 2017 at 7.00pm**

**Councillors:**

Andrea Beyer (A), Christine Firth (A), Matthew Garrard (Chairman),  
Tracy Longworth (A), Andrew Penn  
Julian Smith (A), Parma Somal

**Also present:** Clerk Bill Banner and three members of the public, incl. Borough Councillor Debbie Mason and County Councillor Richard Butler

1. **Apologies for Absence:** Cllr Christine Firth, Andrea Beyer, Julian Smith - approved
2. **Declarations of Interest:** None on the published Agenda, but Cllr Matt Garrard declared a pecuniary interest in a late submitted Planning Application - 17/00022/FUL for 40 Bentinck Avenue, and declared he would not take part in any discussion or decision. Because of this, when considering this application, the meeting will not be quorate and the clerk was mandated to respond to RBC as he felt appropriate on behalf of the council
3. **Chairman's announcements:** The Chairman referred to developments in the preparation of the Neighbourhood Plan that will be discussed at Item 8 d)
4. **Minutes of the full Council meeting held on 04 January 2017:** accepted and signed by the chairman
5. **Clerk's report on Matters arising from the minutes:**  
The clerk reported that because of the amount of VAT incurred by the council in the third quarter, a VAT reclaim was made for the 9 months up to 31 December 2016 and a bank credit of £14,007.05 has just been received.
6. **Open session for members of the public to raise matters of Council business:**  
Standing Orders were suspended at 7.05pm  
Cllr Debbie Mason took the opportunity to present her Borough Council report followed by Cllr Richard Butler giving a report from the County Council. Richard is to replace current Cllr Reg Adair in May so was familiarising himself with Tollerton matters. He mentioned that the 2017/18 County Council Tax will probably increase by 2% plus a further 2% for Social Adult Care, subject to the Budget Meeting on 25 February.  
Standing orders were resumed at 7.19pm
7. **Finance & Assets:**
  - a) Village Fayre Charity: Cllr Andrew Penn reviewed the progress made and presented the completed application form to the Charity Commission for signing. Members approved the procedure and the forms were duly completed.
  - b) Grant Applications: The provision of baby changing tables for Church Centre and Methodist Church was approved - the cost is expected to be less than £350
  - c) Building matters - inadequate gutters and water ingress from walkway. Following a discussion, Cllr Julian Smith was authorised to proceed with the proposed solution of having an extra gutter fitted above the existing one so it catches the rain immediately it leaves the roof. To deal with the walkway joint problem, Cllr Smith was authorised to arrange for the building wall joint be sealed and a water resistant translucent paint be applied to the outside rear wall.
  - d) Flat renovations: The electrician advises that Flat 40 has an operational smoke detector. The Electrical Installation Condition Report for Flat 40 is satisfactory, but the Report for Flat 42 is unsatisfactory and a rewire is recommended. The Clerk was asked to obtain quotations.
  - e) Quality Parish Council: The following policies for were considered and approved and duly adopted:
    - i. Complaints policy
    - ii. Disciplinary policy
    - iii. Village identity and communications policy
    - iv. Training policy
    - v. Publication scheme

f) NALC Quality Council Status - Application for Foundation Status: The members considered the list of tasks to be achieved and noted that Council should be ready to apply in the next few months

## 8. Rural Characteristics

### a) Planning Applications

- 16/03059/FUL – Mr Andrew Bevan – 27 Stanstead Avenue – Single storey rear extension – Do not object  
 16/03147/DEMOL – Mr Scott Craddock – Tollerton Airport - Demolition of former hanger, steel frame and steel clad structure  
 Do not object, provided contractors vehicles be advised to route via Lings Bar A52 and NOT Tollerton village  
 17/00019/FUL – Mr & Mrs Tongue – The Farmhouse, Oak Tree Court – rear balcony at first floor -new french doors to access balcony and existing window relocated – Do not object  
 17/00037/FUL – Mrs Drury – Chetwynds - 10 Priory Circus – Tree house in rear garden - OBJECT – The proposal is inappropriate in this locality and is overbearing of the neighbour at Number 8

### b) Recent Rushcliffe Borough Council Decisions:

- 16/02338/FUL – Mr & Mrs Pritchard – 36 Tollerton Lane – Grant Permission; PC decision: Object  
 16/02646/FUL – Mr & Mrs Stimpson – 2 Lothian Road – Refuse Permission; PC decision: DNO

### c) Planning Applications subsequently received:

- 17/00022/FUL – Mr Adam Coulton – 40 Bentinck Avenue – Two storey side extension – OBJECT – The proposal produces a terracing effect and takes up all available side space. It will remove car parking space, contrary to the application form answer  
 17/00118/FUL – Mr Joel Warburton – 5 Orchard Close – Single storey side extension with room in roof space, single storey rear extension, loft conversion with dormer to rear – OBJECT – The plans lack detail of distance to boundary to properly consider size and scale. Building is of a design that could be improved visually to maintain character of the locality

### d) Neighbourhood Development Plan – Cllr Garrard outlined that a free character and heritage desktop based assessment starts today providing technical support over the next 2/3 months. A Public Consultation date of Thursday 02 March has been arranged by RBC at the Parish Rooms (2pm to 9pm) and residents, business owners and landowners are encouraged to attend. Cllr Garrard suggested that an incentive of 5 x £50 vouchers, to spend in Tollerton, could be made to encourage residents to return the questionnaire

## 9. Community Facilities:

- a) Open space –The provision of bins with tops is to be determined. Quotations for Signage are expected shortly. The repair to MUGA flood light and standard light was discussed together with the difficulty in finding an appropriate contractor with a cherry picker. It was agreed to accept the VIA (Notts CC) quotation at £876.99. The clerk will seek to obtain a discount. Members were advised that the key operation for the floodlights has been replaced with a push button facility.  
 b) Defibrillator training – Recruitment of parishioners will be sought by use of the newsletter and the forthcoming Parish website

## 10. Village Life:

- a) Village identity policy and gateway entrances – Cllr Longworth was not available to report on the progress made with the gateway entrances policy  
 b) Website – Cllr Matt Garrard advised members that this should be functional this month. Councillor details including a short pen portrait and a current photo is needed  
 c) It was decided to have the damage to seat, near to the school, removed and stored in the second garage, pending repair  
 d) Spring bulb planting request from parishioner – it was agreed for Cllr Andrew Penn to order 500 snowdrops for planting in the grass verge near Little Lane – to advise the clerk when they become available  
 Matt Eyrl will be asked to use of the land behind the Rooms for nursery beds for winter annuals from the planters

**11. Councillors' Reports:** Cllr Richard Butler commented on the evening achieving his objective of familiarising himself with members of Tollerton Parish Council and listening to its current issues

**12. Reports from Outside Organisations:** None

**13. Date of Next Meeting:** Wednesday 01 March 2017

The meeting closed at 9.15pm

Signed: Chairman ..... Date .....